

**TOWNSHIP OF MILLBURN  
ORDINANCE NO. 2453-16  
ORDINANCE AMENDING CHAPTER II "ADMINISTRATION"  
OF THE MILLBURN TOWNSHIP ORDINANCE CODE**

**STATEMENT OF PURPOSE:** *Ordinance to revise existing requirements concerning the times at which Township Committee meetings may take place.*

**BE IT ORDAINED** by the Township Committee of the Township of Millburn, in the County of Essex and State of New Jersey, as follows:

**Section 1.** Article II "Administration" of the Revised General Ordinances of the Township of Millburn ("Code") is hereby amended as follows:

Section 2-1 "Membership of Township Committee; Meetings," and more particularly, Subsection 2-1.3 thereof entitled "Meetings" is revised as follows:

- a. *Annual Meeting.* The Township Committee shall hold its annual meeting in accordance with the requirements of N.J.S.A. 40A:63-3, at 12 o'clock noon on January 1, or at some other hour on any day during the first week in January.
- b. *Regular Meetings.* The Committee shall meet regularly thereafter on the first and third Tuesdays of each month at 7:30 p.m. at Town Hall, except as the Township Committee may, by resolution, change the time, date or place of such regular meeting, or dispense of the same.
- c. *Special Meetings.* A special meeting may be called upon written request by a majority of the members of the Committee or by the Mayor. The call for a special meeting shall be filed with the Township Clerk and served upon each Committee Member. The request and call for a special meeting shall specify the purpose of the meeting and no business shall be transacted at any special meeting other than that specified.
- d. *Conference Meetings.* The Committee may hold conference meetings on such date, time and place as may be determined by a majority vote of the Committee.
- e. *Open Public Meetings Act.* All meetings of the Township Committee shall be conducted in accordance with the requirements of the Open Public Meetings Law.

**Section 2.** The provisions of this ordinance are severable and the invalidity of any phase, clause or part of this ordinance shall not affect the validity or effectiveness of the remainder of the ordinance.

**Section 3.** This ordinance shall take effect after final passage and publication as required by law.

Introduced: 02/02/2016

Published: 02/11/2016