

January 4, 2022
Millburn Township Committee Meeting

Minutes of the 2022 Organization Meeting of the Township Committee of the Township of Millburn, in the County of Essex, New Jersey, held in the Town Hall starting at 7:00 PM on the above date.

The Township Clerk, Christine Gatti, welcomed those present and read the following notice.

In accordance with Section 5 of the Open Meetings Act, Chapter 231, Public Laws, 1975, be advised that notice of this meeting was made by posting on the Bulletin Board, Town Hall, electronically, and notifying the officially designated newspapers, a notice stating that this meeting would take place at the Town Hall and remotely at 7:00 PM on Tuesday, January 4, 2022.

All those in attendance joined in the Salute to the Flag.

Rabbi Mendel Bogomilsky, Chai Center Chabad Millburn/Short Hills, opened the session with an inspirational message.

Prior to the meeting Brad Carney administered the Oath of Office to Tara Prupis seeing she was reelected to the Millburn Township Committee with a term expiration of December 31, 2024.

Upon call of the roll, the following Township Committee members were recorded present: Maggee Miggins, Tara B. Prupis, Dianne Thall Eglow, Sanjeev Vinayak, and Richard J. Wasserman.

Township Clerk Gatti called for nominations for Mayor/Committee Chair for 2022.

Committeeman Wasserman moved the nomination of Committeeman Vinayak to serve as Mayor, which was seconded by Committeeman Vinayak. Clerk Gatti asked Mr. Vinayak if he accepted the nomination, which he did. Clerk Gatti called for any other nominations.

Committeewoman Prupis moved the nomination of Committeewoman Miggins to serve as Mayor, which was seconded by Committeewoman Thall Eglow. Clerk Gatti asked Ms. Miggins if she accepted the nomination, which she did. Clerk Gatti called for any other nominations.

Clerk Gatti called a Roll Call Vote for Mayor in the order they were received.

Roll Call for nomination for Mr. Vinayak to serve as Mayor

Ayes: Wasserman, Vinayak

Nays: Miggins, Prupis, Thall Eglow

Motion did not pass.

Roll Call for nomination for Ms. Miggins to serve as Mayor

Ayes: Miggins, Prupis, Thall Eglow

Nays: Wasserman, Vinayak

Motion passed. Committeewoman Miggins was elected Mayor/Chair for the year 2022.

Mayor Miggins acknowledged the dignitaries present and expressed her great honor in being elected Mayor. She called for nominations for Deputy Mayor.

Committeewoman Prupis nominated Committeewoman Thall Eglow for Deputy Mayor/Vice Chair for 2022, which was seconded by Ms. Thall Eglow. The nomination was accepted by Committeewoman Thall Eglow.

Committeeman Wassermann nominated Committeeman Vinayak for Deputy Mayor/Vice Chair for 2022, which was seconded by Mr. Vinayak. The nomination was accepted by Committeeman Vinayak.

Receiving no additional nominations for Deputy Mayor, the Mayor called the Roll Call in the order they were received. Roll Call called for Committeewoman Thall Eglow for Deputy Mayor:

Ayes: Miggins, Prupis, Thall Eglow

Nays: Wasserman, Vinayak

Motion passed. Committeewoman Thall Eglow would serve as Deputy Mayor/Vice Chair for 2022.

Mayoral Appointments

Mayor Miggins made the following Mayoral appointments:

Mayor Miggins made the following appointments to the 2022 Art Advisory Committee:

Victoria Plummer	Amy McGovern	Kathi Hecht, Advisor
Donna Davis	Andrew Permison	Maren Less
Laraine Barach	Judith Kramer, Advisor	Pamela Polifron
Oscar Peterson	Michelle SanFillipo, Advisor	Gail Turner
Richard Wasserman, Liaison	Molly Eisert	Nikhil Bansal

Mayor Miggins made the following appointments to the Environmental Commission:

- Mark Robison appointed to a three year term ending December 31, 2024
- Laura Kosik appointed to a three year term ending December 31, 2024
- Roger Timpson appointed to a two year term as Alternate #1 ending December 31, 2023
- Noah Packman appointed to fill an unexpired two year term ending December 31, 2022 as Alternate #2

Mayor Miggins announced the appointment of Reade Kem as Chairperson of the Environmental Commission for a one-year term ending December 31, 2022.

Mayor Miggins made the following appointments to the Historic Preservation Commission:

- Bruce Kramer, Class C, appointed to a two year term, as Alternate #1, term ending December 31, 2023
- Gary Rosen, Class C, appointed to an unexpired two year term, as Alternate #2, term ending December 31, 2022

Mayor Miggins made the following appointments to the Board of Recreation:

- Scott Redler reappointed to a five year term ending December 31, 2026
- Nicolas Romano reappointed to a five year term ending December 31, 2026
- Tara Halpern appointed to a five year term ending December 31, 2026
- Josh Reiter appointed to a five year term, as Alternate #1, term ending December 31, 2026
- Atul Dalmia appointed to an unexpired five year term, as Alternate #2, term ending December 31, 2023

Mayor Miggins made the following appointments to the Planning Board:

- Sujatha Shanmugasundaram, Class IV, appointed to a four year term ending December 31, 2025
- Gaston Ryan Hauptert, Class IV, reappointed to a four year term ending December 31, 2025
- Srini Vijay, Class IV, appointed to a two year term, as Alternate #1, term ending December 31, 2023
- David Morrow, Class IV, appointed to an unexpired two year term, as Alternate #2, term ending December 31, 2022

Mayor Miggins announced the appointment of Craig Ploetner to the Planning Board, Class II, Zoning Board of Adjustment Member, concurrent with his Zoning Board of Adjustment term ending December 31, 2024.

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Mayor Miggins appointed Dianne Thall Eglow and Maggee Miggins as the Township Committee Trustees of the Cora Hartshorn Arboretum and Bird Sanctuary for a one year term ending December 31, 2022.

Mayor Miggins appointed herself as the Class 1 Mayor’s Designee to the Planning Board for a one year term ending December 31, 2022.

Mayor Miggins announced the appointment of herself as the member of the Board of Trustees of the Millburn Free Public Library for a one-year term ending December 31, 2022.

Mayor Miggins announced the designation of the following Township Committee Members as liaisons to boards and committees/commissions for 2022 as follows:

Board of Recreation	Sanjeev Vinayak
Community Service Award	Dianne Thall Eglow
Environmental Commission	Maggee Miggins
Shade Tree Advisory Board	Sanjeev Vinayak

Mayor Miggins announced the members of the Township Committee who will serve on the following ad hoc sub-committee:

Finance	Dianne Thall Eglow
	Sanjeev Vinayak

Mayoral Appointments with Advice & Consent of Township Committee

Mayor Miggins announced that pursuant to Statute and with the consent of the Township Committee, as Mayor, she would be the Group 1 member of the Emergency Management Council for a term corresponding with the official tenure as Mayor.

Mayor Miggins announced the appointment with consent of the Township Committee, Ruthie Binder, as a Trustee of the Millburn Free Public Library for a five-year term ending on December 31, 2026.

Mayor Miggins announced the appointment, with the consent of the Township Committee of herself, as Liaison to the Senior Citizen Advisory Board, for one year ending on December 31, 2022.

Mayor Miggins announced the reappointment, with consent of the Township Committee, of Ellen Serruto as a member of the Local Assistance Board for a two-year term ending on December 31, 2023.

Mayor Miggins announced the reappointment, with consent of the Township Committee, of Annette Romano as a member of the Local Assistance Board for a two-year term ending on December 31, 2023.

Mayor Miggins announced the reappointment, with consent of the Township Committee, of Jane Greenwald as member of the Shade Tree Advisory Board for a three-year term ending on December 31, 2024.

Mayor Miggins announced the following appointments, with the consent of the Township Committee, to the 2021 Senior Citizen Advisory Board:

MaryAnn Moore	Ellen Steinberg	Annette Romano	Trina Frankel
Ellen Prach, Chair	Anthony Wolk	Ana Joan Fitis	
Gail Turner	Robert Vorsanger	Suzanne Zimmer	
Lisa Chenofsky Singer	Jaimee Hawkins or town hall designee		

Committeewoman Miggins moved that the Township Committee offer approval and consent to the Mayor’s appointments, seconded by Committeewoman Prupis and was carried unanimously by an all ayes vote.

Township Committee Appointments

Committeeman Wasserman moved that Dianne Thall Eglow and Sanjeev Vinayak be appointed as members of the Board of Education, Township Committee, Board of Recreation Comm. Fields

Committee for a one year term ending December 31, 2022, seconded by Committeewoman Prupis and was carried unanimously.

Committeewoman Thall Eglow moved that the following people be appointed as members of the 2022 Community Service Award Committee, seconded by Committeeman Vinayak and carried unanimously:

Jessica Nudell	Daniel Cannon	Laura Janay
Elaine Becker, Chair	Jane Shan	Ying Gu
Jennifer Mann Rosenblatt	Jackie Benjamin Lieberberg	

Committeewoman Prupis moved that Janet Lin-Torre, MD, be appointed as a regular member of the Board of Health for a three-year term ending December 31, 2024, seconded by Committeeman Wasserman and carried unanimously.

Mayor Miggins moved that Regina Truitt be appointed as an Alternate #2, of the Board of Health for a two-year term ending December 31, 2023, seconded by Committeeman Wasserman and carried unanimously.

Committeewoman Thall-Eglow moved that Sanjeev Vinayak and Richard Wasserman be appointed as 2022 Board of Education Liaisons, seconded by Committeewoman Prupis. Vote: All Ayes

Committeeman Vinayak moved that Richard Kopleton be appointed as Municipal Prosecutor for the year 2022, seconded by Committeewoman Miggins and carried unanimously.

Committeeman Wasserman moved that Robert Bohrod be appointed as Municipal Public Defender for the year 2022, seconded by Committeewoman Thall Eglow. Vote: All Ayes

Mayor Miggins moved that Joseph Steinberg be reappointed to the Zoning Board of Adjustment to a four-year term ending December 31, 2025, seconded by Committeewoman Prupis and carried unanimously.

Committeewoman Thall Eglow moved that Amy Lawrence be appointed to the Zoning Board of Adjustment to a four-year term ending December 31, 2025, seconded by Mayor Miggins and carried unanimously.

Committeeman Wasserman moved that Amy Lawrence be appointed as an Alternate #1 to the Zoning Board of Adjustment to a two-year term ending December 31, 2022, seconded by Committeewoman Miggins and carried unanimously.

Committeeman Vinayak moved that Chandru Harjani, be appointed as an Alternate #1 to the Zoning Board of Adjustment to an unexpired term for a two-year term ending December 31, 2022, seconded by Committeewoman Prupis and carried unanimously.

Mayor Miggins moved that Merrily Riesebeck, be appointed as Alternate #2 to the Zoning Board of Adjustment to an unexpired term for a two-year term ending December 31, 2022, seconded by Committeeman Wasserman and carried unanimously.

Committeewoman Prupis moved that Dianne Thall Eglow be appointed as a Class 3 member to the Planning Board to a one-year term ending December 31, 2022, seconded by Committeeman Vinayak and carried unanimously.

Committeewoman Miggins moved that Sanjeev Vinayak, Township Committee Liaison, Alexander McDonald, Township Administrator and Brian Gilfedder, Police Chief be appointed as members of the 2022 Dispatch Joint Meeting, seconded by Committeeman Wasserman and carried unanimously.

Committeeman Vinayak moved that Tara Prupis, Dianne Thall Eglow, Alexander McDonald, Township Administrator, Donna Ruggiero, Tax Collector, Sgt. Pete Smeraldo, Police Dept. Rep., and a Parking Enforcement Officer be appointed as members of the 2022 Parking Ad Hoc Committee, seconded by Committeewoman Prupis and carried unanimously.

Committeeman Wasserman moved that the following be appointed as members of the Pedestrian Safety Advisory Board, seconded by Committeewoman Prupis and carried unanimously.

Brian Sobelman, Resident, appointed to a three-year term ending on December 31, 2024
Jeremy Sokop, Resident, appointed to an unexpired three-year term ending on December 31, 2022
Dianne Thall Eglow, Township Committee Member
Christine Burton, Superintendent of Schools or Designee
Mara Epstein, Parent Teacher Organization Council Safety Committee Designee
Christine Bugel, Assistant Engineer or Designee
Brian Gilfedder, Police Chief or Designee
Alex McDonald, Township Administrator or Designee

Committeewoman Thall Eglow moved that Matt Laracy be reappointed as Treasurer for a term of one year ending December 31, 2022, seconded by Committeeman Wasserman and carried unanimously.

Committeeman Vinayak moved that Alexander McDonald be appointed as Millburn Public Compliance Officer for a one-year term ending December 31, 2022, seconded by Committeewoman Thall Eglow and carried unanimously.

Committeewoman Miggins moved that the following members of the Clergy be appointed and designated as Chaplains to the Police Department for the year 2022, seconded by Committeeman Wasserman and carried unanimously:

Reverend M. Christen Beirne, St. Rose of Lima Church
Rabbi Matthew D. Gewirtz, Congregation B’Nai Jeshurun
Rabbi Ari Isenberg of Congregation B’nai Israel
Reverend Christopher Diebold of Covenant Presbyterian Church

Committeewoman Prupis moved that the following members of the Clergy be reappointed as Chaplains to the Fire Department for the year 2022, seconded by Committeewoman Miggins and carried unanimously:

Reverend M. Christen Beirne, St. Rose of Lima Church

Committeeman Vinayak moved that Robert Hingel be appointed as Representative to the Essex County Transportation Advisory Board and the Lackawanna Coalition for one-year term ending December 31, 2022, seconded by Committeewoman Thall Eglow and carried unanimously.

Committeeman Wasserman moved that the following members be appointed to the Millburn Short Hills Business Organization, Inc., District Management Corporation Board of Trustees for the year 2021, seconded by Committeeman Vinayak and carried unanimously:

Ashley Schultz, Owner Trustee, appointed to a three-year term ending December 31, 2024
Tracy Katz Levine, Resident Trustee, appointed to a three-year term ending December 31, 2024
Richard Wasserman, Township Committee Member, reappointed to a one-year term ending December 31, 2022
Jackie Benjamin Lieberberg, Mayors Designee, appointed to a one-year term ending December 31, 2022 as a nonvoting ex officio member
Alex McDonald, Business Administrator, reappointed to a one-year term ending December 31, 2022 as a nonvoting ex officio member

Committeeman Wasserman moved that Tara Prupis be appointed as a representative to the Joint Meeting of Essex & Union County, seconded by Committeeman Vinayak and carried unanimously:

CONSENT AGENDA

Mayor Miggins asked if there were any questions or comments regarding the items on the consent agenda.

Mr. Vinayak asked if the temporary budget could be held. Mr. McDonald explained how essential the temporary budget in order to operate until the town passed its yearly budget and reviewed budget regulations. Mr. Vinayak requested Resolution 22-001 be pulled from consent approval and be voted on separately.

Without additional comments or questions, Mayor Miggins asked for a motion to approve the items listed on the consent agenda, Resolutions 22-002 – 22-041 excluding Resolution 22-001, which would be voted on separately, the motion was made by Mayor Miggins and seconded by Ms. Prupis.

Roll Call Vote: All Ayes

RESOLUTION 22-002
AUTHORIZE THE 2022 CASH MANAGEMENT PLAN
OF THE TOWNSHIP OF MILLBURN

WHEREAS The Township of Millburn is required to have a Cash Management Plan in accordance with N.J.S.A. 40A:5-14; and

WHEREAS, The Cash Management Plan has been prepared with N.J.S.A 40A:5-14 by the Chief Financial Officer and is on file with the Township Clerk;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Millburn, in the County of Essex that for the year 2022, that the Chief Financial Officer is directed to deposit, disburse, and invest the Township’s funds in accordance with the Cash Management Plan.

RESOLUTION 22-003
AUTHORIZING THE CHIEF FINANCIAL OFFICER TO WIRE TRANSFER FUNDS FOR
INVESTMENT AND PAYMENT OF CAPITAL DEBT

BE IT RESOLVED by the Township Committee of the Township of Millburn that the Chief Financial Officer is hereby authorized to wire transfer funds for investment of surplus funds, as they become available and payment of capital debt.

RESOLUTION 22-004
ESTABLISH A BILL PAYMENT SCHEDULE

WHEREAS, the Township of Millburn pays its bill and other obligations, with the approval of the Township Committee, on all regular Township Committee meeting dates; and

WHEREAS, the Chief Financial Officer deems it necessary to pay bills and obligations and certain other times in the absence of a Township Committee Meeting; and

WHEREAS, the following dates are set to be the cut-off dates for submission of bills and the scheduled dates for paying bills for 2022;

	<u>Cut-Off Date</u>	<u>Payment Date</u>
January	1/3	1/18
February	1/18, 1/31	2/2, 2/15
March	2/14, 2/28	3/1, 3/15
April	3/21, 4/4	4/5, 4/19
May	4/18, 5/2	5/3, 5/17
June	5/20, 6/6	6/7, 6/21
July	7/1	7/19
August	8/1	8/16
September	8/22, 9/2	9/6, 9/20
October	9/19, 9/30	10/3, 10/18
November	10/24	11/8
December	11/16, 12/5	12/6, 12/20

BE IT RESOLVED that the Township Committee of the Township of Millburn in the County of Essex does hereby approve the above referenced dates for the payment of bills and other financial obligations of the Township.

**RESOLUTION 22-005
DESIGNATE OFFICIAL NEWSPAPERS**

BE IT RESOLVED by the Township Committee of the Township of Millburn in the County of Essex, that the following newspapers be deemed as the “Official” newspapers for the year 2022:

THE ITEM OF MILLBURN AND SHORT HILLS
THE STAR LEDGER

**RESOLUTION 22-006
FILING SIGNATURE WITH SECRETARY OF STATE**

BE IT RESOLVED by the Township Committee of the Township of Millburn that pursuant to N.J.S.A. 40A:9-129 that the Municipal Clerk be directed to file with the Secretary of State facsimiles of her signature and the Mayor’s signature, an impression of the municipal seal and a statement of their terms of office, showing the commencement and expiration dates.

**RESOLUTION 22-007
AUTHORIZING THE NECESSITY TO ISSUE PAYMENTS OUTSIDE OF A SCHEDULED
TOWNSHIP COMMITTEE MEETING**

WHEREAS, from time to time, there is a necessity to issue payments outside of a scheduled Township Committee meeting;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millburn that the Chief Financial Officer has authority to:

- 1) Issue payments for Payroll, Debt Service, Utilities, School Taxes, County Taxes, postage, State and County Agencies, and insurance costs.
- 2) All other bills that may require payment outside of Township Committee approval must contain the signature of approval of the Chief Financial Officer and Business Administrator.

**RESOLUTION 22-008
ADOPT 2022 TOWNSHIP COMMITTEE MEETING SCHEDULE**

WHEREAS, in accordance with Chapter II, “Administration” of the Revised General Ordinances, Township of Millburn, Section 2-1.3b, “Regular Meetings”, the following dates are set for 2022:

January	4*, 18	<i>*Reorganization Meeting</i>
February	2*, 15	<i>*Wednesday (moved due to holiday)</i>
March	1, 15	
April	5, 19	
May	3, 17	
June	7, 21	
July	19	
August	16	
September	6, 20	
October	3*, 18	<i>*Monday (moved due to holiday)</i>
November	8	
December	6, 20	
January	3*	<i>*2023 Reorganization Meeting</i>

BE IT RESOLVED in accordance with the Open Public Meetings Act (C. 231, P.L. 1975), that the Township Committee of the Township of Millburn in the County of Essex does hereby notify the public that meetings of the Township Committee for the year 2022 will be held in the Town Hall, Millburn, New Jersey, unless otherwise specifically noticed. Meetings will begin at 7:00 p.m., unless otherwise specifically noted. Millburn Town Hall will open for this meeting beginning at 6:30PM and details on the

meeting and draft agenda may be located at town hall, on our website <https://www.twp.millburn.nj.us/AgendaCenter> or by contacting the Municipal Clerks Office.

**RESOLUTION 22-009
ESTABLISH INTEREST AND PENALTY RATES ON NON-PAYMENT
OF TAXES AND SEVEN DAY GRACE PERIOD**

BE IT RESOLVED that interest at the rate of eight percent (8%) per annum be charged for the non-payment of Taxes, Sewer fees, Special Improvement District taxes and other Municipal Charges or Assessments on or after the date when they shall become delinquent as provided by law, on the first \$1,500 of the delinquency, and eighteen percent (18%) per annum on any amount in excess of \$1,500, and said rates of interest are hereby fixed for the balance of the year 2022; and

BE IT FURTHER RESOLVED that an additional six percent (6%) penalty be charged for delinquencies in excess of \$10,000 remaining unpaid at the end of the calendar year in accordance with the amended provisions of N.J.S.A. 54:4-67; and

BE IT FINALLY RESOLVED that pursuant with the authority granted by N.J.S.A. 54:4-67, interest for delinquency in the payment of taxes and assessments shall not be charged for the failure to pay any such installment during the period of seven (7) days after any such installment became due and payable provided that payment of such installment is received within such seven (7) day period, provided further, however, that if any such installment is not paid within said seven (7) days, interest at the usual rate will be charged from the due date of such installment.

**RESOLUTION 22-010
APPOINTMENT OF 2022 DOMESTIC VIOLENCE
CRISIS INTERVENTION TEAM MEMBERS**

BE IT RESOLVED by the Millburn Township Committee that certain volunteers who have completed a 40-hour Domestic Violence training program, whose names will be held in confidence, are appointed as members of the Millburn Township Domestic Violence Crisis Intervention Team, to serve for a one-year term ending on December 31, 2022.

**RESOLUTION 22-011
APPOINTMENT OF TOWNSHIP REPRESENTATIVES TO
JOINT INSURANCE FUND COMMISSION**

BE IT RESOLVED by the Township Committee of the Township of Millburn, that Shelini Parikh be appointed as Fund Commissioner and Matt Laracy as Alternate Fund Commissioner to the Joint Insurance Fund Commission.

**RESOLUTION 22-012
ADOPT PERSONNEL POLICIES AND PROCEDURES**

WHEREAS, it is the policy of The Township of Millburn to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, (the New Jersey Civil Service Act,) (the New Jersey Attorney General's guidelines with respect to Police Department personnel matters,) the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meeting Act; and

WHEREAS, the Township Committee has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations;

NOW, THEREBY, BE IT RESOLVED by the Township Committee that the Personnel Policies and Procedures Manual is hereby adopted.

**RESOLUTION 22-013
ESTABLISH THE TOWNSHIP'S FUND BALANCE POLICY**

WHEREAS, The Township Committee of the Township of Millburn wish establish policies to ensure the financial stability of the Township; and

WHEREAS, the Fund Balance policy established herein will serve as guidance, for staff and elected official for budgeting and other purposes; and

WHEREAS, the Fund Balance policy will help to ensure the financial strength and long-term financial stability of the Township; and

WHEREAS, the Fund Balance policy will be periodically reviewed and updated to ensure that it is in consonance with the needs and desires of the Township;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Millburn that the Fund Balance policy (attached) be approved.

**RESOLUTION 22-014
AUTHORIZING THE CANCELLATION OF SMALL BALANCES**

WHEREAS, NJSA 40A:5-17.1 allows a resolution for the cancellation of small balances to be prepared every January for the current year end; and

WHEREAS, the tax software program has the ability to automatically cancel these balances pursuant to State Statute;

BE IT RESOLVED, that the Millburn Township Committee hereby authorizes the Tax Collector to cancel all small balances pursuant to State Statute at the end of the calendar year; and to include Taxes, Sewer and Special Improvement District small balances;

BE IT FURTHER RESOLVED that the Tax Collector is required to include in the Statutory Annual Year End report to the Township Administrator and Governing Body the amount of the cancellations.

**RESOLUTION 22-015
AUTHORIZING THE AWARD OF CONTRACT FOR LEGAL SERVICES – TOWNSHIP ATTORNEY [MARAZITI FALCON, L.L.P.]**

WHEREAS, legal services are required of a Township Attorney, for the normal duties of said position which are described in Section 2-3.1 of the Code of the Township of Millburn and for additional legal services authorized, such as in connection with litigation or other proceedings in or before any court, arbitration board, commission or the like, or examination of title to or other interest in real estate, or any other services appropriate to an attorney; and

WHEREAS, Maraziti Falcon, L.L.P. is qualified in training and experience to perform such services; and

WHEREAS, Maraziti Falcon, L.L.P. has provided the Business Entity Disclosure Certification in accordance with the N.J.S.A. 19:44A-20.8 and completed Political Contribution Disclosure Form; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that resolution authorizing the payment of such payment of such professional fees, without competitive bidding must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millburn, in the County of Essex as follows:

1. That the Mayor and Township Clerk are hereby authorized and directed to execute an agreement in a form subject to the approval of the Township Attorney with Maraziti Falcon, L.L.P. to be retained as Township Attorney of the Township of Millburn for the year 2022 at a retainer fee of \$240,000.00, as stated in the proposal dated December 13, 2021; and

2. That additional legal services, detailed in the proposal dated December 13, 2021, will be at the rate of: \$175.00 per hour for partner; \$165.00 per hour for senior associate; \$150.00 per hour for associates and the Chief Financial Officer has certified funds in the maximum amount of \$450,000.00.

3. That the Township will be notified by the professional when 80% of the \$450,000.00 estimate for professional service is reached.

4. That this contract is made without competitive bidding as a "professional service" under the provisions of the Local Public Contracts Law because of the qualitative nature of the service to be performed.

5. That a notice of this resolution shall be published in The Item of Millburn and Short Hills as required by law within ten days of its passage.

RESOLUTION 22-016
AUTHORIZING THE AWARD OF FOR COMPUTER MAINTENANCE [ATON COMPUTING]

WHEREAS, there exists a need for specialized computer maintenance services for the Township's computers; and

WHEREAS, ATON Computing, 1114 Goffle Road, PO Box 6, Hawthorne, NJ 07506 can provide such specialized services; and

WHEREAS, ATON Computing has provided the Business Entity Disclosure Certification in accordance with the N.J.S.A. 19:44A-20.8 and completed Political Contribution Disclosure Form; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 (et seq.) requires that the authorizing of the award of a contract for professional services without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millburn, in the County of Essex, as follows:

1. The Mayor and the Township Clerk are hereby authorized and directed to execute a professional services agreement in a form subject to the approval of the Township Attorney with ATON Computing for computer maintenance services for the Township's computers.

2. This contract is awarded without competitive bidding as "professional services" under the provisions of the Local Public Contracts Law because the contract is for specialized services to be performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law.

3. Fees for scope of contract are \$107.10 per hour plus reasonable expenses as per their proposal dated December 1, 2021 and the Chief Financial Officer has certified funds in the estimated maximum amount of \$120,000.00.

4. A notice of this contract award and the adoption of this resolution shall be published in The Item of Millburn Short Hills as required by law within ten (10) days of passage of this resolution.

RESOLUTION 22-017
AUTHORIZING THE AWARD OF FOR LEGAL SERVICES [ROGUT MCCARTHY LLC]

WHEREAS, the Local Bond Law of New Jersey and, in particular, N.J.S.A. 40A:2-38.1, provides that a municipality may agree with an attorney with respect to the issuance of bonds and provides that no municipality shall compensate an attorney for services rendered in connection with the issuance of bonds other than a reasonable rate agreed upon prior to the rendering of services; and

WHEREAS, the Township of Millburn, in the County of Essex, New Jersey, desires to appoint a law firm to serve as bond counsel for the year 2022; and

WHEREAS, the law firm of Rogut McCarthy LLC, of 37 Alden Street, Cranford, NJ 07016 is qualified in training and experience to perform such services; and

WHEREAS, Rogut McCarthy LLC has provided the Business Entity Disclosure Certification in accordance with the N.J.S.A. 19:44A-20.8 and completed Political Contribution Disclosure Form; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millburn, in the County of Essex, New Jersey, as follows:

Section 1. The Township of Millburn, in the County of Essex, New Jersey (the "Township") hereby appoints Rogut McCarthy LLC (the "Law Firm") to act as bond counsel for the Township of Millburn until December 31, 2022 and hereby agrees, prior to the issuance of any bonds, that the Law Firm shall be compensated for professional services rendered in accordance with the Fee Schedule attached to the contract dated November 9, 2021 and the Mayor and the Township Clerk are hereby authorized and directed to execute a professional services agreement in a form subject to the approval of the Township Attorney with Rogut McCarthy LLC and the Chief Financial Officer has certified funds in the estimated maximum amount of \$25,000.00.

Section 2. No appropriation is required for the appointment of the Law Firm hereby authorized because the appropriations to pay such fees are appropriated in bond ordinances and chargeable to the cost of the improvements. Appropriations to pay for services rendered and not included in bond ordinances will be made as required.

Section 3. This appointment is made without competitive bidding as a contract for professional services under the provisions of the Local Public Contracts Law of New Jersey (N.J.S.A. 40A:11-1 et seq.) because legal services are a recognized exception to such Law.

Section 4. Notice of this action shall be published in accordance with law.

RESOLUTION 22-018
AUTHORIZING THE AWARD OF A CONTRACT FOR LEGAL SERVICES – SPECIAL TAX COUNSEL [Chiesa, Shahinian and Giantomasi PC]

WHEREAS, there exists a need in 2022 for special tax counsel in connection with legal services as are necessary to defend certain petitions of tax appeal and/or complaints filed with the Essex County Board of Taxation and/or New Jersey Tax Court for calendar year 2022; and

WHEREAS, Chiesa, Shahinian and Giantomasi PC is qualified in training and experience to perform such services; and

WHEREAS, Chiesa, Shahinian and Giantomasi PC has provided the Business Entity Disclosure Certification in accordance with the N.J.S.A. 19:44A-20.8 and completed Political Contribution Disclosure Form; and

WHEREAS, the Local Public Contracts Law (NJSA 40A:11 et seq.) requires that a resolution authorizing the payment of such professional fees, without competitive bidding must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millburn, in the County of Essex as follows:

1. That the Mayor and Township Clerk are hereby authorized and directed to execute a Professional Services agreement in a form subject to the approval of the Township Attorney between Chiesa, Shahinian and Giantomasi PC and the Township of Millburn, in connection with legal services as are necessary to defend certain petitions of tax appeals and/or complaints filed with the Essex County Board of Taxation and/or New Jersey Tax Court for calendar year 2021 and further subject to the prior filing of a Business Entity Disclosure Statement. Hourly compensation: \$150.00 per hour attorney rate, \$75.00 p/hr paralegal rate, plus out-of-pocket costs and disbursements and the Chief Financial Officer has certified funds in the estimated maximum amount of \$125,000.00.
2. That this contract is made without competitive bidding as "professional services" under the provisions of the Local Public Contracts Law of the qualitative nature of the services to be performed.
3. That a notice of this resolution shall be published in The Item of Millburn and Short Hills as required by law.

RESOLUTION 22-019
AUTHORIZING THE AWARD OF A CONTRACT FOR AUDITING
AND ACCOUNTING [NISIVOCIA LLP]

WHEREAS, there exists a need in 2022 for the performance of the statutory Annual Audit and other related work for the year 2021 for the Township of Millburn, in the County of Essex, New Jersey; and

WHEREAS, Nisivoccia LLP is qualified in training and experience to perform such services; and

WHEREAS, Nisivoccia LLP has provided the Business Entity Disclosure Certification in accordance with the N.J.S.A. 19:44A-20.8 and completed Political Contribution Disclosure Form; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millburn in the County of Essex as follows:

1. That the Mayor and Township Clerk are hereby authorized and directed to execute an agreement in a form subject to the approval of the Township Attorney as per their proposal dated December 1, 2021 with Valerie A. Dolan of Nisivoccia LLP to be retained as Auditor (Registered Municipal Accountant) of the Township of Millburn for the year 2022 and the Chief Financial Officer has certified funds in the maximum amount of \$50,000.00.
2. That this contract is made without competitive bidding as “professional services” under the provisions of the Local Public Contracts Law of the qualitative nature of the services to be performed.
3. That a notice of this resolution shall be published in The Item of Millburn and Short Hills as required by law within ten (10) days of its passage.

RESOLUTION 22-020
AUTHORIZING THE AWARD OF A CONTRACT FOR LABOR RELATIONS COUNSEL
[CLEARY GIACOBBE ALFIERI & JACOBS LLC]

WHEREAS, there exists a need in 2022 for labor relations counsel in connection with legal services as are necessary for the management of labor relations of the Township, including but not limited to participation in collective bargaining negotiations, grievances, administrative proceedings, arbitration and litigation through December 31, 2022; and

WHEREAS, Cleary Giacobbe Alfieri Jacobs LLC is qualified in training and experience to perform such services; and

WHEREAS, Cleary Giacobbe Alfieri Jacobs LLC has provided the Business Entity Disclosure Certification in accordance with the N.J.S.A. 19:44A-20.8 and completed Political Contribution Disclosure Form; and

WHEREAS, the Local Public Contracts Law (NJSA 40A:11 et seq.) requires that a resolution authorizing the payment of such professional fees, without competitive bidding must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millburn, in the County of Essex as follows:

1. That the Mayor and Township Clerk are hereby authorized and directed to execute a Professional Services agreement in a form subject to the approval of the Township Attorney between Cleary Giacobbe Alfieri Jacobs LLC, 169 Ramapo Valley Road, Upper Level 105, Oakland, New Jersey 07436 and the Township of Millburn, in connection with legal services as are necessary for the management of labor relations of the Township, including but not limited to participation in collective bargaining negotiations, grievances, administrative proceedings, arbitration and litigation through December 31, 2022 and the Chief Financial Officer has certified funds in the estimated maximum amount of \$50,000.00. Hourly compensation: \$165.00 per hour for all attorneys.

2. That this contract is made without competitive bidding as “professional services” under the provisions of the Local Public Contracts Law of the qualitative nature of the services to be performed.
3. That a notice of this resolution shall be published in The Item of Millburn and Short Hills as required by law.

RESOLUTION 22-021
AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL ANIMAL CONTROL SERVICES
[ANIMAL CONTROL SOLUTIONS LLC]

WHEREAS, there exists a need for specialized animal control services in the township; and

WHEREAS, Animal Control Solutions, LLC, 2 Marshall Drive, Flemington, NJ 08822 can provide such specialized services; and

WHEREAS, Animal Control Solutions, LLC has provided the Business Entity Disclosure Certification in accordance with the N.J.S.A. 19:44A-20.8 and completed Political Contribution Disclosure Form; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the payment of such professional fees, without competitive bidding must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Millburn in the County of Essex as follows:

1. The Mayor and the Township Clerk are hereby authorized and directed to execute a professional services agreement in a form subject to the approval of the Township Attorney with Animal Control Solutions, LLC, 2 Marshall Drive, Flemington, NJ 08822 for this professional service.
2. This contract is made without competitive bidding as a “professional service” under the provisions of the Local Public Contracts Law because of the qualitative nature of the service provided.
3. Fees for services are authorized as detailed in the agreement in “Appendix B” and the Chief Financial Officer has certified funds in the estimated maximum amount of \$31,000.00.
4. A copy of this resolution shall be published in The Item of Millburn Short Hills as required by law, within ten (10) days of its passage.

RESOLUTION 22-022
AUTHORIZING THE AWARD OF A CONTRACT FOR PLANNING CONSULTANT SERVICES [KYLE +
MCMANUS ASSOCIATES]

WHEREAS, there exists a need for Professional Planning Consultant Services related to affordable housing planning for the Township of Millburn; and

WHEREAS, the Millburn Township Committee has determined that those services shall be performed by Elizabeth McManus, PP, AICP, LEED AP, of Kyle + McManus Associates, P.O. Box 236, 2 East Broad Street, 2nd Floor, Hopewell, NJ 08525; and

WHEREAS, Kyle + McManus Associates can provide such specialized consultant services and has provided the Business Entity Disclosure Certification in accordance with the N.J.S.A. 19:44A-20.8 and completed Political Contribution Disclosure Form; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the payment of such professional fees, without competitive bidding must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Millburn in the County of Essex as follows:

1. The Mayor and the Municipal Clerk are hereby authorized and directed to execute a professional services agreement, in a form subject to the approval of the Township Attorney, with Elizabeth McManus, PP, AICP, LEED AP, of Kyle + McManus Associates, P.O. Box 236, 2 East Broad Street, 2nd Floor, Hopewell, NJ 08525 for this professional service.

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2. This contract is made without competitive bidding as a “professional service” under the provisions of the Local Public Contracts Law because of the qualitative nature of the service provided.
3. Fees for services are authorized as per their proposal dated November 29, 2021 and the Chief Financial Officer has certified funds in the maximum amount of \$50,000.00.
4. A copy of this resolution shall be published in The Item of Millburn Short Hills as required by law, within ten (10) days of its passage.

**RESOLUTION 22-023
AUTHORIZING THE AWARD OF CONTRACT FOR
HISTORIC PRESERVATION CONSULTANT SERVICES [BARTON ROSS & PARTNERS LLC]**

WHEREAS, there exists a need in 2022 for the performance of a Historic Preservation Consultant and other related work for the year 2022 for the Township of Millburn, in the County of Essex, New Jersey; and

WHEREAS, Barton Ross, of Barton Ross & Partners, LLC, is qualified in training and experience to perform such services; and

WHEREAS, Barton Ross, of Barton Ross & Partners, LLC, has provided the Business Entity Disclosure Certification in accordance with the N.J.S.A. 19:44A-20.8 and completed Political Contribution Disclosure Form; and

WHEREAS, the Local Public Contracts Law (NJSA 40A:11-1 et seq.) requires that a resolution authorizing the payment of such professional fees, without competitive bidding must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Milburn in the County of Essex as follows:

1. The Mayor and the Township Clerk are hereby authorized and directed to execute a professional services agreement in a form subject to the approval of the Township Attorney with Barton Ross, of Barton Ross & Partners, LLC, 184 S. Livingston Avenue, Suite 9-140, Livingston, NJ 07039 for this professional through December 31, 2022.
2. This contract is made without competitive bidding as a “professional service” under the provisions of the Local Public Contracts Law because of the qualitative nature of the service provided.
3. Fees for services are at a rate of \$75.00 per hour and are authorized as per proposal dated November 8, 2021 and the Chief Financial Officer has certified funds in the estimated maximum amount of \$49,950.00.
4. A copy of this resolution shall be published in The Item of Millburn Short Hills as required by law, within ten (10) days of its passage.

**RESOLUTION 22-024
AUTHORIZING THE AWARD OF A CONTRACT FOR SOFTWARE, MAINTENANCE,
GIS AND RELATED SERVICES [SPATIAL DATA LOGIC]**

WHEREAS, there exists a need for specialized software, maintenance, GIS and other related services for the township; and

WHEREAS, Spatial Data Logic, 285 Davidson Avenue, Suite 302, Somerset, NJ can provide such specialized services; and

WHEREAS, Spatial Data Logic has provided the Business Entity Disclosure Certification in accordance with the N.J.S.A. 19:44A-20.8 and completed Political Contribution Disclosure Form; and

WHEREAS, the Local Public Contracts Law (NJSA 40A:11-1 et seq.) requires that a resolution authorizing the payment of such professional fees, without competitive bidding must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Milburn in the County of Essex as follows:

1. The Mayor and the Township Clerk are hereby authorized and directed to execute a professional services agreement in a form subject to the approval of the Township

Attorney with Spatial Data Logic, 285 Davidson Avenue, Suite 302, Somerset, NJ 08873 for this professional service.

2. This contract is made without competitive bidding as a “professional service” under the provisions of the Local Public Contracts Law because of the qualitative nature of the service provided.
3. Fees for services are authorized as per proposal dated November 22, 2021 and the Chief Financial Officer has certified funds in the maximum amount of \$45,000.00.
4. A copy of this resolution shall be published in The Item of Millburn Short Hills as required by law, within ten (10) days of its passage.

RESOLUTION 22-025
AUTHORIZING THE AWARD OF A CONTRACT FOR SPECIAL COUNSEL
[THE BUZAK LAW GROUP, LLC]

WHEREAS, the Township of Millburn requires the services of Special Counsel to assist with the Housing Element and Fair Share Plan Litigation; and

WHEREAS, the Township Committee has determined that it is in the interest of the Township to retain the services of Edward J. Buzak, Esq. of Buzak Law Group, LLC; and

WHEREAS, the Buzak Law Group, LLC has provided the Business Entity Disclosure Certification in accordance with the N.J.S.A. 19:44A-20.8 and completed Political Contribution Disclosure Form; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires public advertisement of the award of a contract for professional services, which is exempt from the requirement of competitive bidding;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Millburn, in the County of Essex as follows:

1. That the Mayor is hereby authorized and directed to execute an agreement in a form subject to the approval of the Township Attorney with Edward J. Buzak of The Buzak Law Group, LLC, 150 River Road, Suite N-4, Montville, NJ 07045, for the provision of legal services at the rate of \$195.00 per hour and as set forth in the proposal of November 18, 2021, and the Chief Financial Officer has certified funds for this service in the estimated maximum amount of \$65,000.00.
2. That this contract is made without competitive bidding as a “professional service” under the provisions of the Local Public Contracts Law because of the qualitative nature of the service to be performed.
3. That a notice of this resolution shall be published in The Item of Millburn and Short Hills as required by law within ten days of its passage.

RESOLUTION 22-026
AUTHORIZING AND AWARDED A PROFESSIONAL SERVICES CONTRACT WITH BRIGHT VIEW
ENGINEERING FOR THE PERFORMANCE OF TRAFFIC ENGINEERING CONSULTING SERVICES

WHEREAS, the Township of Millburn requires the performance of on call professional Traffic Engineering Consultant Services; and

WHEREAS, the Township of Millburn (“the Township”), solicited receipt of competitive proposals through a Request for Proposal process (RFP); and

WHEREAS, the following proposal was received in accordance with the duly published RFP and are qualified in training and experience to perform such services:

Bright View Engineering, 651 Old Mount Pleasant Avenue, Suite 100, Livingston, NJ, 07039,
proposal dated November 3, 2021; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee in the Township of Millburn, County of Essex and the State of New Jersey on this 4th day of January, 2022 as follows:

1. The Mayor and the Municipal Clerk are hereby authorized and directed to execute a contract, in a form subject to the approval of the Township Attorney, with Bright View Engineering, 651 Old Mount Pleasant Avenue, Suite 100, Livingston, NJ, 07039 for on call professional Traffic Engineering Consultant Services, as detailed in their submitted proposal dated November 3, 2021 for 2022 services, in an amount not to exceed \$50,000.00.
2. The Township Clerk is hereby directed to publish notice of the adoption of this resolution in the official newspaper of the Township of Millburn within ten (10) days of its adoption pursuant to N.J.S.A. 40A:11-5.

RESOLUTION 22-027

AUTHORIZING AND AWARDING A PROFESSIONAL SERVICES CONTRACT WITH MEEKER SHARKEY HURLEY FOR THE PERFORMANCE OF RISK MANAGEMENT SERVICES

WHEREAS, the Township of Millburn requires the performance of Risk Management Services; and

WHEREAS, the Township of Millburn (“the Township”), solicited receipt of competitive proposals through a Request for Proposal process (RFP); and

WHEREAS, the following proposal was received in accordance with the duly published RFP and are qualified in training and experience to perform such services:

Meeker Sharkey Hurley, PO Box 227, Liberty Corner, NJ, 07938, proposal dated November 3, 2021; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee in the Township of Millburn, County of Essex and the State of New Jersey on this 4th day of January, 2022 as follows:

1. The Mayor and the Municipal Clerk are hereby authorized and directed to execute a contract, in a form subject to the approval of the Township Attorney, with Meeker Sharkey Hurley, PO Box 227, Liberty Corner, NJ, 07938 for professional Risk Management Services, as detailed in their submitted proposal dated November 3, 2021 for 2022 services, in an amount not to exceed \$45,000.00.
2. The Township Clerk is hereby directed to publish notice of the adoption of this resolution in the official newspaper of the Township of Millburn within ten (10) days of its adoption pursuant to N.J.S.A. 40A:11-5.

RESOLUTION 22-028

**AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL PLANNING SERVICES
[TOPOLOGY NJ, LLC]**

WHEREAS, there exists a need for retention of a Township Planner; and

WHEREAS, the planning firm awarded contract by the Township of Millburn will provide on call planning services, assist in the support of the Township’s Housing Element and Fair Share Plan, support the efforts of both the Township’s Planning Board and Board of Adjustment as required, provide defenses in any relevant or related litigation and provide other services as requested by the township consistent with the functions of Township Planner; and

WHEREAS, Topology NJ, LLC, 60 Union Street, Suite 1N, Newark, New Jersey 07105 can provide such specialized services; and

WHEREAS, Topology NJ, LLC has provided the Business Entity Disclosure Certification in accordance with the N.J.S.A. 19:44A-20.8 and completed Political Contribution Disclosure Form; and

WHEREAS, the Local Public Contracts Law (NJSA 40A:11-1 et seq.) requires that a resolution authorizing the payment of such professional fees, without competitive bidding must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Millburn in the County of Essex as follows:

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1. The Mayor and the Township Clerk are hereby authorized and directed to execute a professional services agreement in a form subject to the approval of the Township Attorney with Topology NJ, LLC, 60 Union Street, Suite 1N, Newark, New Jersey 07105 for this professional service.
2. This contract is made without competitive bidding as a “professional service” under the provisions of the Local Public Contracts Law because of the qualitative nature of the service provided.
3. Fees for services are authorized as per proposal dated December 1, 2021 and the Chief Financial Officer has certified funds in the maximum amount of \$50,000.00.
4. A copy of this resolution shall be published in The Item of Millburn Short Hills as required by law, within ten (10) days of its passage.

RESOLUTION 22-029

AUTHORIZING AND AWARDING A PROFESSIONAL SERVICES CONTRACT WITH STEVE BRAND + STRATEGIC COMMUNICATIONS LLC FOR THE PERFORMANCE OF RISK ON CALL PUBLIC RELATIONS SERVICES

WHEREAS, the Township of Millburn requires the performance of On Call Public Relations Services; and

WHEREAS, the Township of Millburn (“the Township”), solicited receipt of competitive proposals through a Request for Proposal process (RFP); and

WHEREAS, the following proposal was received in accordance with the duly published RFP and are qualified in training and experience to perform such services:

STEVE Brand + Strategic Communications LLC (Stephen Dnistrian), 8 Oak Glen Lane, Colts Neck, NJ, 07722, proposal dated November 3, 2021; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee in the Township of Millburn, County of Essex and the State of New Jersey on this 4th day of January, 2022 as follows:

1. The Mayor and the Municipal Clerk are hereby authorized and directed to execute a contract, in a form subject to the approval of the Township Attorney, with STEVE Brand + Strategic Communications LLC (Stephen Dnistrian), 8 Oak Glen Lane, Colts Neck, NJ, 07722 for professional Public Relations Services, as detailed in his submitted proposal dated November 3, 2021 for 2022 services, in an amount not to exceed \$25,000.00.
2. The Township Clerk is hereby directed to publish notice of the adoption of this resolution in the official newspaper of the Township of Millburn within ten (10) days of its adoption pursuant to N.J.S.A. 40A:11-5.

RESOLUTION 22-030

AUTHORIZING THE QUALIFIED PURCHASING AGENT TO CONTRACT WITH CERTAIN APPROVED STATE CONTRACT VENDORS AND CERTAIN COOPERATIVE PRICING VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a

WHEREAS, the Township of Millburn, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program and other approved Cooperative Purchasing Programs for any State or Cooperative Purchasing contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury and/or by the approve the Cooperative Purchasing Program; and

WHEREAS, the Township of Millburn is a member of the Morris County Cooperative Pricing Council; and

WHEREAS, The Township of Millburn is a member of the Middlesex Regional Educational Services Commission (MRESC); and

WHEREAS, The Township of Millburn is a member of the Educational Services County Co-op:

WHEREAS, The Township of Millburn is a member of the Cranford Police Cooperative Pricing Council:

WHEREAS, The Township of Millburn is a member of the Sourcewell Cooperative:

WHEREAS, the Township of Millburn, has the need on a timely basis to purchase goods or services utilizing State contracts, Morris County Cooperative Pricing Council Contract, MRESC, Cranford Police Pricing Council, Sourcewell Cooperative and the Educational Services County Co-op; and

WHEREAS, the Township of Millburn may enter into contracts with the State Contract and Morris County Cooperative Pricing Council Contract Vendors, MRESC, Cranford Cooperative Police Pricing Council, Sourcewell Cooperative and Educational Services County Co-op through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State and Cooperative Purchasing Program contracts;

NOW, THEREFORE, BE IT RESOLVED, that the Township of Millburn authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract, Morris County Cooperative Pricing Council Vendors, MRESC, Cranford Police Cooperative Pricing Council, Sourcewell Cooperative and Educational Services County Co-op pursuant to all conditions of the individual State and Cooperative Purchasing contracts; and

BE IT FURTHER RESOLVED, that the Governing Body of the Township of Millburn pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Township of Millburn and the State Contract, Morris County Cooperative Pricing Council Vendors, MRESC vendors, Cranford Police Cooperative Pricing Council, and The Educational Services County Commission of Morris County shall be from January 1, 2022 to December 31, 2022.

RESOLUTION 22-031
APPOINTMENT OF TOWNSHIP REPRESENTATIVES TO
ESSEX COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE

BE IT RESOLVED by the Township Committee of the Township of Millburn, that Martha Callahan, Township Engineer, and Christine Bugel, Assistant Township Engineer, be appointed as representatives to the Essex County Community Development Block Grant Committee.

RESOLUTION 22-032
APPOINTMENT OF TOWNSHIP REGISTRAR AND
DEPUTY REGISTRAR OF VITAL STATISTICS

WHEREAS, it is necessary to appoint a Registrar and Deputy Registrar of Vital Statistics for the Township of Millburn for 2022;

WHEREAS, these appointments are effective January 1, 2022 through December 31, 2022 unless otherwise amended;

WHEREAS, the following individuals are qualified for the appointments;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Millburn, in the County of Essex, that the following are appointed to the position of Registrar and Deputy Registrar of Vital Statistics for the Township of Millburn through December 31, 2022:

Mary Flizack, CMR – Registrar of Vital Statistics
Mary Iadanza, CMR – Deputy Registrar of Vital Statistics

**RESOLUTION 22-033
RESOLUTION TO PROVIDE FOR THE APPOINTMENT OF INDIVIDUALS TO THE ADVISORY COMMITTEE
ON CULTURE, ENGAGEMENT, DIVERSITY AND ARTS (CEDA)**

WHEREAS, Millburn Township is a community composed of people with a wide variety of faiths, philosophies and backgrounds and can become stronger, more cohesive and more interesting by embracing its diversity; and

WHEREAS, the Township Committee created the Advisory Committee to the Advisory Committee on Culture, Engagement, Diversity and Arts (CEDA) in 2019 in order to assist local cultural organizations in highlighting programs that recognize and showcase the diversity in culture and art in Millburn Township;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee in the Township of Millburn, in the County of Essex and State of New Jersey on the 4th day of January, 2022 as follows:

- 1.) There is hereby reconstituted an Advisory Committee to the Advisory Committee on Culture, Engagement, Diversity and Arts (CEDA) wherein the purpose is to:
 - a. share the rich background of our community and seeking to be a resource for diversity needs within the community
 - b. assist local organizations in highlighting programs that recognize the diversity in culture in Millburn Township
 - c. assist with requests for visual art placement in Millburn Township
- 2.) The board shall consist of seven (7) or more Millburn Township residents, appointed by the Mayor, with advice and consent of the Township Committee, to serve until December 31, 2022:

Richard Wasserman, Township Committee Member
Louie Shen, Millburn Board of Education Representative
Jackie Benjamin Lieberberg, Millburn Township Resident
Subadhra Sridharan, Millburn Township Resident
Deena Shoshkes, Millburn Township Resident
Ann Shoshkes, Millburn Township Resident
Lori Riseman, Millburn Township Resident
Stephanie Mallios, Millburn Township Resident
David Sorkin, Millburn Township Resident
Christine Lassiter, Millburn Township Resident
Dean Shulman, Millburn Township Resident
Hawley Abelow, Paper Mill Playhouse Representative
- 3.) The Board shall select a chairperson among its members. The Chairman shall submit an annual written report to the Mayor and Township Committee.
- 4.) The board shall also select a secretary among its members. The secretary shall schedule meetings, issue notices and keep minutes.
- 5.) Cultural, Diversity & Arts Advisory Committee shall meet quarterly through the end of the year, but may meet more frequently in its discretion as needed.
- 6.) The Resolution shall take effect immediately.

**RESOLUTION 22-034
RECONSTITUTE AND APPOINT MEMBERS TO THE
FLOOD MITIGATION ADVISORY COMMITTEE**

WHEREAS, the Township of Millburn (“Township”) experienced devastating flooding as the result of Tropical Storm Ida, in September 2021, that severely impacted both residential and commercial properties within the Township; and

WHEREAS, the Township has periodically experienced substantial flooding events over the last several decades; and

WHEREAS, the Township Committee desires to implement an approach which will obtain a study of the most current hydrological and engineering information concerning the flooding conditions in the

Township and convene meetings of a committee hereinafter established, known as the Flood Mitigation Advisory Committee, to analyze, consider and make recommendations to the Township Committee;

NOW THEREFORE, BE IT RESOLVED by the Township Committee in the Township of Millburn, in the County of Essex and State of New Jersey on this 4th day of January, 2022 as follows:

- 1) The Flood Mitigation Advisory Committee is hereby established and shall consist of five public officials and up to nine public members to serve until December 31, 2022; and
- 2) The officials of the Township designated to serve on the Advisory Committee are:
 - a) Committeeman Richard Wasserman, Chairperson
 - b) Committeeman Sanjeev Vinayak
 - c) The Business Administrator, or designee
 - d) The Township Engineer
 - e) The Superintendent of Public Works
- 3) The public members designated to serve on the Advisory Committee are
 - a) Sara Sherman
 - b) Mike Roberts
 - c) Vic Benes
 - d) Miriam Kurtsoy
 - e) Colleen Kirk
 - f) Michael Jurist
 - g) Jim McKenna
 - h) Joe Esposito
 - i) Neeraj Nagpal
- 4) The Flood Mitigation Advisory Committee shall meet no less frequently than once per month and will formulate a Report to the Township Committee consisting of recommended measures and actions for implementation and funding by the Township Committee.

RESOLUTION 22-035

RECONSTITUTE THE MILLBURN CREATIVE COLLECTIVE, A SUB-COMMITTEE OF THE MILLBURN TOWNSHIP GREEN TEAM, IN SUPPORT OF THE SUSTAINABLE JERSEY CERTIFICATION PROGRAM

WHEREAS, there is an increasing body of knowledge that firmly establishes the link between the arts, creativity and positive outcomes for communities; and

WHEREAS, the arts create robust and vital communities and contribute to overall quality of life. They are one of the few activities that bridge all the components of sustainability - economic, environmental & social, and

WHEREAS, the arts increase prosperity and economic development, such as increasing property values, increasing cultural tourism, and supporting a flow of commerce to other sectors via the creative economy, and

WHEREAS, the arts celebrate nature and build awareness of and an appreciation for the physical environment - its beauty, fragility and its need for stewardship, and

WHEREAS, the arts provide an opportunity to gather and engage all community members in shared experience. They foster creativity and innovation to transform individual lives and communities, and

WHEREAS, the Millburn Township Green Team has, pursuant to Sustainable Jersey guidelines, established a creative team as a sub-committee, to promote creative efforts and overall sustainability in Millburn Township, and that sub-committee has been named the Millburn Creative Collective (the "MCC"), and

WHEREAS, the Millburn Creative Collective celebrates, encourages and actively promotes social connections, community collaboration and cooperative programming that fosters artistic vibrancy, cultural diversity, economic health and environmental wellbeing, and

WHEREAS, the Millburn Township Committee desires to confirm the establishment of the Millburn Creative Collective and appoint Tara Prupis to serve as the Official Township Representative to be appointed to serve on the Millburn Creative Collective Sub-Committee for the remainder of 2022;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millburn, in the County of Essex and the State of New Jersey on this 4th day of January, 2022, the establishment of a sub-committee of the Millburn Township Green Team, hereafter known as the Millburn Creative Collective.

RESOLUTION 22-036

RECONSTITUTE A COMMITTEE TO STUDY AND MAKE RECOMMENDATIONS FOR THE IMPLEMENTATION OF A DEVELOPMENT REVIEW/TECHNICAL COORDINATING COMMITTEE AND APPROPRIATE AMENDMENTS TO THE LAND DEVELOPMENT ORDINANCE OF THE TOWNSHIP TO INCORPORATE THE SAME

WHEREAS, the Township Committee implemented a procedure in 2021 for use in the consideration of land use applications made to its Boards so as to streamline and simplify the process for the benefit of the Land Use Boards and the applicants; and

WHEREAS, the Township Committee has determined that it would be best continue this committee as a working group to perform the tasks needed to bring this concept back to the Township Committee with recommendations as to the duties and powers to be accorded to such a development review committee, the fees to be associated with its operations and the outline of ordinance provisions and new amendments which would need to be made to the Township's Development Regulations and Zoning Ordinance in order to implement the same.

NOW THEREFORE BE IT RESOLVED by the Township Committee in the Township of Millburn, County of Essex and State of New Jersey on this 4th day of January, 2022 as follows:

1. There is hereby reestablished a working group as an ad hoc advisory council in keeping with Millburn Township's Master Plan, as permitted pursuant to the Laws of the State of New Jersey including, but not limited to, N.J.S.A. 40A: 63-1 et. seq., which shall undertake a study and make recommendations pertaining to the potential establishment of a Development Review Committee/ Technical Coordinating Committee pursuant to the Municipal Land Use Law with topics for analysis to include the following potential activities:
 - a. To review applications for development submitted to the Planning Board and/or the Board of Adjustment.
 - b. To determine the adequacy and completeness of application materials to address technical standards set forth in the Development Regulations and Zoning Ordinance.
 - c. To make recommendations on the design and technical elements of an application.
 - d. To act as a minor site plan committee of the Planning Board.
 - e. To determine whether a project is in a critical area as defined by the Township's Environmental Resources Inventory.
 - f. To recommend whether an environmental impact assessment, traffic impact assessment or any other special studies should be required of an applicant.
 - g. To recommend a schedule of fees and escrow charges for applications to the Review Committee.
 - h. To recommend to the Township Committee the composition and membership of the Development Review Committee/Technical Coordinating Committee for the balance of 2022.

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- i. Such other activities or duties which the working group may determine to be useful.
 - j. Preparation of an outline of the provisions and terms thereof for amendment of the Development Regulations and Zoning Ordinance to authorize a Development Review/Technical Coordinating Committee.
2. The following are hereby appointed to the working group:
- a. Two members of the Township Committee: Committeewomen Miggins and Thall-Eglow
 - b. Planning Board Chair or designee
 - c. Eileen Davitt, Planning/Zoning Secretary
 - d. Township Planner, or designee
 - e. Edward Buzak, Planning Board Attorney
 - f. Board of Adjustment Chair, or designee
 - g. Shade Tree Advisory Board Chair, or designee
 - h. Historic Preservation Chair, or designee
 - i. Environmental Commission Chair, or designee
3. The working group shall report to the Township Committee with its recommendations concerning the activities proposed to be undertaken by a Development Review Committee/Technical Coordinating Committee, proposed membership and an outline of amendments to the Development Regulations and Zoning Ordinance to implement the same.
4. Prior to commencing any work, the professional consultants appointed to the working group shall provide an estimate to the Business Administrator concerning the fees estimated to be charged to the Township for their participation. Following review, the Township Committee shall authorize the Business Administrator to notify the professionals to proceed with their work as members of the working group by resolution amending their existing agreements with the Township, establishing a working budget for each and providing for additional funds if reasonably required to complete the work.
5. This Resolution shall take effect as provided by law.

RESOLUTION 22-037

RECONSTITUTE AND PROVIDE FOR THE OPERATION OF A STEERING COMMITTEE TO ACT IN CONNECTION WITH A REEXAMINATION OF THE HISTORIC PRESERVATION ELEMENT OF THE TOWNSHIP OF MILLBURN MASTER PLAN AND TO APPOINT INDIVIDUALS TO THE STEERING COMMITTEE POSITIONS IDENTIFIED FOR SERVICE ON SAID COMMITTEE

WHEREAS, the Township is currently undertaking a reexamination of the Historic Preservation element of the Township’s Master Plan; and

WHEREAS, the Township desires to reconstitute a Steering Committee (“Committee”), to oversee the progress of planning, public engagement and to further support these efforts of the Historic Preservation Committee; and

WHEREAS, the Committee will act in an advisory capacity to the Township Committee in connection with monitoring the progress of the reexamination efforts and by providing updates to the Township Committee as necessary; and

WHEREAS, the Committee shall continue as a subsidiary instrumentality which will be involved in progress meetings, review of draft materials provided by the appointed planning firm and charged with ensuring that the scope of work and timeline of the Township’s contract are adhered to; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Millburn in the County of Essex, State of New Jersey, as follows:

- 1) The Historic Preservation Master Plan element steering committee shall act as herein described and continue to carry out the following duties:

- a) Participate in meetings, monitor progress and otherwise assist the Township Committee in its effort to receive a complete and comprehensive examination of the document as outlined in its contract with the professional planning firm, agreed upon scope of work and submitted timeline.
 - b) Receive and review copies of draft materials and progress reports, participate in and support public engagement pertaining to said Millburn Master Plan.
 - c) Make periodic reports to the Township Committee as necessitated.
 - d) Formulate any recommendations to the Township Committee concerning scope of work changes, deadline changes or other pertinent topics as it relates to the project.
- 2) The individuals to serve on the Committee shall be:
- a) Committeewoman Maggee Miggins; Historic Preservation Commission liaison
 - b) Historic Preservation Commission Chair
 - c) Planning Board Chair or Designee
 - d) Board of Adjustment Chair or Designee
 - e) Historic Preservation Commission Vice-Chair
 - f) Mary Esquivel, Historic Preservation Commission Member
 - g) Mary McNett, Millburn-Short Hills Historical Society
- 3) These individuals shall serve until the later of the following: Conclusion of the project and delivery of a final product to the Township Committee, unless a vacancy shall occur by virtue of a person leaving office or being otherwise unavailable to serve, in which event, the Township Committee shall appoint a substitute.

RESOLUTION 22-038

RESOLUTION TO PROVIDE FOR THE APPOINTMENT OF INDIVIDUALS TO PUBLIC WORKS AFFORDABLE HOUSING DEVELOPMENT AD HOC COMMITTEE, TO ESTABLISH THE DUTIES OF THE COMMITTEE AND OTHER MATTERS

WHEREAS, the Mayor would like to form an Ad Hoc Committee to meet and provide recommendations and guidance for the completion of a Township supported 100% affordable housing development on a portion of the Township's Public Works Facility as stipulated in the Township's settlement agreement with Fair Share Housing Center;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee in the Township of Millburn, in the County of Essex and State of New Jersey on the 4th day of January, 2022 as follows:

1. There is hereby constituted a Public Works Affordable Housing Development Ad Hoc Committee. The Committee shall serve until December 31, 2022 at which time the group can be approved for another year at the Township's reorganization meeting.
2. The following persons are hereby appointed to the Public Works Affordable Housing Development Ad Hoc Committee:

Dianne Thall Eglow, Township Committee Member
Maggee Miggins, Township Committee Member
Alex McDonald, Business Administrator or Designee
Jim Distano, Superintendent of Public Works or Designee
Martha Callahan, Township Engineer
Beth McManus, Special Planner for Affordable Housing
Mark McBride, Volunteer
Craig Ploetner, Resident and Zoning Board Member
Dan Baer, Resident and Planning Board Member

Jorge Mastropietro, Resident and Planning Board Member
Stephanie Mallios, Resident

3. The Township Attorney is assigned to advise the Public Works Affordable Housing Development Ad Hoc Committee, at the request of the Ad Hoc, to assist in the consideration of agenda items pertaining to legal matters.
4. The Public Works Affordable Housing Development Ad Hoc Committee will meet once a week through the end of the year, but may meet more or less frequently in its discretion as needed.
5. The Public Works Affordable Housing Development Ad Hoc Committee shall report back to the Township Committee periodically to provide updates on the progress of the development to satisfy this element of the Township of Millburn's settlement with the Fair Share Housing Center.

RESOLUTION 22-039
RESOLUTION TO RECONSTITUTE AND PROVIDE FOR THE OPERATION OF A ZONING CODE
EXAMINATION SUBCOMMITTEE

WHEREAS, the Mayor with approval of the Millburn Township Committee desires to constitute and provide for the operation of a Zoning Code Examination Subcommittee ("Subcommittee"); and

WHEREAS, the Subcommittee shall meet and evaluate the current Zoning Code of the Township of Millburn and reflect on the current zoning needs of the township while maintaining the objectives of the Millburn Township Master Plan; and

WHEREAS, the Subcommittee shall make periodic reports to the Township Committee as necessitated and formulate recommendations to the Committee outlining proposed action as it relates to amending the Zoning Code;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Millburn in the County of Essex, State of New Jersey, as follows:

- 4) The individuals to serve on the Subcommittee shall be:
 - h) Committeeman Sanjeev Vinayak and Committeewoman Maggee Miggins;
 - i) Jessica Glatt, Zoning Board of Adjustment
 - j) Craig Ploetner, Zoning Board of Adjustment
 - k) Daniel Baer, Planning Board
 - l) Jorge Mastropietro, Planning Board
 - m) Alison Canfield, Historic Preservation Commission
 - n) Alex McDonald, Business Administrator
 - o) Eileen Davitt, Zoning Officer
- 5) These individuals shall serve until the later of the following: Conclusion of the project and delivery of a final product to the Township Committee, unless a vacancy shall occur by virtue of a person leaving office or being otherwise unavailable to serve, in which event, the Township Committee shall appoint a substitute.

RESOLUTION 22-040
RESOLUTION TO CLOSE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the Public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances do exist;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Millburn in the County of Essex, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matters;

The general nature of the subject matter to be discussed is as follows:

Pending Litigation – Attorney Client Privileged briefing on pending
Litigation/ involving the Declaratory Judgment Action, Fair Share
Housing Center, Woodmont Properties and Annie Sez Property

2. The minutes of the discussions shall be made public as soon as the matters under discussion are no longer of a confidential or sensitive nature.

RESOLUTION 22-041

RECONSTITUTE AND PROVIDE FOR THE CONTINUED OPERATION OF THE AFFORDABLE HOUSING LITIGATION MANAGEMENT STEERING COMMITTEE TO ACT IN CONNECTION WITH CERTAIN LITIGATION ASSOCIATED WITH AFFORDABLE HOUSING AND TO APPOINT INDIVIDUALS TO THE STEERING COMMITTEE POSITIONS IDENTIFIED FOR SERVICE ON THE SAID COMMITTEE

WHEREAS, the Township is currently involved in one matter of litigation in the Superior Court of New Jersey, being: A Declaratory Judgment action captioned In the Matter of the Application of the Township of Millburn, Docket No. ESX-L-2778-18; and

WHEREAS, the Township desires to continue the work of the Affordable Housing Litigation Management Steering Committee (“Committee”), previously established and consisting of Township Officials and Consultants to act in an advisory capacity to the Township Committee in connection with the management of the foregoing litigation and any other such litigation hereafter commenced; and

WHEREAS, the Committee shall continue as a subsidiary instrumentality which can convene as and when needed to promptly receive reports of Counsel and Consultants and effectively and expeditiously perform its advisory function; and

WHEREAS, the Membership of the Committee shall be limited to Township Officials and Consultants entitled to participate in attorney-client privileged communications concerning information related to rulings on motions and other procedural developments, evaluation of strategies for anticipated case developments, participate in Court/Special Master directed Mediation, and the formulation of recommendations to the full Township Committee.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Millburn in the County of Essex, State of New Jersey, as follows:

- 6) The Affordable Housing Litigation Management Steering Committee created by the Township Committee shall continue to act as herein reconstituted and carry out the following duties:
 - e) Monitor developments in the aforementioned cases as well as any cases which may be subsequently brought by others, currently unknown, pertaining to the provision of affordable housing and/or the Township’s Housing Element and Fair Share Plan.
 - f) Receive and review copies of relevant litigation documents, recommendations of Counsel, and any other relevant confidential information pertaining to said litigation.
 - g) Make periodic confidential reports through Counsel to the Township Committee.
 - h) Participate in Court/Special Master directed Mediation proceedings in its advisory capacity.
 - i) Formulate recommendations to the Township Committee concerning material matters requiring Township Committee decisions and actions.
- 7) The Committee shall meet as frequently as may be needed in order to deal with the volume and immediacy of aspects of the litigation which require attention. Notice of an upcoming meeting will be provided by the Business Administrator of the date, time and place of the meeting.

- 8) The composition of the Committee shall consist of the following Members:
- a) Two Members of the Township Committee
 - b) Planning Board Member
 - c) The Township Attorney
 - d) The Planning Board Attorney
 - e) Affordable Housing Planner
 - f) The Business Administrator
- 9) The individuals to serve on the Committee shall be:
- p) Committeeman Richard Wasserman and Committeewoman Maggee Miggins
 - q) Beth Zall, Planning Board Member
 - r) Christopher H. Falcon, Esq.
 - s) Edward Buzak, Esq.
 - t) Beth McManus, Affordable Housing Planner
 - u) Alex McDonald, Business Administrator
- 10) These individuals shall serve until the later of the following: Conclusion of the referenced litigation, unless a vacancy shall occur by virtue of a person leaving office or being otherwise unavailable to serve, in which event, the Township Committee shall appoint a substitute for the applicable category.
- 11) The Committee shall have the right to have such additional Township Consultants or Township Employees, such as the Township Engineer, Township Planner, the Chief Financial Officer and others meet with the Committee on an as needed basis.

RESOLUTION

Resolution 22-001

Mayor Miggins brought forth Resolution 22-001. Mayor Miggins asked for a motion to approve Resolution 22-001. Ms. Prupis made a motion to approve Resolution 21-334 which was seconded by Ms. Thall Eglow.

Roll Call Vote: All Ayes; except Vinayak

**RESOLUTION 22-001
ADOPTING 2022 TEMPORARY BUDGET
OF THE TOWNSHIP OF MILLBURN**

WHEREAS, N.J.S.A. 40A:4-19 of the Local Budget Law provides that where any contracts, commitments or payments are to be made prior to the adoption of the budget, temporary appropriations shall be made on or before the 30th day of the budget year; and

WHEREAS, the aggregate of such temporary appropriation is limited to 26.25% of the total appropriations in the preceding budget, exclusive of Debt Service, Capital Improvement Fund and Public Assistance, which amounts to \$14,811,116 for the Current Fund and 149,357 for the Parking Utility Budget;

BE IT RESOLVED that the following temporary appropriations are hereby made for 2022;

Administrative and Executive:		
	Salaries and Wages	135,188
	Other Expenses	47,119
Governing Body:		
	Salaries and Wages	9,844
Municipal Clerk:		
	Salaries and Wages	63,000
	Other Expenses	24,544
Elections		
	Salaries and Wages	2,625
	Other Expenses	3,806
Comptroller		
	Salaries and Wages	93,188
	Other Expenses	12,206
	Annual Audit	13,125
EDP		
	Other Expenses	75,485
Collection of Taxes:		
	Salaries and Wages	42,000
	Other Expenses	13,965
Tax Assessor:		
	Salaries and Wages	53,813
	Other Expenses	16,144
Legal Services and Costs:		
	Other Expenses	210,000
Engineering Services and Costs:		
	Salaries and Wages	81,375
	Other Expenses	29,400
Historic Preservation		
	Salaries and Wages	1,313
	Other Expenses	289
Zoning Board		
	Salaries and Wages	14,306
	Other Expenses	11,524

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Planning Board		
	Salaries and Wages	15,750
	Other Expenses	11,209
Construction Code		
	Salaries and Wages	157,500
	Other Expenses	102,375
Insurance:		
	General Liability	262,077
	Workers' Compensation	192,819
	Employee Group Health	1,812,424
	Health Waivers	
Department of Public Safety:		
	Salaries and Wages	1,923,750
	Other Expenses	179,996
Crossing Guards:		
	Other Expenses	200,000
Emergency Management:		
	Other Expenses	3,938
Fire Department:		
	Salaries and Wages	1,830,000
	Other Expenses	84,114
Aid to Volunteer Ambulance:		
	Other Expenses	1,313
Road Repairs and Maintenance:		
	Salaries and Wages	930,550
	Other Expenses	62,213
Snow Removal:		
	Salaries and Wages	51,250
	Other Expenses	58,013
Shade Tree:		
	Salaries and Wages	223,125
	Other Expenses	143,588
Sewer Sanitation:		
	Other Expenses	45,701
Public Buildings and Grounds:		
	Other Expenses	108,570
Vehicle Maintenance		
	Salaries and Wages	91,875
	Other Expenses	62,738
Health Department:		
	Salaries and Wages	5,250
	Other Expenses	3,628
Environmental Commission:		
	Other Expenses	656
Public Assistance:		
	Other Expenses	5,500

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Parks and Playgrounds:		
	Salaries and Wages	194,313
	Other Expenses	49,875
Swimming Pool:		
	Salaries and Wages	23,625
	Other Expenses	24,518
Customer Service:		
	Salaries and Wages	47,250
	Other Expenses	919
Par 3:		
	Other Expenses	4,174
Senior Citizens:		
	Salaries and Wages	36,750
	Other Expenses	3,938
Celebrations:		
	Other Expenses	5,250
Municipal Court:		
	Salaries and Wages	85,313
	Other Expenses	33,118
Public Defender:		
	Other Expenses	3,544
Special Improvement District:		
	Salaries and Wages	55,000
	Other Expenses	
Recycling and Landfill		
	Other Expenses	816,486
Utilities:		
	Gasoline, Diesel Fuel and Lubricants	136,625
	Street Lighting	65,625
	Natural Gas	34,125
	Telephone	51,188
	Fire Hydrant	105,000
	Electricity	73,631
Reserves		
	Accumulated Absences	131
	Snow Trust	131
	Tax Appeals	50,000
	Litigation Trust	131
	EPL/POL Trust	131
Contingent		9,188
OPERATIONS WITHIN CAPS		11,434,151

Public Employees' Retirement System	343,593
Public Employees' Retirement System ERI	20,387
Social Security System (O.A.S.I.)	264,639
Police and Firemen's Retirement System	936,924
State Unemployment Insurance	
DCRP	1,313
TOTAL APPROPRIATION WITHIN CAPS	1,566,855
Free Public Library	991,178
Joint Outlet Sewer Maintenance	393,519
Employer Health (Excluded)	
Interlocal - Condo	18,375
Interlocal - Hepatitis	3,043
Interlocal - Plumbing (Maplewood)	17,563
Interlocal - Electric (Maplewood)	15,294
Interlocal - Livingston	38,883
Interlocal - Dispatch	337,755
Capital Improvement Fund	500,000
Bond Principal	
Note Principal	1,800,000
Note Interest	120,000
TOTAL APPROPRIATION OUTSIDE CAPS	4,235,610
TOTAL MUNICIPAL BUDGET	17,236,616
LESS ITEMS EXCLUDED:	
DEBT SERVICE	(1,920,000)
CAPITAL IMPROVEMENT FUND	(500,000)
PUBLIC ASSISTANCE	(5,500)
	14,811,116
PARKING UTILITY:	
Salaries and Wages	73,159
Other Expenses	51,261
Utilities	10,500
Wireless Services	9,188
FICA	5,250
	149,357

PUBLIC DISCUSSION

Mayor Miggins made the following statement: “When invited to speak, please come to the lectern, clearly state your name and address, and speak loudly so that your comments may be understood by all and properly recorded. There is a remote option available for this meeting. If you called in and would like to comment please press *6 now. If you are attending by computer or electronic device please click raise hand button. All members of the public wishing to speak will be put into the queue to address the Committee. Whenever an audience or Committee member reads verbatim from a prepared statement, please email a copy to the Township Clerk’s Office at townclerk@millburntwp.org. To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to one 3 minute session. You will be prompted when there is 30 seconds remaining. This is a business meeting

and please do not address professionals or staff directly and please direct all comments to me. Each individual will be given ONE opportunity to make their public comment. Please be patient and we will address each member of the public that wishes to speak.”

Mayor Miggins asked if anyone had any comments for the Committee.

Jean Pasternak, resident, congratulated Mayor Miggins and Deputy Mayor Thall Eglow. She expressed discontent on no public comment for the consent agenda items. She asked if there would be an increase in taxes in 2022. She asked if residents would have to pay for the garbage and recycling collection.

David Cosgrove, resident, congratulated Mayor Miggins and Deputy Mayor Thall Eglow.

Phil Kirsh, resident, congratulated Mayor Miggins and Deputy Mayor Thall Eglow. He encouraged the Governing Body to work together for 2022.

Dominique Urso, resident, asked the township to acknowledge Mr. Feld for his work.

Perri Urso, 514 Millburn Avenue, read the following statement: “Good Evening, Well well Happy New Year & Congratulations To Our Mayor & Deputy Mayor. I’ve been an advocate for over a year for the reinstatement of the Millburn Local Cable Channel. I would like to thank the Mayor for acknowledging my concerns (efforts) regarding the discontinued use of local cable channel and clearly recognizes that there has been a lack of transparency. The local access channel affords the community public governmental education. The mayor suggested a committee of volunteers, ask yourselves does that really work? It’s not that we don’t have many very talented and smart residents, however it could easily put blame on the volunteers if it fails and easily be discontinued again. I’ve also discussed options and possibilities with Dr. Miron at MHS to bring this to task to our MHS Seniors Media Team, we also discussed what a great source for a internship program. Wouldn’t it be wise to leave this task to the professional...Jessica was trained by a professional at HTTPV, that knowledge can be valuable and easily transferred to a much more productive approach. Just ask yourselves was the programming broken in the first place? Were there any prior administrative attempts to fix the problems? Was there any discussion or renegotiations to make the programming better, more informative and less expensive to Millburn? The answer is a hard NO, this Township just cut them off without any explanation! As much as I would like to volunteer my plate is a bit full. But after one year of my efforts tonight, I offer a solution to your problem...I am delivering a proposal which I requested and received from HTTPV on behalf of the township...in the amount of \$20,000. As I am not privy of previous contracts but rather only a bill lists line item paid to HTTPV of the range of \$30-35k. Surely ask Mr. McDonald or even Committee Woman Eglow, in my opinion ‘cause they are well aware of this situation. Request that Mr. McDonald explains what the township was getting for the \$...before the channel went dark. Do like most business owners, have the discussion as to what would be most beneficial and advantageous to the town. Considering Millburn is always compared to surrounding towns. Do research what other towns are airing of interest and importance to their viewers that Millburn has not. I did not need a SID to assist me in this task...simply volunteering my time. Sadly this committee does not find I offer any value to this community. I would suggest leave the broadcasting to the professional. And if you desire not to rehire HTTPV, which the door has always been open, than you should start the proper bidding process. But wouldn’t it make sense to support a small business of a Millburn family that’s been here for generations? Kinda of like your professionals you just can’t sever your ties...WHY?”

Lizzie Miggins, resident, congratulated Mayor Miggins on being Mayor.

Amy Lawrence, resident, congratulated Mayor Miggins and Deputy Mayor Thall Eglow. Expressed appreciation on the Rabbi’s encouraging words.

David Boyko, resident, thanked Mayor Miggins and Deputy Mayor Thall Eglow for their volunteerism.

Patricia Sebold congratulated and gave best wishes to Mayor Miggins and Deputy Mayor Thall Eglow. She shared her experience with Mayor Miggins and was excited for the year.

Judith Rosenthal, resident, congratulated Mayor Miggins and Deputy Mayor Thall Eglow. She would stay in touch with Ms. Sebold in regard to flooding.

Alison Seeger, resident, congratulated Mayor Miggins.

John McKeon, Assemblyman, expressed his congratulations to the Committee.

Mayor Miggins closed public comment. She asked if any members of the committee wished to speak on any matters.

Mr. Wasserman advised that he would be interested in speaking with Ms. Urso on her views on the cable TV and was open to have a sit down in regards to the SID and TV. He agreed that public comment should be moved to the beginning of the meeting. He announced a public information session on January 12th in regard to flood mitigation and the plan they had been working on.

Ms. Prupis spoke on her concerns of flood mitigation committee and their minutes. She spoke in regard to public comment. She questioned the meeting structure for the flood mitigation committee. Mr. Wasserman advised they had a meeting every Wednesday.

Deputy Mayor Thall Eglow congratulated Ms. Miggins and Ms. Prupis and stated that she looked forward to 2022.

Mr. Carney advised Ms. Prupis about the closed session subject.

Mayor Miggins noted that the Committee received so many applicants who wanted to serve on boards in 2022. She informed Ms. Gatti the public comment portion would be moved to the top of the meeting agenda going forward.

Mayor Miggins read the closed session resolution.

CLOSED SESSION

The Township Committee entered into closed session as per Resolution 22-040 approved prior in the meeting.

ADJOURNMENT

Mayor Miggins asked if there were any additional comments. Seeing none, Ms. Thall Eglow made a motion to adjourn the meeting, which was seconded by Mr. Wasserman and was carried unanimously. The meeting was adjourned at 8:30 PM.

Christine Gatti, RMC
Township Clerk

Approved: April 5, 2022