

Township of Millburn
Minutes of the Planning Board
January 18, 2023

A regular meeting of the Township of Millburn Planning Board was held on **Wednesday, January 18, 2023** at 7:30 PM at Millburn Town Hall.

Chair Beth Zall opened the meeting by reading Section 5 of the Open Public Meetings Act.

The following members were present for the meeting:

Alison Canfield
Michael Cohen
David Cosgrove
Maggee Miggins
Debra Nevas
Sujatha Shanmugasundaram
Srini Vijay
Gaston Hauptert, Vice Chair
Beth Zall, Chair

Also present:

Edward Buzak, Board Attorney
Graham Petto, Township Planner
Eileen Davitt, Zoning Officer/Board Secretary

APPROVAL OF MINUTES

A motion to approve the minutes of January 4, 2023, was made by Maggee Miggins, seconded by Debra Nevas, and carried with a unanimous voice vote.

BUSINESS

A motion to approve the resolution of the Planning Board for the professional services of Ed Buzak, memorializing the action taken by the Board at its 1/4/23 reorganization meeting was made by Beth Zall, seconded by Alison Canfield, and carried with a roll-call vote as follows:

Alison Canfield – yes
Michael Cohen – yes
Maggee Miggins – yes
Debra Nevas – yes
Sujatha Shanmugasundaram – yes
Srivi Vijay – yes

David Cosgrove – no
Gaston Hauptert – yes
Beth Zall – yes

Historic Element of the Master Plan

Graham Petto, Township Planner, gave a brief presentation of the HPE Committee findings and recommendations. He presented a powerpoint that highlighted Historic Preservation Planning, the powers of the Planning Board as well as their responsibility as it pertains to the Master Plan. In addition, he reviewed the HPE Committee recommendations made to the Planning Board.

The Board discussed the HPE Committee recommendations and were in agreement with the following: 1) outreach efforts should be increased; 2) provide additional details on the identification process...also distinguish which properties were previously designated in the 1991 Historic Preservation Element of the Master Plan; 3) include discussion of the economic challenges of historic preservation; 4) incorporate more detailed benefits & data to property owners; 5) recommend the threshold be evaluated; 6) recommend the plan element further expound upon the challenges and opportunities.

A motion to submit the recommendations to the HPC for their review was made by Beth Zall, seconded by Gaston Hauptert, and carried with the following roll-call vote:

Alison Canfield – yes
Michael Cohen – yes
David Cosgrove – yes
Maggee Miggins – yes
Debra Nevas – yes
Sujatha Shanmugasundaram – yes
Srini Vijay – yes
Gaston Hauptert – yes
Beth Zall – yes

ADJOURNMENT

A motion to adjourn was made by Beth Zall, seconded by Debra Nevas, and carried with a unanimous voice vote. (9:00 PM)

Eileen Davitt
Board Secretary

Motion: BZ
Second: SS
Date Adopted: 2/15/23