

The meeting was called to order at 9:02 AM held via Zoom, by Alexander McDonald, Business Administrator.

Advisory Board Members Present: Sanjeev Vinayak, Deputy Mayor, Township Committee; Alexander McDonald, Business Administrator; Brian Gilfedder, Police Chief, Millburn Police; Mara Epstein, PTOC Safety Committee Co-Chair; Nancy Dries, (On behalf of Dr. Burton) Millburn School Superintendent; Christine Bugel, Assistant Township Engineer; James Feins, Resident; Brian Sobelman, Resident

Also Present: Peter Smeraldo, Sgt., Millburn Police Traffic Bureau; Farah Kassim, Administrative Assistant

#### Board business:

1. Approve February 15, 2023, PSAB Minutes

Mr. McDonald asked for a motion to approve the last meeting minutes. Ms. Epstein made a motion to approve the February 15, 2023 meeting minutes, and Mr. Vinayak seconded the motion.

Vote: All Ayes

#### Old Business:

#### Reports:

**Committee Member - Deputy Mayor Sanjeev Vinayak** spoke at SDL complaints and initiated a discussion on traffic/incident reports. Mr. Sobelman compiled a summary of crash data for 2022 and offered to summarize 2021 crash data as well. Sgt. Smeraldo added that it might be helpful to also look at the Accident reports and to pay attention to traffic patterns when reviewing the data.

#### **Business Administrator Report - Alexander McDonald**

Mr. McDonald reported that the focus right now is working on Pedestrian activated signals and budgeting for those costs.

#### **Police Chief – Brian Gilfedder**

Chief Gilfedder reported on speed studies that were completed and police presence at Wyoming School. Chief Gilfedder also spoke about enforcement details.

**Nancy Dries, (On behalf of Dr. Burton) Millburn School Superintendent** reported that Dr. Burton would like the contact information for the crossing guard in the event they need to reach out.

Ms. Dries asked for an update on the leaning telephone pole that was discussed at the last meeting, Mr. McDonald responded that he reached out to JCP&L but will need to follow up to get a work order number.

Ms. Dries inquired if there were any updates on the "See Me" flags, Mr. McDonald spoke to the Boy Scouts however, they are unable to take on this task at the moment. Mr. McDonald has a meeting with the Department of Public Works on Friday and plans to discuss this and will update the group.

Ms. Epstein will send over the information for the Poster Contest before March 31, 2023, to Dr. Burton to be included when sending out the letter to the parents.

### **Christine Bugel - Engineer's Report**

1. A meeting with DOC has been scheduled on March 27 to discuss the use of additional grant funds; construction is anticipated to begin in 2024.
2. Next Community Development grants application is due October 2023. Ms. Bugel mentioned that Hobart Avenue is on the list for a ramp, and Mr. McDonald added Conniston's intersection. Ms. Epstein had already compiled a list of crosswalks and offered to work on a list for curb cuts as well.

### **PTOC Report - Ms. Epstein followed up on the following items:**

1. Ms. Epstein spoke about a report they received about the Ridgewood and Cypress intersection stating there were many near misses. Sgt. Smeraldo responded that he recalls only two crashes in that intersection that occurred in 2021 and 2022.
2. Update of lighting - letters will be sent out to the residents.
3. Troy heading towards Deerfield, there is a piece of rebar sticking out of the sidewalk that may be a possible tripping hazard; Ms. Epstein said she put in a complaint via the SDL portal. Mr. McDonald said DPW would look into it.
4. Woodland and Chatman Road, Ms. Epstein inquired if there were any updates on the plan for pedestrians during construction, Mr. Bugel replied a pathway would be created to divert pedestrians onto the street around the area of construction.
5. South Mountain - Update on painting new lines, Mr. McDonald said once the weather warms up it will be painted.
6. Crossing guard contract - Ms. Epstein sent over the list of locations and timings changed to Mr. McDonald, Mr. McDonald to review it and get back to her.
7. Ms. Epstein reported that the Flier for the upcoming Poster Contest is complete and will be sending Mr. McDonald a copy for review and posting to social media.

### **Resident's Report**

No report.

### **Public Comments:**

No Public Comments.

Mr. McDonald asked for a motion to adjourn the meeting, and Mr. Vinayak made a motion.

Vote: All Ayes

Next meeting: April 11, 2023 at 9:00am via ZOOM