

**January 5, 2021**  
**Millburn Township Committee Meeting**

Minutes of the 2021 Organization Meeting of the Township Committee of the Township of Millburn, in the County of Essex, New Jersey, held in the Town Hall starting at 7:00 PM on the above date.

The Township Clerk, Christine Gatti, welcomed those present and read the following notice.

In accordance with Section 5 of the Open Meetings Act, Chapter 231, Public Laws, 1975, be advised that notice of this meeting was made by posting on the Bulletin Board, Town Hall, electronically, and notifying the officially designated newspapers, a notice stating that this meeting would take place at the Town Hall and remotely at 7:00 PM on Tuesday, January 5, 2021.

All those in attendance joined in the Salute to the Flag.

Rev. Paula Toland, Rector of St. Stephen's Episcopal Church opened the session with an inspirational message.

In a previously recorded ceremony Lieutenant Governor Shiela Oliver administered the Oath of Office to Maggee Miggins and Sanjeev Vinayak.

Upon call of the roll, the following Township Committee members were recorded present: Maggee Miggins, Tara B. Prupis, Dianne Thall Eglow, Richard J. Wasserman and Sanjeev Vinayak.

Township Clerk Gatti called for nominations for Mayor/Committee Chair for 2021. Committeeman Wasserman moved the nomination of Committeewoman Prupis to serve as Mayor, which was seconded by Committeeman Vinayak. Clerk Gatti asked Ms. Prupis if she accepted the nomination, which she did. Clerk Gatti called for any other nominations.

Receiving none, she called the roll call:

Ayes: Miggins, Prupis, Thall Eglow, Wasserman, Vinayak

At the completion of the roll call vote, Committeewoman Prupis was elected Mayor/Chair for the year 2021.

Mayor Prupis acknowledged the dignitaries present and expressed great honor in being elected Mayor. She noted that she looked forward to continuing her hard work. She expressed how 2020 was a difficult year and it presented its challenges and losses. Mayor Prupis detailed how strong, resilient and forward thinking the community was. She reviewed some of the Committee's past accomplishments. Mayor Prupis spoke to the Township Committee and their dedication and passionate work. She pledged to work for the community of Millburn-Short Hills and govern with transparency and respect. She voiced the Committee's goals for 2021. She thanked the Committee and her family and friends for entrusting her with the confidence and support to perform the job of Mayor in 2021. Mayor Prupis encouraged the community to get involved and to share their ideas and concerns.

Committeeman Vinayak nominated Committeeman Wasserman for Deputy Mayor/Vice Chair for 2021, which was seconded by Mayor Prupis. The nomination was accepted by Committeeman Wasserman. Clerk Gatti called for any other nominations.

Receiving none, the Clerk called the roll for Committeewoman Prupis:

Ayes: Miggins, Prupis, Thall Eglow, Wasserman, Vinayak

Committeeman Wasserman would serve as Deputy Mayor/Vice Chair for 2021.

Mayor Prupis announced the following appointments:

**Mayoral Appointments**

Mayor Prupis made the following Mayoral appointments:

Mayor Prupis made the following appointments to the 2021 Art Advisory Committee:

Laraine Barach                      Andrew W. Permison                      Judith Kramer, Advisor

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Amy McGovern	Oscar Peterson	Victoria Plummer
Donna Davis	Kathi Hecht	Maren Less
Pamela Polifron	Michelle SanFillipo	Tara Prupis, TC Liaison

Mayor Prupis made the following appointments to the Environmental Commission:

- Priya Patel reappointed to a three year term ending December 31, 2023
- Odarka Stockert reappointed to a three year term ending December 31, 2023
- Reade Kem appointed to fill a two year term ending December 31, 2023
- Mark Hubertus reappointed to a two year term ending December 31, 2022

Mayor Prupis announced the appointment of Priya Patel as Chairperson of the Environmental Commission for a one-year term ending December 31, 2021.

Mayor Prupis made the following appointments to the Historic Preservation Commission:

- Robert Frenkel, Class C, reappointed to a four year term ending December 31, 2024
- Karen Gaylord, Class B, reappointed to a four year term ending December 31, 2024
- Zachery J. Davis, Class A, reappointed to a four year term ending December 31, 2024
- Peter Nalitt, Class C, appointed to a two year unexpired term as Alternate #1 ending December 31, 2021
- Bruce Kramer, Class C, reappointed to a two year term as Alternate #2 ending December 31, 2022

Mayor Prupis made the following appointments to the Planning Board:

- Daniel Baer, Class IV, reappointed to a four year term ending December 31, 2024
- Srinji Vijay, Class IV, appointed to a two year term as Alternate #2 ending December 31, 2022

Mayor Prupis appointed Maggee Miggins as the Township Committee Trustees of the Cora Hartshorn Arboretum and Bird Sanctuary for a one year term ending December 31, 2021.

Mayor Prupis appointed Committeeman Sanjeev Vinayak as the Class 1 Mayor's Designee to the Planning Board for a one year term ending December 31, 2021.

Mayor Prupis announced the appointment of Committeewoman Magee Miggins as the member of the Board of Trustees of the Millburn Free Public Library for a one-year term ending December 31, 2021.

Mayor Prupis announced the designation of the following Township Committee Members as liaisons to boards and committees/commissions for 2021 as follows:

Board of Recreation	Sanjeev Vinayak
Community Service Award	Dianne Thall Eglow
Environmental Commission	Tara Prupis
Shade Tree Advisory Board	Dianne Thall Eglow

Mayor Prupis announced the members of the Township Committee who will serve on the following ad hoc sub-committee:

Finance	Richard Wasserman
	Sanjeev Vinayak

**Mayoral Appointments with Advice & Consent of Township Committee**

Mayor Prupis announced that pursuant to Statute and with the consent of the Township Committee, as Mayor, she will be the Group 1 member of the Emergency Management Council for a term corresponding with the official tenure as Mayor.

Mayor Prupis announced the appointment with consent of the Township Committee, Lisa Chenofsky Singer, as a Trustee of the Millburn Free Public Library for a five-year term ending on December 31, 2025.

Mayor Prupis announced the appointment, with the consent of the Township Committee of Tara Prupis, as Liaison to the Senior Citizen Advisory Board, for one year ending on December 31, 2021.

Mayor Prupis announced the reappointment, with consent of the Township Committee, of Elizabeth Vollavanh as member of the Shade Tree Advisory Board for a four year term ending on December 31, 2023.

Mayor Prupis announced the reappointment, with consent of the Township Committee, of W. MacDonald Snow as a member of the Shade Tree Advisory Board for a three year term ending on December 31, 2023.

Mayor Prupis announced the following appointments, with the consent of the Township Committee, to the 2021 Senior Citizen Advisory Board:

MaryAnn Moore	Ellen Steinberg	Ann Mills	Annette Romano
Ellen Prach, Chair	Anthony Wolk	Ana Joan Fitolis	Fran Feld
Jane Greenwald	Robert Vorsanger	Suzanne Zimmer	Trina Frankel
Lisa Chenofsky Singer Jaimee Hawkins or town hall designee			

Committeewoman Miggins moved that the Township Committee give approval and consent to the Mayor's appointments, seconded by Committeeman Vinayak and was carried unanimously by an all ayes vote.

### **Township Committee Appointments**

Mr. Wasserman moved that Maggee Miggins and Sanjeev Vinayak be appointed as members of the Board of Education, Township Committee, Board of Recreation Comm. Fields Committee for a one year term ending December 31, 2021, seconded by Mayor Prupis and was carried unanimously.

Committeewoman Thall Eglow moved that the following people be appointed as members of the 2021 Community Service Award Committee, seconded by Committeeman Vinayak and carried unanimously:

Lynne Raineri	Laura Janay	Elaine Becker, Chair
Anthony Haynor	Daniel Cannon	Jackie Benjamin Lieberberg
Jennifer Mann Rosenblatt		

Committeewoman Miggins moved that Sandeep Singla, MD, be appointed as an Alternate #1 member of the Board of Health for a two year term ending December 31, 2022, seconded by Committeeman Wasserman and carried unanimously.

Committeewoman Thall-Eglow moved that Sanjeev Vinayak and Richard Wasserman be appointed as 2021 Board of Education Liaisons, seconded by Mayor Prupis. Vote: All Ayes

Committeeman Vinayak moved that Richard Kopleton be appointed as Municipal Prosecutor for the year 2021, seconded by Committeewoman Miggins and carried unanimously.

Committeeman Wasserman moved that Robert Bohrod be appointed as Municipal Public Defender for the year 2021, seconded by Committeewoman Thall Eglow. Vote: All Ayes

Committeewoman Thall Eglow moved that Craig Ploetner be reappointed to the Zoning Board of Adjustment to a four year term ending December 31, 2024, seconded by Committeewoman Miggins and carried unanimously.

Committeeman Vinayak moved that Wolfgang Tsoutsouris be appointed to the Zoning Board of Adjustment to a four year term ending December 31, 2024, seconded by Mayor Prupis and carried unanimously.

Committeeman Wasserman moved that Amy Lawrence be appointed as an Alternate #1 to the Zoning Board of Adjustment to a two year term ending December 31, 2022, seconded by Committeewoman Miggins and carried unanimously.

Committeeman Vinayak moved that Chandru Harjani, be appointed as an Alternate #2 to the Zoning Board of Adjustment to a two year term ending December 31, 2022, seconded by Mayor Prupis and carried unanimously.

Mayor Prupis moved that Maggee Miggins be appointed as a Class 3 member to the Planning Board to a one year term ending December 31, 2021, seconded by Committeeman Wasserman and carried unanimously.

Committeewoman Miggins moved that Dianne Thall Eglow, Township Committee Liaison, Alexander McDonald, Township Administrator and Brian Gilfedder, Police Chief be appointed as members of the 2021 Dispatch Joint Meeting, seconded by Committeeman Wasserman and carried unanimously.

Committeeman Vinayak moved that Tara Prupis, Maggee Miggins, Alexander McDonald, Township Administrator, Donna Ruggiero, Tax Collector, Sgt. Gil Tavares, Police Dept. Rep., and a Parking Enforcement Officer be appointed as members of the 2021 Parking Ad Hoc Committee, seconded by Committeewoman Prupis and carried unanimously.

Committeeman Wasserman moved that the following be appointed as members of the Pedestrian Safety Advisory Board, seconded by Mayor Prupis and carried unanimously.

Sowmya Jairam reappointed for a three-year term ending on December 31, 2023  
Tara Prupis, Township Committee Member  
Christine Burton, Superintendent of Schools or Designee  
Gaston Ryan Hauptert, Parent Teacher Organization Council Safety Committee  
Christine Bugel, Assistant Engineer or Designee  
Brian Gilfedder, Police Chief or Designee  
Alex McDonald, Township Administrator or Designee

Committeewoman Thall Eglow moved that Jason Gabloff be reappointed as Treasurer for a term of one year ending December 31, 2021, seconded by Committeeman Wasserman and carried unanimously.

Committeeman Vinayak moved that Alexander McDonald be appointed as Millburn Public Compliance Officer for a one year term ending December 31, 2021, seconded by Committeewoman Thall Eglow and carried unanimously.

Committeewoman Miggins moved that the following members of the Clergy be appointed and designated as Chaplains to the Police Department for the year 2021, seconded by Committeeman Wasserman and carried unanimously:

Reverend M. Christen Beirne, St. Rose of Lima Church  
Rabbi Paul Resnick, Congregation B’Nai Israel  
Rabbi Matthew D. Gewirtz, Congregation B’Nai Jeshurun

Mayor Prupis moved that the following members of the Clergy be reappointed as Chaplains to the Fire Department for the year 2021, seconded by Committeewoman Miggins and carried unanimously:

Reverend M. Christen Beirne, St. Rose of Lima Church

Committeeman Vinayak moved that Robert Hingel be appointed as Representative to the Essex County Transportation Advisory Board and the Lackawanna Coalition for one year term ending December 31, 2021, seconded by Committeewoman Thall Eglow and carried unanimously.

Committeeman Wasserman moved that the following members be appointed to the Millburn Short Hills Business Organization, Inc., District Management Corporation Board of Trustees for the year 2021, seconded by Committeeman Vinayak and carried unanimously:

Richard Wasserman, Township Committee Member, be reappointed for a one-year term ending on December 31, 2021

Jackie Benjamin Lieberberg, Mayors Designee, appointed for a one-year term non-voting member ending on December 31, 2021

Alex McDonald, Business Administrator, reappointed for a one-year term non-voting member ending on December 31, 2021

Mayor Prupis moved that Richard Wasserman be appointed as a representative to the Joint Meeting of Essex & Union County, seconded by Committeeman Vinayak. Vote: All Ayes

**CONSENT AGENDA**

Mayor Prupis asked if there were any questions or comments regarding the items on the consent agenda.

Committeewoman Thall Eglow asked a series of questions on Resolution 21-001. Mr. McDonald reviewed the temporary budget items included in the resolution.

Committeeman Vinayak reviewed the procedures of reviewing meeting materials and clarified to the public what occurred prior to the Committee meetings and pointed out all action is taken at public meetings.

Without additional comments or questions, she asked for a motion to approve the items listed on the consent agenda which was made by Mr. Wasserman and seconded by Mr. Vinayak.

Roll Call Vote: All Ayes

**RESOLUTION 21-001  
ADOPTING 2021 TEMPORARY BUDGET  
OF THE TOWNSHIP OF MILLBURN**

**WHEREAS**, N.J.S.A. 40A:4-19 of the Local Budget Law provides that where any contracts, commitments or payments are to be made prior to the adoption of the budget, temporary appropriations shall be made on or before the 30<sup>th</sup> day of the budget year; and

**WHEREAS**, the aggregate of such temporary appropriation is limited to 26.25% of the total appropriations in the preceding budget, exclusive of Debt Service, Capital Improvement Fund and Public Assistance, which amounts to \$14,712,520 for the Current Fund and 152,665 for the Parking Utility Budget;

**BE IT RESOLVED** that the following temporary appropriations are hereby made for 2021;

**CURRENT FUND**

Administrative & Executive:

Governing Body	\$ 10,000.00
Salaries - Administrator's Office	\$ 140,000.00
Other Expenses	\$ 47,118.75

<u>Milburn Short Hills Business Organization</u>	\$ 50,000.00
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Township Clerk:

Salaries	\$ 70,000.00
Other Expenses	\$ 24,281.25

EDP:

Other Expenses	\$ 59,946.60
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Financial Administration:

Salaries	\$ 95,000.00
Other Expenses	\$ 15,093.75

Assessment Of Taxes:

Salaries	\$ 50,000.00
Other Expenses	\$ 24,136.88

Collection Of Taxes:

Salaries	\$ 54,656.25
Other Expenses	\$ 14,452.50

Legal Services & Costs:

Other Expenses	\$ 258,649.04
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Public Defender:

Salaries	\$ 3,543.75
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Customer Service:

Salaries	\$ 52,500.00
Other Expenses	\$ 918.75

Public Buildings & Grounds:

Other Expenses	\$ 116,313.75
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Planning Board:

Salaries	\$ 18,506.25
Other Expenses	\$ 12,337.50

Board Of Adjustment:

Salaries	\$ 14,306.25
Other Expenses	\$ 12,048.75

Municipal Court:

Salaries	\$ 94,500.00
Other Expenses	\$ 33,118.01

Inspection Of Buildings:

Salaries	\$ 157,500.00
Other Expenses	\$ 105,984.39

Fire Department:

Salaries	\$ 2,425,000.00
Other Expenses	\$ 83,719.92

Police Department:

Salaries	\$ 2,675,000.00
Other Expenses	\$ 180,652.50

Insurance

Group Insurance	\$ 2,000,000.00
Other	\$ 234,125.00
Workmen's Compensation	\$ 150,000.00

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Emergency Management Services:

Other Expenses \$ 3,937.50

Engineering Services & Costs:

Salaries \$ 80,850.00

Other Expenses \$ 32,445.00

Shade Tree:

Salaries \$ 290,625.00

Other Expenses \$ 144,516.75

Road Repair & Maintenance:

Salaries \$ 967,027.02

Other Expenses \$ 199,562.50

Street Lighting:

Other Expenses \$ 80,000.00

Solid Waste Collections:

Other Expenses \$ 48,326.25

Historical Preservation Commission:

Salaries \$ 1,312.50

Other Expenses \$ 288.75

Board Of Health:

Salaries \$ 5,250.00

Other Expenses \$ 3,693.66

Environmental Commission

\$ 656.25

Dispatch

Salaries

Other Expenses (joint meeting) \$ 302,272.43

Joint Trunk Sewer Maintenance:

\$ 400,000.00

Sanitary Landfill:

\$ 587,598.00

Vehicle Maintenance

Salaries \$ 125,000.00

Other Expenses \$ 62,737.50

Administration Of Public Assistance:

Other Expenses \$ 1,500.00

Parks & Playgrounds:

Salaries \$ 190,312.50

Other Expenses \$ 81,060.00

Senior Citizens Transportation:

Salaries \$ 40,687.50

Other Expenses \$ 4,068.75

<u>Maintenance Of Free Public Library:</u>	\$	900,000.00
<u>Social Security Taxes:</u>	\$	350,000.00
<u>Principal on Notes:</u>	\$	1,700,000.00
<u>Interest on Notes</u>	\$	120,000.00
<u>Telephone:</u>	\$	55,000.00
<u>Electricity:</u>	\$	80,000.00
<u>Natural Gas:</u>	\$	40,000.00
<u>Gasoline:</u>	\$	91,875.00
<u>Hydrant Service</u>	\$	200,000.00
		<u>\$16,534,020.00</u>

<u>LESS ITEMS EXCLUDED FROM CALCULATION:</u>		
DEBT SERVICE	\$	1,820,000.00
PUBLIC ASSISTANCE	\$	<u>1,500.00</u>
		<u>\$14,712,520.00</u>

<b><u>PARKING UTILITY</u></b>		
SALARY AND WAGES	\$	70,815.00
OTHER EXPENSES	\$	<u>81,850.00</u>
		<u>\$ 152,665.00</u>

**TOWNSHIP OF MILLBURN  
 RESOLUTION 21-002  
 AUTHORIZE THE 2021 CASH MANAGEMENT PLAN  
 OF THE TOWNSHIP OF MILLBURN**

**WHEREAS** The Township of Millburn is required to have a Cash Management Plan in accordance with N.J.S.A. 40A:5-14; and

**WHEREAS,** The Cash Management Plan has been prepared with N.J.S.A 40A:5-14 by the Chief Financial Officer and is on file with the Township Clerk;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Millburn, in the County of Essex that for the year 2021, that the Chief Financial Officer is directed to deposit, disburse, and invest the Township’s funds in accordance with the Cash Management Plan.

**RESOLUTION 21-003  
 AUTHORIZING THE CHIEF FINANCIAL OFFICER TO WIRE TRANSFER FUNDS FOR INVESTMENT AND  
 PAYMENT OF CAPITAL DEBT**

**BE IT RESOLVED** by the Township Committee of the Township of Millburn that the Chief Financial Officer is hereby authorized to wire transfer funds for investment of surplus funds, as they become available and payment of capital debt.



Millburn Township Committee Meeting

**RESOLUTION 21-004  
ESTABLISH A BILL PAYMENT SCHEDULE**

**WHEREAS**, the Township of Millburn pays its bill and other obligations, with the approval of the Township Committee, on all regular Township Committee meeting dates; and

**WHEREAS**, the Chief Financial Officer deems it necessary to pay bills and obligations and certain other times in the absence of a Township Committee Meeting; and

**WHEREAS**, the following dates are set to be the cut-off dates for submission of bills and the scheduled dates for paying bills for 2021;

	<u>Cut-Off Date</u>	<u>Payment Date</u>
January	1/4	1/19
February	1/25, 2/5	2/9, 2/23
March	2/22, 3/8	3/9, 3/23
April	3/22, 4/5	4/6, 4/20
May	4/19, 5/3	5/4, 5/18
June	5/17, 5/21	6/1, 6/15
July	6/25	7/13
August	8/2	8/17
September	8/17, 9/3	9/1, 9/21
October	9/20, 10/1	10/5, 10/19
November	10/25	11/9
December	11/18, 12/6	12/7, 12/21

**BE IT RESOLVED** that the Township Committee of the Township of Millburn in the County of Essex does hereby approve the above referenced dates for the payment of bills and other financial obligations of the Township.

**RESOLUTION 21-005  
DESIGNATE OFFICIAL NEWSPAPERS**

**BE IT RESOLVED** by the Township Committee of the Township of Millburn in the County of Essex, that the following newspapers be deemed as the “Official” newspapers for the year 2021:

THE ITEM OF MILLBURN AND SHORT HILLS  
THE STAR LEDGER

**RESOLUTION 21-006  
FILING SIGNATURE WITH SECRETARY OF STATE**

**BE IT RESOLVED** by the Township Committee of the Township of Millburn that pursuant to N.J.S.A. 40A:9-129 that the Municipal Clerk be directed to file with the Secretary of State facsimiles of her signature and the Mayor’s signature, an impression of the municipal seal and a statement of their terms of office, showing the commencement and expiration dates.

**RESOLUTION 21-007  
AUTHORIZING THE NECESSITY TO ISSUE PAYMENTS OUTSIDE OF A SCHEDULED TOWNSHIP COMMITTEE MEETING**

**WHEREAS**, from time to time, there is a necessity to issue payments outside of a scheduled Township Committee meeting;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Millburn that the Chief Financial Officer has authority to:

- 1) Issue payments for Payroll, Debt Service, Utilities, School Taxes, County Taxes, postage, State and County Agencies, and insurance costs.
- 2) All other bills that may require payment outside of Township Committee approval must contain the signature of approval of the Chief Financial Officer and Business Administrator.

**RESOLUTION 21-008  
ADOPT 2021 TOWNSHIP COMMITTEE MEETING SCHEDULE**

**WHEREAS**, in accordance with Chapter II, "Administration" of the Revised General Ordinances, Township of Millburn, Section 2-1.3b, "Regular Meetings", the following dates are set for 2021:

January	5*, 19	<i>*Reorganization Meeting</i>
February	9, 23	
March	9, 23	
April	6, 20	
May	4, 18	
June	1, 15	
July	13	
August	17	
September	1*, 21	<i>*Wednesday (moved due to holiday)</i>
October	5, 19	
November	9	
December	7, 21	
January	4*	<i>*2022 Reorganization Meeting</i>

**BE IT RESOLVED** in accordance with the Open Public Meetings Act (C. 231, P.L. 1975), that the Township Committee of the Township of Millburn in the County of Essex does hereby notify the public that meetings of the Township Committee for the year 2021 will be held in the Town Hall, Millburn, New Jersey, unless otherwise specifically noticed. Meetings will begin at 7:00 p.m., unless otherwise specifically noted.

**RESOLUTION 21-009  
ESTABLISH INTEREST AND PENALTY RATES ON NON-PAYMENT  
OF TAXES AND SEVEN DAY GRACE PERIOD**

**BE IT RESOLVED** that interest at the rate of eight percent (8%) per annum be charged for the non-payment of Taxes, Sewer fees, Special Improvement District taxes and other Municipal Charges or Assessments on or after the date when they shall become delinquent as provided by law, on the first \$1,500 of the delinquency, and eighteen percent (18%) per annum on any amount in excess of \$1,500, and said rates of interest are hereby fixed for the balance of the year 2021; and

**BE IT FURTHER RESOLVED** that an additional six percent (6%) penalty be charged for delinquencies in excess of \$10,000 remaining unpaid at the end of the calendar year in accordance with the amended provisions of N.J.S.A. 54:4-67; and

**BE IT FINALLY RESOLVED** that pursuant with the authority granted by N.J.S.A. 54:4-67, interest for delinquency in the payment of taxes and assessments shall not be charged for the failure to pay any such installment during the period of seven (7) days after any such installment became due and payable provided that payment of such installment is received within such seven (7) day period, provided further, however, that if any such installment is not paid within said seven (7) days, interest at the usual rate will be charged from the due date of such installment.

**RESOLUTION 21-010  
APPOINTMENT OF 2021 DOMESTIC VIOLENCE  
CRISIS INTERVENTION TEAM MEMBERS**

**BE IT RESOLVED** by the Millburn Township Committee that certain volunteers who have completed a 40-hour Domestic Violence training program, whose names will be held in confidence, are appointed as members of the Millburn Township Domestic Violence Crisis Intervention Team, to serve for a one-year term ending on December 31, 2021.

**RESOLUTION 21-011  
APPOINTMENT OF TOWNSHIP REPRESENTATIVES TO  
JOINT INSURANCE FUND COMMISSION**

**BE IT RESOLVED** by the Township Committee of the Township of Millburn, that Jason Gabloff be appointed as representative and Alexander McDonald as alternate representative to the Joint Insurance

Fund Commission.

**RESOLUTION 21-012  
ADOPT PERSONNEL POLICIES AND PROCEDURES**

**WHEREAS**, it is the policy of The Township of Millburn to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, (the New Jersey Civil Service Act,) (the New Jersey Attorney General’s guidelines with respect to Police Department personnel matters,) the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meeting Act; and

**WHEREAS**, the Township Committee has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations;

**NOW, THEREBY, BE IT RESOLVED** by the Township Committee that the Personnel Policies and Procedures Manual is hereby adopted.

**RESOLUTION 21-013  
ESTABLISH THE TOWNSHIP’S FUND BALANCE POLICY**

**WHEREAS**, The Township Committee of the Township of Millburn wish establish policies to ensure the financial stability of the Township; and

**WHEREAS**, the Fund Balance policy established herein will serve as guidance, for staff and elected official for budgeting and other purposes; and

**WHEREAS**, the Fund Balance policy will help to ensure the financial strength and long-term financial stability of the Township; and

**WHEREAS**, the Fund Balance policy will be periodically reviewed and updated to ensure that it is in consonance with the needs and desires of the Township;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Millburn that the Fund Balance policy (attached) be approved.

**RESOLUTION 21-014  
AUTHORIZING THE CANCELLATION OF SMALL BALANCES**

**WHEREAS**, NJSA 40A:5-17.1 allows a resolution for the cancellation of small balances to be prepared every January for the current year end; and

**WHEREAS**, the tax software program has the ability to automatically cancel these balances pursuant to State Statute;

**BE IT RESOLVED**, that the Millburn Township Committee hereby authorizes the Tax Collector to cancel all small balances pursuant to State Statute at the end of the calendar year; and to include Taxes, Sewer and Special Improvement District small balances;

**BE IT FURTHER RESOLVED** that the Tax Collector is required to include in the Statutory Annual Year End report to the Township Administrator and Governing Body the amount of the cancellations.

**RESOLUTION 21-015  
AUTHORIZING THE AWARD OF CONTRACT FOR LEGAL SERVICES – TOWNSHIP ATTORNEY [MARAZITI FALCON, L.L.P.]**

**WHEREAS**, legal services are required of a Township Attorney, for the normal duties of said position which are described in Section 2-3.1 of the Code of the Township of Millburn and for additional legal services authorized, such as in connection with litigation or other proceedings in or before any court,

arbitration board, commission or the like, or examination of title to or other interest in real estate, or any other services appropriate to an attorney; and

**WHEREAS**, Maraziti Falcon, L.L.P. is qualified in training and experience to perform such services; and

**WHEREAS**, Maraziti Falcon, L.L.P. has provided the Business Entity Disclosure Certification in accordance with the N.J.S.A. 19:44A-20.8 and completed Political Contribution Disclosure Form; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that resolution authorizing the payment of such payment of such professional fees, without competitive bidding must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Millburn, in the County of Essex as follows:

1. That the Mayor and Township Clerk are hereby authorized and directed to execute an agreement in a form subject to the approval of the Township Attorney with Maraziti Falcon, L.L.P. to be retained as Township Attorney of the Township of Millburn for the year 2021 at a retainer fee of \$15,000, as stated in the proposal dated November 24, 2020; and

2. That additional legal services will be at the rate of: \$175.00 per hour for partner; \$165.00 per hour for senior associate; \$150.00 per hour for associates and the Chief Financial Officer has certified funds in the estimated maximum amount of \$450,000.00.

3. That the Township will be notified when 80% of the \$450,000.00 estimate for professional service is reached.

4. That this contract is made without competitive bidding as a "professional service" under the provisions of the Local Public Contracts Law because of the qualitative nature of the service to be performed.

5. That a notice of this resolution shall be published in The Item of Millburn and Short Hills as required by law within ten days of its passage.

**RESOLUTION 21-016**  
**AUTHORIZING THE AWARD OF FOR COMPUTER MAINTENANCE [ATON COMPUTING]**

**WHEREAS**, there exists a need for specialized computer maintenance services for the Township's computers; and

**WHEREAS**, ATON Computing, 1114 Goffle Road, PO Box 6, Hawthorne, NJ 07506 can provide such specialized services; and

**WHEREAS**, ATON Computing has provided the Business Entity Disclosure Certification in accordance with the N.J.S.A. 19:44A-20.8 and completed Political Contribution Disclosure Form; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-1 (et seq.) requires that the authorizing of the award of a contract for professional services without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Millburn, in the County of Essex, as follows:

1. The Mayor and the Township Clerk are hereby authorized and directed to execute a professional services agreement in a form subject to the approval of the Township Attorney with ATON Computing for computer maintenance services for the Township's computers.

2. This contract is awarded without competitive bidding as "professional services" under the provisions of the Local Public Contracts Law because the contract is for specialized services to be performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law.

3. Fees for scope of contract are \$107.10 per hour plus reasonable expenses as per their proposal dated December 4, 2020 and the Chief Financial Officer has certified funds in the estimated maximum amount of \$120,000.00.

4. A notice of this contract award and the adoption of this resolution shall be published in The Item of Millburn Short Hills as required by law within ten (10) days of passage of this resolution.

**RESOLUTION 21-017**  
**AUTHORIZING THE AWARD OF FOR LEGAL SERVICES [ROGUT MCCARTHY LLC]**

**WHEREAS**, the Local Bond Law of New Jersey and, in particular, N.J.S.A. 40A:2-38.1, provides that a municipality may agree with an attorney with respect to the issuance of bonds and provides that no municipality shall compensate an attorney for services rendered in connection with the issuance of bonds other than a reasonable rate agreed upon prior to the rendering of services; and

**WHEREAS**, the Township of Millburn, in the County of Essex, New Jersey, desires to appoint a law firm to serve as bond counsel for the year 2021; and

**WHEREAS**, the law firm of Rogut McCarthy LLC, of 37 Alden Street, Cranford, NJ 07016 is qualified in training and experience to perform such services; and

**WHEREAS**, Rogut McCarthy LLC has provided the Business Entity Disclosure Certification in accordance with the N.J.S.A. 19:44A-20.8 and completed Political Contribution Disclosure Form; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Millburn, in the County of Essex, New Jersey, as follows:

Section 1. The Township of Millburn, in the County of Essex, New Jersey (the "Township") hereby appoints Rogut McCarthy LLC (the "Law Firm") to act as bond counsel for the Township of Millburn until December 31, 2021 and hereby agrees, prior to the issuance of any bonds, that the Law Firm shall be compensated for professional services rendered in accordance with the Fee Schedule attached to the contract dated November 18, 2020 and the Mayor and the Township Clerk are hereby authorized and directed to execute a professional services agreement in a form subject to the approval of the Township Attorney with Rogut McCarthy LLC and the Chief Financial Officer has certified funds in the estimated maximum amount of \$25,000.00.

Section 2. No appropriation is required for the appointment of the Law Firm hereby authorized because the appropriations to pay such fees are appropriated in bond ordinances and chargeable to the cost of the improvements. Appropriations to pay for services rendered and not included in bond ordinances will be made as required.

Section 3. This appointment is made without competitive bidding as a contract for professional services under the provisions of the Local Public Contracts Law of New Jersey (N.J.S.A. 40A:11-1 et seq.) because legal services are a recognized exception to such Law.

Section 4. Notice of this action shall be published in accordance with law.

**RESOLUTION 21-018**  
**AUTHORIZING THE AWARD OF A CONTRACT FOR LEGAL SERVICES – SPECIAL TAX COUNSEL [Chiesa, Shahinian and Giantomasi PC]**

**WHEREAS**, there exists a need in 2021 for special tax counsel in connection with legal services as are necessary to defend certain petitions of tax appeal and/or complaints filed with the Essex County Board of Taxation and/or New Jersey Tax Court for calendar year 2021; and

**WHEREAS**, Chiesa, Shahinian and Giantomasi PC is qualified in training and experience to perform such services; and

**WHEREAS**, Chiesa, Shahinian and Giantomasi PC has provided the Business Entity Disclosure Certification in accordance with the N.J.S.A. 19:44A-20.8 and completed Political Contribution Disclosure Form; and

**WHEREAS**, the Local Public Contracts Law (NJS 40A:11 et seq.) requires that a resolution authorizing the payment of such professional fees, without competitive bidding must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Millburn, in the County of Essex as follows:

1. That the Mayor and Township Clerk are hereby authorized and directed to execute a Professional Services agreement in a form subject to the approval of the Township Attorney between Chiesa, Shahinian and Giantomasi PC and the Township of Millburn, in connection with legal services as are necessary to defend certain petitions of tax appeals and/or complaints filed with the Essex County Board of Taxation and/or New Jersey Tax Court for calendar year 2021 and further subject to the prior filing of a Business Entity Disclosure Statement. Hourly compensation: \$150.00 per hour attorney rate, \$75.00 p/hr paralegal rate, plus out-of-pocket costs and disbursements and the Chief Financial Officer has certified funds in the estimated maximum amount of \$125,000.00.
2. That this contract is made without competitive bidding as “professional services” under the provisions of the Local Public Contracts Law of the qualitative nature of the services to be performed.
3. That a notice of this resolution shall be published in The Item of Millburn and Short Hills as required by law.

**RESOLUTION 21-019**  
**AUTHORIZING THE AWARD OF A CONTRACT FOR AUDITING**  
**AND ACCOUNTING [NISIVOCIA LLP]**

**WHEREAS**, there exists a need in 2021 for the performance of the statutory Annual Audit and other related work for the year 2020 for the Township of Millburn, in the County of Essex, New Jersey; and

**WHEREAS**, Nisivoccia LLP is qualified in training and experience to perform such services; and

**WHEREAS**, Nisivoccia LLP has provided the Business Entity Disclosure Certification in accordance with the N.J.S.A. 19:44A-20.8 and completed Political Contribution Disclosure Form; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Millburn in the County of Essex as follows:

1. That the Mayor and Township Clerk are hereby authorized and directed to execute an agreement in a form subject to the approval of the Township Attorney as per their proposal dated December 1, 2020 with Valerie A. Dolan of Nisivoccia LLP to be retained as Auditor (Registered Municipal Accountant) of the Township of Millburn for the year 2021 and the Chief Financial Officer has certified funds in the estimated maximum amount of \$50,000.00.
2. That this contract is made without competitive bidding as “professional services” under the provisions of the Local Public Contracts Law of the qualitative nature of the services to be performed.
3. That a notice of this resolution shall be published in The Item of Millburn and Short Hills as required by law within ten (10) days of its passage.

**RESOLUTION 21-020**  
**AUTHORIZING THE AWARD OF A CONTRACT FOR LABOR RELATIONS COUNSEL**  
**[CLEARY GIACOBBE ALFIERI & JACOBS LLC]**

**WHEREAS**, there exists a need in 2021 for labor relations counsel in connection with legal services as are necessary for the management of labor relations of the Township, including but not limited to participation in collective bargaining negotiations, grievances, administrative proceedings, arbitration and litigation through December 31, 2021; and

**WHEREAS**, Cleary Giacobbe Alfieri Jacobs LLC is qualified in training and experience to perform such services; and

**WHEREAS**, Cleary Giacobbe Alfieri Jacobs LLC has provided the Business Entity Disclosure Certification in accordance with the N.J.S.A. 19:44A-20.8 and completed Political Contribution Disclosure Form; and

**WHEREAS**, the Local Public Contracts Law (NJSA 40A:11 et seq.) requires that a resolution authorizing the payment of such professional fees, without competitive bidding must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Millburn, in the County of Essex as follows:

1. That the Mayor and Township Clerk are hereby authorized and directed to execute a Professional Services agreement in a form subject to the approval of the Township Attorney between Cleary Giacobbe Alfieri Jacobs LLC, 169 Ramapo Valley Road, Upper Level 105, Oakland, New Jersey 07436 and the Township of Millburn, in connection with legal services as are necessary for the management of labor relations of the Township, including but not limited to participation in collective bargaining negotiations, grievances, administrative proceedings, arbitration and litigation through December 31, 2021 and the Chief Financial Officer has certified funds in the estimated maximum amount of \$50,000.00. Hourly compensation: \$165.00 per hour for all attorneys.
2. That this contract is made without competitive bidding as “professional services” under the provisions of the Local Public Contracts Law of the qualitative nature of the services to be performed.
3. That a notice of this resolution shall be published in The Item of Millburn and Short Hills as required by law.

**RESOLUTION 21-021**  
**AUTHORIZING THE AWARD OF CONTRACT FOR**  
**TAX APPEAL SERVICES [ASSOCIATED APPRAISAL GROUP]**

**WHEREAS**, the Tax Assessor anticipates receiving Tax Appeals for the 2021 Tax Year and is in need of appraisal assistance in preparing for these appeals; and

**WHEREAS**, Associated Appraisal Group is qualified in training and experience to perform such services; and

**WHEREAS**, Associated Appraisal Group has provided the Business Entity Disclosure Certification in accordance with the N.J.S.A. 19:44A-20.8 and completed Political Contribution Disclosure Form; and

**WHEREAS**, the Local Public Contracts Law (NJSA 40A:11-1 et seq.) requires that a resolution authorizing the payment of such professional fees, without competitive bidding must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Milburn in the County of Essex as follows:

1. The Mayor and the Township Clerk are hereby authorized and directed to execute a professional services agreement in a form subject to the approval of the Township Attorney with Associated Appraisal Group, 6 Commerce Drive, Suite 303, Cranford, NJ 07016 for this professional service.
2. This contract is made without competitive bidding as a “professional service” under the provisions of the Local Public Contracts Law because of the qualitative nature of the service provided.
3. Fees for services are authorized as per the 2021 fee schedule which is made part of their professional services agreement and the Chief Financial Officer has certified funds in the estimated maximum amount of \$25,000.00.
4. A copy of this resolution shall be published in The Item of Millburn Short Hills as required by law, within ten (10) days of its passage.

**RESOLUTION 21-022**

**AUTHORIZE A PROFESSIONAL SERVICES AGREEMENT WITH SPECIAL COUNSEL FOR THE PERFORMANCE OF REGULATORY SERVICES – BEVAN, MOSCA & GIUDITTA, P.C.**

**WHEREAS**, the Township of Millburn requires the performance of professional legal services in connection with practice before State regulatory agencies involving the prospective development of land for use by the Township; and

**WHEREAS**, the Township is in receipt of a proposal from Bevan, Mosca & Giuditta, P.C. dated December 3, 2020 consisting of legal services involving State agency actions and approvals and representation of the Township in connection therewith.

**WHEREAS**, Bevan, Mosca & Giuditta, P.C. has provided the Business Entity Disclosure Certification in accordance with the N.J.S.A. 19:44A-20.8 and completed Political Contribution Disclosure Form; and

**WHEREAS**, the services to be rendered require the performance of professional legal services which are authorized to be awarded by Contract pursuant to N.J.S.A. 40A:11-5(1)(a); and

**WHEREAS**, the Township Committee is satisfied that the services proposed to be performed by Bevan, Mosca & Giuditta, P.C. meet the needs and requirements of the Township.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee for the Township of Millburn, County of Essex, State of New Jersey, as follows:

1. The Township Committee hereby awards a Professional Services Contract to Bevan, Mosca & Giuditta, P.C. to perform the services described in the Proposal from Murray E. Bevan dated December 3, 2020 on an hourly basis and the Chief Financial Officer has certified funds in the estimated maximum amount of \$25,000.00. All of the above, including all terms related to the provision of services, shall be as set forth in an Agreement in a form approved by the Township Attorney.
2. This contract is made without competitive bidding as a “professional service” under the provisions of the Local Public Contracts Law because of the qualitative nature of the service provided.
3. The Mayor and Township Clerk are authorized and directed to execute an Agreement with Bevan, Mosca & Giuditta, P.C. as above set forth.
4. The Township Clerk is authorized and directed to publish notice of this action in accordance with N.J.S.A. 40A:11-5(1)(a)(i).
5. This Resolution shall take effect as provided by law.

**RESOLUTION 21-023**

**AUTHORIZE A PROFESSIONAL SERVICES AGREEMENT WITH SPECIAL COUNSEL FOR THE PERFORMANCE OF REGULATORY SERVICES – CARELLA, BYRNE, CECCHI, OLSTEIN, BRODY & AGNELLO, P.C.**

**WHEREAS**, the Township of Millburn requires the performance of professional legal services in connection with practice before State regulatory agencies involving the prospective development of land for use by the Township; and

**WHEREAS**, the Township is in receipt of a proposal from Carella, Byrne, Cecchi, Olstein, Brody & Angello, P.C. dated December 4, 2020 consisting of legal services involving State agency actions and approvals and representation of the Township in connection therewith.

**WHEREAS**, Carella, Byrne, Cecchi, Olstein, Brody & Angello, P.C. has provided the Business Entity Disclosure Certification in accordance with the N.J.S.A. 19:44A-20.8 and completed Political Contribution Disclosure Form; and

**WHEREAS**, the services to be rendered require the performance of professional legal services which are authorized to be awarded by Contract pursuant to N.J.S.A. 40A:11-5(1)(a); and

**WHEREAS**, the Township Committee is satisfied that the services proposed to be performed by Carella, Byrne, Cecchi, Olstein, Brody & Angello, P.C. meet the needs and requirements of the Township.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee for the Township of Millburn, County of Essex, State of New Jersey, as follows:

1. The Township Committee hereby awards a Professional Services Contract to Carella, Byrne, Cecchi, Olstein, Brody & Angello, P.C. to perform the services described in the Proposal from Carl Woodward, III dated December 4, 2020 on an hourly basis and the Chief Financial Officer has certified funds in the estimated maximum amount of \$25,000.00. All of the above, including all terms related to the provision of services, shall be as set forth in an Agreement in a form approved by the Township Attorney.



2. This contract is made without competitive bidding as a “professional service” under the provisions of the Local Public Contracts Law because of the qualitative nature of the service provided.
3. The Mayor and Township Clerk are authorized and directed to execute an Agreement with Carella, Byrne, Cecchi, Olstein, Brody & Angello, P.C. as above set forth.
4. The Township Clerk is authorized and directed to publish notice of this action in accordance with N.J.S.A. 40A:11-5(1)(a)(i).
5. This Resolution shall take effect as provided by law.

**RESOLUTION 21-024**  
**AUTHORIZING THE AWARD OF CONTRACT FOR**  
**HISTORIC PRESERVATION CONSULTANT SERVICES [BARTON ROSS & PARTNERS LLC]**

**WHEREAS**, there exists a need in 2021 for the performance of a Historic Preservation Consultant and other related work for the year 2021 for the Township of Millburn, in the County of Essex, New Jersey; and

**WHEREAS**, Barton Ross, of Barton Ross & Partners, LLC, is qualified in training and experience to perform such services; and

**WHEREAS**, Barton Ross, of Barton Ross & Partners, LLC, has provided the Business Entity Disclosure Certification in accordance with the N.J.S.A. 19:44A-20.8 and completed Political Contribution Disclosure Form; and

**WHEREAS**, the Local Public Contracts Law (NJSA 40A:11-1 et seq.) requires that a resolution authorizing the payment of such professional fees, without competitive bidding must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Milburn in the County of Essex as follows:

1. The Mayor and the Township Clerk are hereby authorized and directed to execute a professional services agreement in a form subject to the approval of the Township Attorney with Barton Ross, of Barton Ross & Partners, LLC, 184 S. Livingston Avenue, Suite 9-140, Livingston, NJ 07039 for this professional through December 31, 2021.
2. This contract is made without competitive bidding as a “professional service” under the provisions of the Local Public Contracts Law because of the qualitative nature of the service provided.
3. Fees for services are at a rate of \$75.00 per hour and are authorized as per proposal dated November 19, 2020 and the Chief Financial Officer has certified funds in the estimated maximum amount of \$50,000.00.
4. A copy of this resolution shall be published in The Item of Millburn Short Hills as required by law, within ten (10) days of its passage.

**RESOLUTION 21-025**  
**AUTHORIZING THE AWARD OF A CONTRACT FOR SOFTWARE, MAINTENANCE,**  
**GIS AND RELATED SERVICES [SPATIAL DATA LOGIC]**

**WHEREAS**, there exists a need for specialized software, maintenance, GIS and other related services for the township; and

**WHEREAS**, Spatial Data Logic, 285 Davidson Avenue, Suite 302, Somerset, NJ can provide such specialized services; and

**WHEREAS**, Spatial Data Logic has provided the Business Entity Disclosure Certification in accordance with the N.J.S.A. 19:44A-20.8 and completed Political Contribution Disclosure Form; and

**WHEREAS**, the Local Public Contracts Law (NJSA 40A:11-1 et seq.) requires that a resolution authorizing the payment of such professional fees, without competitive bidding must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Milburn in the County of Essex as follows:

1. The Mayor and the Township Clerk are hereby authorized and directed to execute a professional services agreement in a form subject to the approval of the Township

Attorney with Spatial Data Logic, 285 Davidson Avenue, Suite 302, Somerset, NJ 08873 for this professional service.

2. This contract is made without competitive bidding as a “professional service” under the provisions of the Local Public Contracts Law because of the qualitative nature of the service provided.
3. Fees for services are authorized as per proposal dated November 24, 2020 and the Chief Financial Officer has certified funds in the estimated maximum amount of \$50,000.00.
4. A copy of this resolution shall be published in The Item of Millburn Short Hills as required by law, within ten (10) days of its passage.

**RESOLUTION 21-026**  
**AUTHORIZING THE AWARD OF A CONTRACT FOR SPECIAL COUNSEL**  
**[THE BUZAK LAW GROUP, LLC]**

**WHEREAS**, the Township of Millburn requires the services of Special Counsel to assist with the Housing Element and Fair Share Plan Litigation; and

**WHEREAS**, the Township Committee has determined that it is in the interest of the Township to retain the services of Edward J. Buzak, Esq. of Buzak Law Group, LLC; and

**WHEREAS**, the Buzak Law Group, LLC has provided the Business Entity Disclosure Certification in accordance with the N.J.S.A. 19:44A-20.8 and completed Political Contribution Disclosure Form; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires public advertisement of the award of a contract for professional services, which is exempt from the requirement of competitive bidding;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Millburn, in the County of Essex as follows:

1. That the Mayor is hereby authorized and directed to execute an agreement in a form subject to the approval of the Township Attorney with Edward J. Buzak of The Buzak Law Group, LLC, 150 River Road, Suite N-4, Montville, NJ 07045, for the provision of legal services at the rate of \$185.00 per hour and as set forth in the proposal of November 17, 2020, and the Chief Financial Officer has certified funds for this service in the estimated maximum amount of \$65,000.00.
2. That this contract is made without competitive bidding as a “professional service” under the provisions of the Local Public Contracts Law because of the qualitative nature of the service to be performed.
3. That a notice of this resolution shall be published in The Item of Millburn and Short Hills as required by law within ten days of its passage.

**RESOLUTION 21-027**  
**AUTHORIZING AND AWARDING A PROFESSIONAL SERVICES CONTRACT WITH MASER CONSULTING PA**  
**FOR THE PERFORMANCE OF TRAFFIC ENGINEERING CONSULTING SERVICES**

**WHEREAS**, the Township of Millburn requires the performance of a professional Traffic Engineering Consultant; and

**WHEREAS**, the Township is in receipt of a proposal from Maser Consulting P.A. dated December 14, 2020 for a “On-Call Traffic Engineering Services” and they are qualified in training and experience to perform such services; and

**WHEREAS**, Maser Consulting P.A has provided the Business Entity Disclosure Certification in accordance with the N.J.S.A. 19:44A-20.8 and completed Political Contribution Disclosure Form; and

**WHEREAS**, the services to be rendered require the performance of professional services which are authorized to be awarded by Contract pursuant to N.J.S.A. 40A:11-5(1)(a);

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee for the Township of Millburn, County of Essex, State of New Jersey, as follows:

1. The Township Committee hereby awards a Professional Services Contract for Traffic Engineering Services to Maser Consulting P.A., 1000 Waterview Drive, Suite 201, Hamilton, NJ 08691, to perform the services described in the Proposal dated December 14, 2020 and the Chief Financial Officer has certified funds in the estimated maximum amount of \$49,960.00. All of the above, including all terms related to the provision of services, shall be as set forth in an Agreement in a form approved by the Township Attorney.
2. This contract is made without competitive bidding as a “professional service” under the provisions of the Local Public Contracts Law because of the qualitative nature of the service provided.
3. The Mayor and Township Clerk are authorized and directed to execute an Agreement with Infrastructure Management Services, LLC as above set forth.
4. The Township Clerk is authorized and directed to publish notice of this action in accordance with N.J.S.A. 40A:11-5(1)(a)(i).
5. This Resolution shall take effect as provided by law.

**RESOLUTION 21-028**  
**AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS AND CERTAIN MORRIS COUNTY COOPERATIVE PRICING COUNCIL VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a**

**WHEREAS**, the Township of Millburn, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program and other approved Cooperative Purchasing Programs for any State or Cooperative Purchasing contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury and/or by the approve the Cooperative Purchasing Program; and

**WHEREAS**, the Township of Millburn is a member of the Morris County Cooperative Pricing Council; and

**WHEREAS**, The Township of Millburn is a member of the Middlesex Regional Educational Services Commission (MRESC); and

**WHEREAS**, The Township of Millburn is a member of the Educational Services County Co-op:

**WHEREAS**, The Township of Millburn is a member of the Cranford Police Cooperative Pricing Council:

**WHEREAS**, the Township of Millburn, has the need on a timely basis to purchase goods or services utilizing State contracts, Morris County Cooperative Pricing Council Contract, MRESC, Cranford Police Pricing Council, and the Educational Services County Co-op; and

**WHEREAS**, the Township of Millburn intends to enter into contracts with the attached Referenced State Contract and Morris County Cooperative Pricing Council Contract Vendors, MRESC, Cranford Cooperative Police Pricing Council, and Educational Services County Co-op through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State and Cooperative Purchasing Program contracts;

**NOW, THEREFORE, BE IT RESOLVED**, that the Township of Millburn authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract, Morris County Cooperative Pricing Council Vendors, MRESC, Cranford Police Cooperative Pricing Council, and Educational Services County Co-op on the below list, pursuant to all conditions of the individual State and Cooperative Purchasing contracts; and

**BE IT FURTHER RESOLVED**, that the Governing Body of the Township of Millburn pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

**BE IT FURTHER RESOLVED**, that the duration of the contracts between the Township of Millburn and the Referenced State Contract, Morris County Cooperative Pricing Council Vendors, MRESC vendors, Cranford Police Cooperative Pricing Council, and The Educational Services County Commission of Morris County shall be from January 1, 2021 to December 31, 2021.

**Referenced State Contract Vendors**

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State/Co-Op Contract #</u>
General Office Supplies	W.B. Mason	State Contract # 88839
	W.B. Mason	ECSNJ Contract 18/19-02
	The Office Concepts Group	MCCPC Contract # 30 (paper) MCCPC Contract # 16
Road Salt	Morton Salt	MCCPC Contract # 3
Road Paving & Resurfacing	Tilcon New York, Inc Micro-Pave Systems	MCCPC Contract # 5, 6
		MCCPC Contract # 6
Line Painting	Denville Line Painting	MCCPC Contract # 36
Tree Removal & Trimming	Tree King	MCCPC Contract # 18
Electrician Services	MTB Electric	MRESC Contract #15/16-24
Technology Supplies & Services Connection		State Contract #MNWNC-117
		#MNWNX-115
		#MNWNG-119
	Johnston Communications Dell	State Contract #88766 State Contract #88796
Police Vehicles	Beyer Ford	MCCPC - # 15-A CPCPS - #19-01
Sporting Goods-Clothing	RnR Trophy & Sporting Goods	Co-op Contract # 20-A
Vehicles, Passenger Vans	Mall Chevrolet	State Contract # 88229 CPCPS - #19-01
Bullets	Eagle Point Gun	State Contract # 17DPP00046
Street Signs/Cones	Garden State Highway	MCCPC # 28
Police Vehicles	Hertrich Fleet Service	State Contract # a88729
Copier Services	Ricoh	State contract # A40467
Firefighter Equipment	Firefighter One	State Contract # 17-Fleet-00807
Firefighter Equipment	Lion First Responder	State Contract # 17-Fleet-00837
Firefighter Equipment	Morning Pride Manufacturing	State Contract # 17-Fleet-00810
Records Management	File Bank	Ed. Data Services - # 9172
Police Equipment	Triangle Communications	State contract # 81343, 83976, 81335, 81375 MCCPC # 41
Police Equipment	Life Savers	State Contract # 84689
Police Vehicles & Equipment	Major Automotive	MCCPC # 41
Police Equipment	Watch Guard	State Contract # 00793

**RESOLUTION 21-029  
APPOINTMENT OF TOWNSHIP REPRESENTATIVES TO  
ESSEX COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE**

**BE IT RESOLVED** by the Township Committee of the Township of Millburn, that Martha Callahan, Township Engineer, and Christine Bugel, Assistant Township Engineer, be appointed as representatives to the Essex County Community Development Block Grant Committee.

**RESOLUTION 21-030  
CONFIRM APPOINTMENTS TO THE  
ESSEX COUNTY SOLID WASTE ADVISORY COUNCIL**

**BE IT RESOLVED** by the Township Committee confirms that Jesse Moehlman be appointed as the Millburn Township Representative to the Essex County Solid Waste Advisory Council and John Bace as the Alternate with their two-year terms ending on December 31, 2022.

**RESOLUTION 21-031  
APPOINTMENT OF TOWNSHIP REGISTRAR AND  
DEPUTY REGISTRAR OF VITAL STATISTICS**

**WHEREAS**, it is necessary to appoint a Registrar and Deputy Registrar of Vital Statistics for the Township of Millburn for 2021;

**WHEREAS**, these appointments are effective January 1, 2021 through December 31, 2021;

**WHEREAS**, the following individuals are qualified for the appointments;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Millburn, in the County of Essex, that the following are appointed to the position of Registrar and Deputy Registrar of Vital Statistics for the Township of Millburn through December 31, 2021:

Mary Flizack, CMR – Registrar of Vital Statistics  
Mary Iadanza, CMR – Deputy Registrar of Vital Statistics

**RESOLUTION 21-032  
RESOLUTION TO PROVIDE FOR THE APPOINTMENT OF INDIVIDUALS TO THE ADVISORY COMMITTEE  
ON CULTURE, ENGAGEMENT, DIVERSITY AND ARTS (CEDA)**

**WHEREAS**, Millburn Township is a community composed of people with a wide variety of faiths, philosophies and backgrounds and can become stronger, more cohesive and more interesting by embracing its diversity; and

**WHEREAS**, the Township Committee created the Advisory Committee to the Advisory Committee on Culture, Engagement, Diversity and Arts (CEDA) in 2019 in order to assist local cultural organizations in highlighting programs that recognize and showcase the diversity in culture and art in Millburn Township;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee in the Township of Millburn, in the County of Essex and State of New Jersey on the 5<sup>th</sup> day of January, 2021 as follows:

- 1.) There is hereby reconstituted an Advisory Committee to the Advisory Committee on Culture, Engagement, Diversity and Arts (CEDA) wherein the purpose is to:
  - a. share the rich background of our community and seeking to be a resource for diversity needs within the community
  - b. assist local organizations in highlighting programs that recognize the diversity in culture in Millburn Township
  - c. assist with requests for visual art placement in Millburn Township
- 2.) The board shall consist of seven (7) or more Millburn Township residents, appointed by the Mayor, with advice and consent of the Township Committee, to serve until December 31, 2021:

Richard Wasserman, Township Committee Member  
Louie Shen, Millburn Board of Education Representative

Jackie Benjamin Lieberberg, Millburn Township Resident  
Subadhra Sridharan, Millburn Township Resident  
Mark Robison, Millburn Township Resident  
Lori Riseman, Millburn Township Resident  
Stephanie Mallios, Millburn Township Resident  
David Sorkin, Millburn Township Resident  
Christine Lassiter, Millburn Township Resident  
Dean Shulman, Millburn Township Resident  
Hawley Abelow, Paper Mill Playhouse Representative  
Lynne Ranieri, Advisor

- 3.) The Board shall select a chairperson among its members. The Chairman shall submit an annual written report to the Mayor and Township Committee.
- 4.) The board shall also select a secretary among its members. The secretary shall schedule meetings, issue notices and keep minutes.
- 5.) Cultural, Diversity & Arts Advisory Committee shall meet quarterly through the end of the year, but may meet more frequently in its discretion as needed.
- 6.) The Resolution shall take effect immediately.

**RESOLUTION 21-033**

**RECONSTITUTE AND PROVIDE FOR THE CONTINUED OPERATION OF THE AFFORDABLE HOUSING LITIGATION MANAGEMENT STEERING COMMITTEE TO ACT IN CONNECTION WITH CERTAIN LITIGATION ASSOCIATED WITH AFFORDABLE HOUSING AND TO APPOINT INDIVIDUALS TO THE STEERING COMMITTEE POSITIONS IDENTIFIED FOR SERVICE ON THE SAID COMMITTEE**

**WHEREAS**, the Township is currently involved in three matters of litigation in the Superior Court of New Jersey, being:

- a) A lawsuit captioned 85 Woodland Road, LLC, et al. v Township of Millburn and the Township of Millburn Planning Board, Docket No. ESX-L-2672-18; and
- b) A Declaratory Judgment action captioned In the Matter of the Application of the Township of Millburn, Docket No. ESX-L-2778-18; and
- c) A lawsuit captioned Concerned Residents of Millburn and Short Hills Inc. v Township of Millburn, et als., Docket No. ESX-8093-19; and

**WHEREAS**, the Township desires to continue the work of the Affordable Housing Litigation Management Steering Committee ("Committee"), previously established and consisting of Township Officials and Consultants to act in an advisory capacity to the Township Committee in connection with the management of the foregoing litigation and any other such litigation hereafter commenced; and

**WHEREAS**, the Committee shall continue as a subsidiary instrumentality which can convene as and when needed to promptly receive reports of Counsel and Consultants and effectively and expeditiously perform its advisory function; and

**WHEREAS**, the Membership of the Committee shall be limited to Township Officials and Consultants entitled to participate in attorney-client privileged communications concerning information related to rulings on motions and other procedural developments, evaluation of strategies for anticipated case developments, participate in Court/Special Master directed Mediation, and the formulation of recommendations to the full Township Committee.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Millburn in the County of Essex, State of New Jersey, as follows:

- 1) The Affordable Housing Litigation Management Steering Committee created by Resolution of June 5, 2018, shall continue to act as herein reconstituted and carry out the following duties:
  - a) Monitor developments in the aforementioned cases as well as any cases which may be subsequently brought by others, currently unknown, pertaining to the provision of affordable housing and/or the Township's Housing Element and Fair Share Plan.

- b) Receive and review copies of relevant litigation documents, recommendations of Counsel, and any other relevant confidential information pertaining to said litigation.
  - c) Make periodic confidential reports through Counsel to the Township Committee.
  - d) Participate in Court/Special Master directed Mediation proceedings in its advisory capacity.
  - e) Formulate recommendations to the Township Committee concerning material matters requiring Township Committee decisions and actions.
- 2) The Committee shall meet as frequently as may be needed in order to deal with the volume and immediacy of aspects of the litigation which require attention. Except in emergency circumstances, the Members shall receive at least one week's notice of an upcoming meeting from the Business Administrator or Township Attorney of the date, time and place of the meeting.
- 3) The composition of the Committee shall consist of the following Members:
- a) Two Members of the Township Committee
  - b) The Chair of the Planning Board
  - c) The Township Attorney
  - d) The Planning Board Attorney
  - e) The Township Planner
  - f) The Business Administrator
- 4) The individuals to serve on the Committee shall be:
- a) Committeeman Richard Wasserman and Committeewoman Maggee Miggins
  - b) Planning Board Chair Beth Zall, or such other person designated as Chair by that Board at its 2021 Reorganization Meeting.
  - c) Christopher H. Falcon, Esq.
  - d) Edward Buzak, Esq.
  - e) Paul Phillips, P.P.
  - f) Alex McDonald, Business Administrator
- 5) These individuals shall serve until the later of the following: Conclusion of the referenced litigation, unless a vacancy shall occur by virtue of a person leaving office or being otherwise unavailable to serve, in which event, the Township Committee shall appoint a substitute for the applicable category.
- 6) The Committee shall have the right to have such additional Township Consultants or Township Employees, such as the Township Engineer, the Chief Financial Officer and others meet with the Committee on an as needed basis.

**RESOLUTION 21-034**  
**RECONSTITUTE AND PROVIDE FOR THE OPERATION OF A STEERING COMMITTEE TO ACT IN CONNECTION WITH THE DOWNTOWN AREA VISION PLAN AND TO APPOINT INDIVIDUALS TO THE STEERING COMMITTEE POSITIONS IDENTIFIED FOR SERVICE ON THE SAID COMMITTEE**

**WHEREAS**, the Township is currently undertaking a Downtown Areas Vision Plan; and

**WHEREAS**, the Township desires to appoint a Steering Committee ("Committee"), originally established by the Millburn Township Committee on September 15, 2020, to oversee the progress of

planning, promote public engagement and support the efforts of the community toward completion of the aforementioned Downtown Area Vision Plan; and

**WHEREAS**, the Committee will act in an advisory capacity to the Township Committee in connection with monitoring the progress of the vision plan efforts and by providing updates to the Township Committee as necessary; and

**WHEREAS**, the Committee shall continue as a subsidiary instrumentality which will be involved in progress meetings, review of draft materials provided by the appointed planning firm and charged with ensuring that the scope of work and timeline of the Township's contract are adhered to; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Millburn in the County of Essex, State of New Jersey, as follows:

- 7) The Downtown Area Vision Plan Steering Committee shall act as herein described and continue to carry out the following duties:
  - f) Participate in meetings, monitor progress and otherwise assist the Township Committee in its effort to receive a complete and comprehensive Downtown Area Vision Plan document as outlined in its contract with the professional planning firm, agreed upon scope of work and submitted timeline.
  - g) Receive and review copies of draft materials and progress reports, participate in and support public engagement pertaining to said Downtown Area Vision Plan.
  - h) Make periodic reports to the Township Committee as necessitated.
  - i) Formulate any recommendations to the Township Committee concerning scope of work changes, deadline changes or other pertinent topics as it relates to the project.
- 8) The Committee shall meet as outlined in the project timeline provided by the appointed professional planning firm.
- 9) The individuals to serve on the Committee shall be:
  - g) Committeewoman Tara Prupis and Committeeman Richard Wasserman;
  - h) Beth Zall, Planning Board Chair
  - i) Gaston Haupert, PTOC Safety Chair and Pedestrian Safety Advisory Board Member
  - j) Alex Zaltsman, Board of Education President
  - k) Amy Lawrence, Former Member of Public Works Relocation Ad Hoc Committee
  - l) Priya Patel, Environmental Commission Chair
  - m) Alex McDonald, Business Administrator
- 10) These individuals shall serve until the later of the following: Conclusion of the project and delivery of a final product to the Township Committee, unless a vacancy shall occur by virtue of a person leaving office or being otherwise unavailable to serve, in which event, the Township Committee shall appoint a substitute.

**RESOLUTION 21-035**  
**AUTHORIZING A MODIFICATION OF THE COMPOSITION OF THE LOCAL ASSISTANCE**  
**BOARD FROM FIVE (5) MEMBERS TO THREE (3) MEMBERS**

**WHEREAS**, pursuant to N.J.S.A. 44:8-114(a) public assistance for people in need who meet eligibility requirements set forth by the State of New Jersey is administered in the Township by a Local Assistance Board ("LAB"); and



**WHEREAS**, under N.J.A.C. 10:90-12.9 (the “Regulations”) the Township, through adoption of a resolution, shall organize the LAB, specify the composition of the LAB and determine the terms of the members of the LAB; and

**WHEREAS**, it is further stated in the Regulations that the LAB shall be composed of either three (3) or five (5) members, as determined by the municipal governing body and that one member must be a woman; and

**WHEREAS**, presently, the Township has a LAB composed of five (5) members and the Township wishes to modify the composition of the LAB by this Resolution in accordance with the Regulations, to be made up of three (3) members; and

**WHEREAS**, as required by the Regulations, for municipalities with a board of three (3) members, the term of one (1) member shall be for one (1) year only and the other two (2) members serve terms of two (2) years each, with expiration dates staggered in order to expire at the end of alternate years; and

**NOW, THEREFORE, BE IT RESOLVED** by the Millburn Township Committee, County of Essex, State of New Jersey, as follows:

1. The Township of Millburn hereby modifies its Local Assistance Board composition from a five (5) member Board to a three (3) member Board.
2. The modified LAB, upon adoption of this Resolution, shall be composed of the following members and terms of service:
  - a. Current Board member, Annette Romano, shall remain on the Board until December 31, 2021, serving the second year of a two (2) year term.
  - b. Current Board member, Suzanne Zimmer, shall begin a two (2) year term ending December 31, 2022.
  - c. Current Board member, Ellen Serruto, shall begin serving a one (1) year term ending December 31, 2021.
3. This Resolution shall take effect immediately.

#### **PUBLIC DISCUSSION**

Mayor Prupis made the following statement: “There was a properly noticed remote option for those who could not attend the meeting in person. If you called in and would like to comment please press \*6 now. If you are attending by computer or electronic device please click raise hand button. All members of the public wishing to speak will be put into the queue to address the Township Committee. Whenever an audience or Committee member reads from a prepared statement, please email a copy to the Township Clerk’s Office at [townclerk@millburntwp.org](mailto:townclerk@millburntwp.org). To help facilitate an orderly meeting and to permit all to be heard, speakers shall limit their comments to one 3 minute session.”

Mayor Prupis asked if anyone had any comments for the Committee.

Jeffery Feld, of 11 Alexander Lane, noted that he provided the Committee with various questions in a letter to them prior to the meeting. He questioned the temporary budget and specifically the SID budget.

Janet Pizar, of 186 Main Street, addressed the suggestion be considered in regard to a Committee pre-meeting to discuss the material on the agenda sometimes called a work meeting. She was against pre-meetings being closed to the public and noted that she believed the pre-meetings should be open in order for the public to participate.

Dominque Urso, of 506 Millburn Avenue, read and submitted the following statement:

“The TC should deny the retention resolution for 21-001 for temporary budget, for the reasons: listed line items:

1. Downtown Millburn Alliance @ \$50,000.00
2. Assessments of taxes @ \$50,000.00 for salaries & \$24,136.88 for other expenses

Additionally the Committee the TC should deny the retention resolution for 21-019 for Nisivoccia LLP, for the reasons:

1. Township Auditor testified during TC meeting that she read the minutes how was there no findings of overpayments to professionals.”

Regina Truitt, of 385 Millburn Avenue, congratulated Mr. Vinayak and Ms. Miggins on their election and swearing in. She advised that OPMA did not allow for the Committee to hold a meeting and not have it open to the public. She requested the township to send out emails in regard to vaccine registration.

Dave Cosgrove, of 99 Oakview Terrace, congratulated the new members of the Committee. He asked questions in regard to Resolutions 21-022 and 21-022. In regard to Resolution 21-026 he asked to reconsider the lawyer representing the town and suggested it should be separate counsel then the Planning Board council. In regard to Resolution 21-033 he requested a citizen member be part of the committee.

Andrea De Hoyos, of 80 Cedar Street, was concerned for the vaccine rollout and advised the vaccine was experimental and was not needed. She reviewed her concerns and the lack of evidence.

Perri Urso, of 506 Millburn Avenue, read and submitted the following statement:

“Good Evening, Happy, Healthy & Better New Year to you all: Perri Urso 506 Millburn Avenue Short Hills, NJ. Most of you know that I became more vocal and active since the introduction of the expanded SID ordinance. I initially reached out to several deep rooted and true townspeople about my volunteering my time to municipal land use boards, as I was complimented by their earlier comments that I would be a tremendous asset. However, I was told that it would be a cold day in hell for me to be appointed. Well that’s not exactly what I expected to hear. But I am a businesswomen. I am not a wallflower. I accept the repercussions of my actions. I learned that if you disagree or are in opposition, you would be punished. This certainly doesn’t sound like the town I once knew. So, I wish to congratulate and welcome the two newest members to the Township Committee, I am hopeful that you are willing to listen to all voices and to work together as a community and not with a fixed agenda in mind. Last year I asked the business administrator if there was any consideration of the Gov. Executive Order to the property tax extension. He quickly responded “that ship has sailed, Perri”, certainly not the answer I was looking for especially in May 2020 of a pandemic. I took his recommendations and started following the TC meetings. Unfortunately I could not find any discussions regarding tax payment extensions. But I did learn that many things happen when you don’t pay attention and certainly 2020 of all times had been an eye opener. In May the expanded and revitalization of the dissolved SID discussion began. There would be a drastic change of the B3 business district. All taxpayers within the community would be responsible to foot the SIDs bills for the first two years. The original proposed amended SID ordinance consisted of 13 pages. This grew to 34 pages buried within a 10 day notice package leaving very little time to research, prepare and ask pertinent questions of the changes, such a shame. The township went on the attack once we were in opposition. Our businesses suffered, relationships severed and personal friendships were tampered with threats. More importantly we were compelled to file a lawsuit at tremendous financial burden, especially during a pandemic.”

Nancy Stone, of 10 Fielding Road, voiced her opposition and disagreement to the procedures of the township and displeasure with some of the members of the Township Committee.

Mayor Prupis called for a brief five minute recess.

Jean Pasternak, of 342 Hobart Avenue, congratulated newly elected members, Mayor and Deputy Mayor. She advised that she was shocked by what she witnessed at the meeting. She advised that she believed the Committee and the public needed to communicate better and everyone had the town’s best interest at heart. She hoped Mayor Prupis’ leadership would fix the issues. She recalled a time when Mayor Prupis was a part of the public and made lengthy public comments with no interruptions. Ms. Pasternak asked for the same to be allowed for the public so they could be heard. She asked if there was a legal opinion on the change to not allow public comment for the consent agenda items and why there was a two-hundred percent increase to Mr. Falcon’s budget.

Mr. Falcon, reviewed the Open Public Meeting Act (OPMA) requirements in relation to public comment during meetings. He advised that the Committee could choose if they wished to allow for multiple public comments during the meeting; however, not necessary as only one session is required for public comment. He stated that Mr. Feld is welcome to provide the law he relied on and referenced to support his claims in his daily memorandum advising different requirements.

Mr. Vinayak asked for clarification on Mr. Cosgrove's public comment regarding Resolution 21-033. Mayor Prupis clarified his comment.

Ms. Thall Eglow responded to Ms. Truitt's comment and advised her family received an email in regard to pre-registration for the Covid-19 Vaccine. She asked her to continue to check her emails. In regards to Ms. Pizar she clarified the pre-meetings discussed earlier would be open to the public and her intention was to be transparent. Ms. Thall Eglow thanked Mr. Distano, DPW Superintendent and Mr. McDonald in providing the plexi-glass barriers to keep the Committee safe during their meetings.

Mr. Wasserman thanked DPW and Ms. Itzkin for the wonderful decorations and lighting in town.

Ms. Prupis introduced and played a video from Governor Phil Murphy congratulating the township and wishing the community a happy 2021.

#### **ADJOURNMENT**

Mayor Prupis asked if there were any additional comments. Seeing none, Ms. Miggins made a motion to adjourn the meeting, which was seconded by Mr. Vinayak and was carried unanimously. The meeting was adjourned at 8:25 PM. Vote: All Ayes

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Christine Gatti, RMC  
Township Clerk

Approved: March 23, 2021