

Millburn Township Committee Meeting Minutes

Minutes of the Regular Meeting of the Township Committee of the Township of Millburn, in Essex County, New Jersey, held in Town Hall starting at 7:00 PM on the above date.

Mayor Miggins opened the meeting and read the following statement:

In accordance with Section 5 of the Open Meetings Act, Chapter 231, Public Laws, 1975, are advised that notice of this meeting was made by posting on the Bulletin Board, Town Hall, and serving the officially designated newspapers, a notice stating that this meeting would take place at the Town Hall at 7:00 PM on March 15, 2022.

Mayor Miggins asked all those present to stand for the Salute to the Flag.

Upon call of the roll, the following Committee members were recorded present: Sanjeev Vinayak, Richard J. Wasserman and Maggee Miggins.

Also present were Business Administrator Alexander McDonald, Township Clerk Christine Gatti, Township Counsel Brad Carney, and Assistant Business Administrator Jesse Moehlman.

Absent: Tara B. Prupis and Dianne Thall Eglow

Approval of Agenda

Mayor Miggins asked for a motion to approve the amended agenda with public comment moved to the beginning of the agenda. The motion was offered by Mr. Vinayak and seconded by Mr. Wasserman

Vote: All Ayes

Reports

Mr. Wasserman reported on CEDA and Explore Millburn Short Hills upcoming activities and events.

Mr. McDonald reported on the affordable housing information session on March 10th and advised information was available on the township website.

Public Comment

Mayor Miggins made the following statement: "When invited to speak, please come to the microphone, clearly state your name and address, and speak loudly so that your comments may be understood by all and properly recorded. There was a properly noticed remote option for those who could not attend the meeting in person. If you called in and would like to comment please press *6 now. If you are attending by computer or electronic device please click the raise hand button. All members of the public wishing to speak would be put into the queue to address the Committee. Whenever an audience or Committee member reads from a prepared statement, please email a copy to the Township Clerk's Office at townclerk@millburntwp.org. To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to one 3 minute session. You would be prompted when there was 30 seconds remaining. This was a business meeting and please do not address professionals or staff directly and please direct all comments to me. Each individual would be given one opportunity to make their public comment. Please be patient and we would address each member of the public that wishes to speak."

Mayor Miggins opened the public comment period.

Jeffrey Feld, resident, advised he provided a memo to the Committee members. He questioned tax appeal payments and why the posting of the agenda on the website.

Jean Pasternak, resident, questioned the affordable housing information sessions.

Millburn Township Committee Meeting Minutes

Al Carlin, resident, questioned compliance concerning multiple dwelling units and asked who enforced the rules and regulations.

Lori Schor, resident, voiced her support of the reparations programs and asked the Committee to support in relation to a state bill.

David Sotnick, resident, also voiced support for the reparations programs. He reviewed the history on slavery.

Jay Morreale, resident, thanked the Committee for organizing the affordable housing session. He reviewed the zoning overlay zones ordinance. He asked if residents would be allowed to assist in drafting the overlay ordinances.

Perri Urso, resident/business owner, noted that she happy HGTV was hired for the affordable housing session in town. She voiced her support for the HGTV local access TV Channeel. Ms. Urso reviewed questions concerning mediation and SID assessment. She asked in regard to Mayor Miggins’ conflict of interest in relation to the SID.

Mayor Miggins closed the public comment period and asked if any committee members had any comments.

Mr. Wasserman clarified that Mr. Paul Phillips, former Planner, resigned on his own.

Consent Agenda

Mayor Miggins asked if any of the Committee members had any questions or concerns regarding agenda items. Receiving none, Mayor Miggins asked for a motion to approve the items on the consent agenda Resolutions 22-088 - 22-092. Mr. Vinayak made a motion to approve the consent agenda which was seconded by Mr. Wasserman.

Roll Call Vote: Ayes: Wasserman, Vinayak, Miggins
Absent: Thall Eglow, Prupis

**RESOLUTION 22-088
APPROVE BILLS PAYABLE**

RESOLVED that the Township Treasurer be and hereby is authorized to accept for payment and pay bills or items as they appear on Schedule dated March 15, 2022, in the following accounts:

General Fund	\$	756,894.75
Capital Fund		727,796.63
Parking Utility - Operating Fund		5,898.40
Dog Fund Trust		240.60
Escrow Trust Fund		9,277.72
PATFA II		1,109.00

**RESOLUTION 22-089
AUTHORIZE THE REFUND OF TAX OVERPAYMENTS**

NOW, THEREFORE BE IT RESOLVED that the Treasurer of the Township of Millburn be and he is hereby Authorized and directed to the draw warrants to pay the payees listed below in the specified amounts;

<u>Make check payable to:</u>	<u>Type</u>	<u>Amount</u>
Wolf Vespasiano Attorney Trust Account &	Tax Appeal 2020 Taxes	\$608.62

March 15, 2022

Millburn Township Committee Meeting Minutes

Barry & Shelly Spector
331 Main St.
Chatham, NJ 07928
Block 104 Lot 8
335 Wyoming Ave

Valerie Hofer
Attorney Trust Account &
Eric & Jennifer Kasper
P.O. Box 787
Montville, NJ 07045
Block 1204 Lot 7
99 Whitney Rd.

Tax Appeal
2021 Taxes
\$1,461.25

Wolf Vespasiano
Attorney Trust Account &
Sang Lim & Elizabeth Phan
331 Main St.
Chatham, NJ 07928
Block 1301 Lot 13
326 Glen Ave

Tax Appeal
2018 Taxes
(\$1,046.10)
2019 Taxes
(\$1,061.50)
2020 Taxes
(\$1,059.30)
\$3,166.90

Wolf Vespasiano
Attorney Trust Account &
Francis & John A. Donofrio
331 Main St.
Chatham, NJ 07928
Block 1402 Lot 25
301 Glen Ave

Tax Appeal
2017 Taxes
(\$2,555.71)
2018 Taxes
(\$4,045.55)
2019 Taxes
(\$4,587.61)
2020 Taxes
(\$3,963.71)
\$15,152.58

Wolf Vespasiano
Attorney Trust Account &
Hongxia Yang & Yanbin Ma
331 Main St.
Chatham, NJ 07928
Block 1503 Lot 1
53 Hillside Ave

Tax Appeal
2019 Taxes
\$1,447.50

Wolf Vespasiano
Attorney Trust Account &
Russell Mangold & Martha Davis
331 Main St.
Chatham, NJ 07928
Block 1605 Lot 17
12 Crescent Pl.

Tax Appeal
2018 Taxes
(\$1,272.44)
2019 Taxes
(\$1,291.17)
2020 Taxes
(\$1,288.49)
2021 Taxes
(\$1,296.52)
\$5,148.62

Wolf Vespasiano
Attorney Trust Account &
Yuzhong Zhang & Fangfei Dong
331 Main St.
Chatham, NJ 07928
Block 2105 Lot 6
48 Park Pl.

Tax Appeal
2019 Taxes
(\$1,679.10)
2020 Taxes
(\$1,675.62)
\$3,354.72

Wolf Vespasiano
Attorney Trust Account &
Jonathan & Elizabeth Clark
331 Main St.

Tax Appeal
2019 Taxes
(\$6,990.46)
2020 Taxes
\$21,188.93

March 15, 2022

Millburn Township Committee Meeting Minutes

<p>Chatham, NJ 07928 Block 2110 Lot 4 55 Highland Ave</p>	<p>(\$14,198.47)</p>	
<p>Valerie Hofer Attorney Trust Account & Brett & Melissa Rodriguez P.O. Box 787 Montville, NJ 07045 Block 2111 Lot 19 8 Wells Lane</p>	<p>Tax Appeal 2019 Taxes (\$1,814.20) 2020 Taxes (\$2,773.44) 2021 Taxes (\$2,790.72)</p>	<p>\$7,378.36</p>
<p>Wolf Vespasiano Attorney Trust Account & Benjamin Sternlieb & Isabel Miller 331 Main St. Chatham, NJ 07928 Block 2111 Lot 21 16 Wells Lane</p>	<p>Tax Appeal 2020 Taxes</p>	<p>\$4,797.67</p>
<p>Wolf Vespasiano Attorney Trust Account & Ashish Vats & Krishan Neha 331 Main St. Chatham, NJ 07928 Block 2201 Lot 7 10 Stewart Rd.</p>	<p>Tax Appeal 2020 Taxes (\$2,060.82) 2021 Taxes (\$2,073.66)</p>	<p>\$4,134.48</p>
<p>Wolf Vespasiano Attorney Trust Account & Ellen Yu & Thomas Hou 331 Main St. Chatham, NJ 07928 Block 2205 Lot 15 101 Highland Ave.</p>	<p>Tax Appeal 2018 Taxes (\$2,082.69) 2019 Taxes (\$2,113.35)</p>	<p>\$4,196.04</p>
<p>Wolf Vespasiano Attorney Trust Account & Kimberly Taylor 331 Main St. Chatham, NJ 07928 Block 2207 Lot 8 98 Highland Ave</p>	<p>Tax Appeal 2018 Taxes (\$1,352.32) 2019 Taxes (\$7,162.23) 2020 Taxes (\$6,184.39) 2021 Taxes (\$5,253.92)</p>	<p>\$19,952.86</p>
<p>Wolf Vespasiano Attorney Trust Account & Dhanya Anand & Anand Ramachandran 331 Main St. Chatham, NJ 07928 Block 2207 Lot 9 94 Highland Ave</p>	<p>Tax Appeal 2021 Taxes</p>	<p>\$3,275.22</p>
<p>Wolf Vespasiano Attorney Trust Account & Jean Strickler 331 Main St. Chatham, NJ 07928 Block 2303 Lot 12 52 Jefferson Ave</p>	<p>Tax Appeal 2019 Taxes (\$4,319.34) 2020 Taxes (\$4,310.39)</p>	<p>\$8,629.73</p>

Millburn Township Committee Meeting Minutes

<p>Wolf Vespasiano Attorney Trust Account & S. Petrocelli & M/Petrocelli Elec. Co 331 Main St. Chatham, NJ 07928 Block 2306 Lot 19 40 Birch Lane</p>	<p>Tax Appeal 2019 Taxes (7,617.71) 2020 Taxes (\$8,564.92)</p>	<p>\$16,182.63</p>
<p>Valerie Hofer Attorney Trust Account & Matthew Dench & Karen Denton P.O. Box 787 Montville, NJ 07045 Block 2401 Lot 20 75 Woodfield Dr.</p>	<p>Tax Appeal 2020 Taxes</p>	<p>\$2,646.32</p>
<p>Valerie Hofer Attorney Trust Account & David & Danielle Stewart P.O. Box 787 Montville, NJ 07045 Block 2405 Lot 4 7 Parsonage Hill Rd.</p>	<p>Tax Appeal 2019 Taxes (\$2,833.24) 2020 Taxes (\$3,501.47)</p>	<p>\$6,334.71</p>
<p>Wolf Vespasiano Attorney Trust Account & Vishal & Harshi Vashisht 331 Main St. Chatham, NJ 07928 Block 4001 Lot 27 90 Far Brook Dr.</p>	<p>Tax Appeal 2018 Taxes (\$1,658.54) 2019 Taxes (\$2,165.46) 2020 Taxes (\$1,679.47) 2021 Taxes (\$1,205.44)</p>	<p>\$6,708.91</p>
<p>Wolf Vespasiano Attorney Trust Account & Gang Xia & Christin Fang-Shen 331 Main St. Chatham, NJ 07928 Block 4201 Lot 19 51 Silver Spring Rd.</p>	<p>Tax Appeal 2018 Taxes (\$1,008.06) 2019 Taxes (\$1,022.90) 2020 Taxes (\$1,020.78)</p>	<p>\$3,051.74</p>
<p>Wolf Vespasiano Attorney Trust Account & Ginesse Elson & P. & E. Elson 331 Main St. Chatham, NJ 07928 Block 4205 Lot 1 56 Fairfield Terrace</p>	<p>Tax Appeal 2019 Taxes (\$2,134.58) 2020 Taxes (\$2,130.16) 2021 Taxes (\$2,143.43)</p>	<p>\$6,408.17</p>
<p>Wolf Vespasiano Attorney Trust Account & Peter Reilly & Michel Hannan 331 Main St. Chatham, NJ 07928 Block 4405 Lot 8 515 Old Short Hills Rd</p>	<p>Tax Appeal 2018 Taxes (\$416.54) 2019 Taxes (\$422.67) 2020 Taxes (\$421.79)</p>	<p>\$1,261.00</p>
<p>Wolf Vespasiano Attorney Trust Account & James Ooi & Amy Yin 331 Main St.</p>	<p>Tax Appeal 2018 Taxes (\$1,603.39) 2019 Taxes</p>	<p>\$11,825.41</p>

Millburn Township Committee Meeting Minutes

Chatham, NJ 07928 Block 4501 Lot 11 82 Lawrence Dr.	(\$3,082.21) 2020 Taxes (\$3,075.82) 2021 Taxes (\$4,063.99)	
Valerie Hofer Attorney Trust Account & Irina S. & Valeriy Sherbin P.O. Box 787 Montville, NJ 07045 Block 4501 Lot 37 1002 South Orange Ave	Tax Appeal 2020 Taxes	\$2,623.21
Wolf Vespasiano Attorney Trust Account & Anatoly Pikman 331 Main St. Chatham, NJ 07928 Block 4502 Lot 1 50 Richard Dr.	Tax Appeal 2019 Taxes (\$3,520.32) 2020 Taxes (\$3,513.02)	\$7,033.34
Wolf Vespasiano Attorney Trust Account & Yu Feng & Dongling Wang 331 Main St. Chatham, NJ 07928 Block 4503 Lot 12 1 Sylvan Way	Tax Appeal 2019 Taxes (\$1,237.13) 2020 Taxes (\$1,234.57)	\$2,471.70
Wolf Vespasiano Attorney Trust Account & Jian Chen & Huimiao Jiang 331 Main St. Chatham, NJ 07928 Block 4704 Lot 20 3 Troy Dr.	Tax Appeal 2018 Taxes (\$892.04) 2019 Taxes (\$905.17)	\$1,797.21
Wolf Vespasiano Attorney Trust Account & Madhusudan Kannan & Shubba Srinivasan 331 Main St. Chatham, NJ 07928 Block 4904 Lot 13 384 Long Hill Dr.	Tax Appeal 2020 Taxes (\$5,046.12) 2021 Taxes (\$5,077.56)	\$10,123.68
Valerie Hofer Attorney Trust Account & Chehade Property LLC P.O. Box 787 Montville, NJ 07045 Block 5002 Lot 3 263 White Oak Ridge Rd	Tax Appeal 2018 Taxes (\$679.01) 2021 Taxes (\$691.87)	\$1,370.88
Wolf Vespasiano Attorney Trust Account & Joseph Rubin & Corrine Winston 331 Main St. Chatham, NJ 07928 Block 5004 Lot 9 253 Long Hill Dr.	Tax Appeal 2019 Taxes (\$3,624.54) 2020 Taxes (\$3,617.03)	\$7,241.57

Millburn Township Committee Meeting Minutes

Valerie Hofer Attorney Trust Account & Ramon & Maria Jimenez P.O. Box 787 Montville, NJ 07045 Block 5102 Lot 11 88 Canoe Brook Rd.	Tax Appeal 2020 Taxes (\$1,471.46) 2021 Taxes (\$2,449.63)	\$3,921.09
Jennifer R. Jacobus Trustee & Zhong Li & Jing Xu 201 Littleton Rd. Ste 100 Morris Plains, NJ 07950 Block 5106 Lot 2 7 Wordsworth Rd.	Tax Appeal 2020 Taxes (\$1,937.56) 2021 Taxes (\$1,949.63)	\$3,887.19
Wolf Vespasiano Attorney Trust Account & William & Marni Cohen 331 Main St. Chatham, NJ 07928 Block 5110 Lot 9 45 Canoe Brook Rd	Tax Appeal 2020 Taxes	\$2,792.70
Wolf Vespasiano Attorney Trust Account & Rajindra Singh & Sonurita Parmar 331 Main St. Chatham, NJ 07928 Block 5201 Lot 1 11 Timber Acres Rd	Tax Appeal 2018 Taxes (\$1,388.46) 2019 Taxes (\$2,373.90) 2020 Taxes (\$3,331.98)	\$7,094.34
Wolf Vespasiano Attorney Trust Account & Angelo & Lucy Weber 331 Main St. Chatham, NJ 07928 Block 5201 Lot 14 18 Timber Acres Rd.	Tax Appeal 2019 Taxes	\$3,549.27
McKirdy, Riskin, Olson & DellaPelle, PC & Melvyn & Marjorie Nathanson 201 Littleton R. Suite 135 Morris Plains, NJ 07950 Block 2501 Lot 29 1 Hilltop Rd	Tax Appeal 2020 Taxes (\$1,995.34) 2021 Taxes (\$2,007.77)	\$4,003.11
Wolf Vespasiano Att Trust Account & Richard & Barbara Kennedy 331 Main St Chatham, NJ 07928 Block 2503 Lot 30 11 Hardwell Rd	Tax Appeal 2019 Taxes	\$5,272.76
Wolf Vespasiano Att Trust Account & An Yan & Yi Zhu 331 Main St. Chatham, NJ 07928 Block 2804 Lot 4 3 Beechcroft Rd	Tax Appeal 2019 Taxes (\$1,887.54) 2020 Taxes (\$1,883.63)	\$3,771.17
Jason Kaplan 58 Joanna Way	Tax Appeal 2020 Taxes	\$3,455.24

Millburn Township Committee Meeting Minutes

Short Hills, NJ 07078
 Block 3003 Lot 4
 58 Joanna Way

McKirby, Riskin, Olson & DellaPelle, PC & Amr & Barbara Elshaer 201 Littleton Rd, Suite 135 Morris Plains, NJ 07950 Block 3102 Lot 7 76 Minnisink Rd.	Tax Appeal 2019 Taxes (\$2,665.33) 2020 Taxes (\$1,696.81)	\$4,362.14
--	--	------------

Wolf Vespasiano Att Trust Acct. & Yan Gu & Kelly X. Lu 331 Main St. Chatham, NJ 07928 Block 3103 Lot 20 283 Hartshorn Dr.	Tax Appeal 2018 Taxes (\$4,521.05) 2019 Taxes (\$4,587.61)	\$9,108.66
--	--	------------

Wolf Vespasiano Att Trust Acct. & Robert & Denise Glassman 331 Main St. Chatham, NJ 07928 Block 3104 Lot 6 100 Stewart Rd.	Tax Appeal 2019 Taxes	\$4,680.25
---	--------------------------	------------

Wolf Vespasiano Att Trust Acct. & Karen Wiener 331 Main St. Chatham, NJ 07928 Block 3104 Lot 7 88 Stewart Rd.	Tax Appeal 2020 Taxes	\$7,120.42
--	--------------------------	------------

Wolf Vespasiano Att Trust Acct. & Jacob & Leah Ditchek 331 Main St. Chatham, NJ 07928 Block 3405 Lot 5 16 Windermere Terr.	Tax Appeal 2019 Taxes (\$3,898.60) 2020 Taxes (\$548.91) 2021 Taxes (\$552.33)	\$4,999.84
---	--	------------

Wolf Vespasiano Att Trust Acct. & Michael Pasternak & J. Pellegrini 331 Main St. Chatham, NJ 07928 Block 3408 Lot 6 342 Hobart Ave	Tax Appeal (\$2,949.04) 2019 Taxes (\$2,942.93) 2020 Taxes	\$5,891.97
---	--	------------

Valerie Hofer, Esq Trust Acct. & Morey & Nancy Wosnitzer PO Box 787 Montville, NJ 07045 Block 3606 Lot 8 195 Long Hill Dr.	Tax Appeal (\$1,523.47) 2020 Taxes (\$1,532.96) 2021 Taxes	\$3,056.43
---	--	------------

Wolf Vespasiano Att Trust Account & Ning Yuan & Li Xu 331 Main St. Chatham, NJ 07928 Block 3701 Lot 7 366 Oxford Dr.	Tax Appeal (\$2,813.94) 2019 Taxes (\$2,808.11) 2020 Taxes	\$5,622.05
--	--	------------

Millburn Township Committee Meeting Minutes

Wolf Vespasiano Att Trust Account & Robert Yu & Lichun Ma 331 Main St. Chatham, NJ 07928 Block 4001 Lot 8 88 Westview Rd.	Tax Appeal 2019 Taxes	\$2,335.30
--	--------------------------	------------

Wolf Vespasiano Att Trust Account & Clifford & Gail Schob 331 Main St. Chatham, NJ 07928 Block 4001 Lot 16 15 Princeton Terr.	Tax Appeal (\$2,549.53) 2019 Taxes (\$2,544.25) 2020 Taxes	\$5,093.78
--	--	------------

AND BE IT RESOLVED that the additional following judgment be processed between the 45th and 60th day from the date of judgment;

Spiotti & Associates Trust & Daqian Huang, Hongyun Huang & Juan Li P.O. Box 30 Midland Park, NJ 07432 Block 4901 Lot 19 423 White Oak Ridge Rd	Tax Appeal 2018 Taxes	\$1,700.39
---	--------------------------	------------

**RESOLUTION 22-090
AUTHORIZE THE REFUND OF TAX OVERPAYMENT – CORRECTION**

NOW, THEREFORE BE IT RESOLVED that the Treasurer of the Township of Millburn be and he is hereby authorized and directed to the draw warrants to pay the payees listed below in the specified amounts;

<u>Make check payable to:</u>	<u>Type</u>	<u>Amount</u>
Wolf Vespasiano LLC & Eric N.H. Jen & Sock Wang 331 Main St Chatham, NJ 07928 Block 2203 Lot 7 100 Knollwood Rd.	Tax Appeal 2020 Taxes	\$96.30

BE IT FURTHER RESOLVED, this resolution is a correction to a clerical error from Resolution 22-069 approved by the Millburn Township Committee at their February 15, 2022 meeting.

**RESOLUTION 22-091
AUTHORIZE EXECUTION OF STORM SEWER INDEMNIFICATION AGREEMENTS**

NOW, THEREFORE BE IS RESOLVED that the Millburn Township Mayor and Township Clerk are hereby authorized to execute the Indemnification Agreements for Storm Sewer Connections for 150 Western Drive, Block: 3301, Lot: 4 and 327 Millburn Avenue, Block: 4702, Lot: 16, as per the recommendation of the Superintendent of Public Works.

**RESOLUTION 22-092
APPOINTMENT OF TOWNSHIP REGISTRAR AND
DEPUTY REGISTRAR OF VITAL STATISTICS**

WHEREAS, it is necessary to appoint a Registrar and Deputy Registrar of Vital Statistics for the Township of Millburn for 2022 due to the retirement of Registrar Mary Flizack;

WHEREAS, these appointments are effective April 1, 2022 through December 31, 2022 unless otherwise amended;

Millburn Township Committee Meeting Minutes

WHEREAS, the following individuals are qualified for the appointments;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Millburn, in the County of Essex, that the following are appointed to the position of Registrar and Deputy Registrar of Vital Statistics for the Township of Millburn through December 31, 2022:

- Mary Iadanza, CMR – Registrar of Vital Statistics
- Rose Saponara, CMR – Deputy Registrar of Vital Statistics (Livingston)

RESOLUTION

Resolution 22-093

Resolution 22-093 was brought forth. Mayor Miggins asked for a motion to approve Resolution 22-093. Mr. Wasserman made a motion to approve Resolution 22-093 which was seconded by Mr. Vinayak.

Roll Call Vote: Ayes: Wasserman, Vinayak, Miggins
Absent: Thall Eglow, Prupis

RESOLUTION 22-093
AUTHORIZING POLICY AND PROCEDURE OF USE OF PARKLETS

WHEREAS, the Millburn community, restaurants and other service establishments have benefitted greatly from expanded outdoor service options; and

WHEREAS, the Millburn Township Committee agrees to allow for the temporary use of on street parking spaces by outdoor dining and/or service providers in the form of parklets; and

WHEREAS, the Township of Millburn has developed guidelines and responsibilities for the implementation and use of any approved parklets by creating a "Parklet Application" which shall be completed by all interested parties and be approved or denied after review by the Business Administrator and other pertinent departments as indicated on the application;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millburn in the County of Essex, State of New Jersey authorizes the Business Administrator and their designees to permit an existing brick and mortar restaurant or service establishment to construct a parklet through November 15, 2022 under the direction of the Business Administrator and with a properly completed and approved Parklet Application and Sidewalk Café License Application, and strict adherence to the rules, guidelines and responsibilities set forth by the Township of Millburn for the use of on street parallel parking spaces as follows:

- 1.) A Parklet Application must be filed, in addition to a Sidewalk Café License Application. All applications must include applicable insurance and hold harmless agreements with the township and Essex County if located on a county road. Parklet requests shall formally be approved by the Township Committee along with their Sidewalk Café License.
- 2.) Parklet locations will be permitted, upon application and approval, in any business district where a parallel, on street parking space can be utilized and must be in compliance with Township of Millburn Parklet Guide.
- 3.) Parking spaces used for this purpose must be adjacent to the business that is applying for the use.
- 4.) No more than two (2) contiguous parking spaces may be utilized for the purpose of a single business's use.

Millburn Township Committee Meeting Minutes

- 5.) The township and its Business Administrator has the discretion to limit the number of approved parklet locations based on health, safety, and parking in the area. Parklets will not be permitted within 100 feet of the outer boundary of another parklet. Parklet applications will be reviewed and granted on a first-come/first-served basis.
- 6.) No payment shall be made for the use of said parking spaces for 2022 although tables and chairs in a parklet will count toward sidewalk café fees. Businesses will be responsible for building and maintaining parklets in compliance with the guidelines set forth by the Township of Millburn Parklet Guide and under full discretion of the Business Administrator and their designees.
- 7.) It shall be unlawful for any person to make, continue or cause to be made any loud, unnecessary or unusual noise or any noise which either annoys, disturbs, injures or endangers the comfort, repose, health, peace or safety of others within the Township and all outdoor music and loud noise is prohibited between the hours of 10PM and 7AM or at any time or place so as to annoy or disturb the quiet, comfort or repose of persons in any office, dwelling, hotel or other type of residence or any persons in the vicinity.
- 8.) Established parklets may be removed at any time for the health, safety and welfare of the residents, businesses and visitors of Millburn Township, but shall not be done capriciously.

BE IT FURTHER RESOLVED that the business must submit a Parklet Application in addition to their Sidewalk Cafe Application with a map detailing all locations inclusive of parking areas, a weather plan, the number of tables and seating capacity of the outdoor dining space included in the parklet and any other requested information from the township as deemed appropriate; and

BE IT FURTHER RESOLVED that any violation of this resolution or guidelines detailed in the Parklet Application or Parklet Guide, may result in the use of said parklet to be revoked.

Old Business

No old business was brought forward.

New Business

No new business was brought forward.

Adjournment

Mayor Miggins asked for a motion to adjourn the meeting. Mr. Vinayak made a motion to adjourn; the motion was seconded by Mr. Wasserman to adjourn the meeting at 7:45 PM. Vote: All Ayes, except Ms. Prupis and Ms. Thall Eglow who were absent.

Christine A. Gatti, RMC
Township Clerk

Approved: June 7, 2022