

The meeting was called to order at 9:03 AM held via Zoom, by Alexander McDonald, Business Administrator.

Advisory Board Members Present: Sanjeev Vinayak, Deputy Mayor, Township Committee; Alexander McDonald, Business Administrator; Brian Gilfedder, Police Chief, Millburn Police; Mara Epstein, PTOC Safety Committee Co-Chair; Nancy Dries, (On behalf of Millburn School Superintendent); Christine Bugel, Assistant Township Engineer; James Feins, Resident; Brian Sobelman, Resident; Jeremy Sokop, Resident.

Also Present: Peter Smeraldo, Sgt., Millburn Police Traffic Bureau; Farah Kassim, Administrative Assistant

Board business:

1. Approve June 13, 2023, PSAB Minutes

Ms. Epstein motioned to approve the June 13, 2023 meeting minutes, and Ms. Bugel seconded the motion.

Vote: All Ayes

2. Back to School Pedestrian Safety Campaign

Mr. McDonald shared an outline of Pedestrian Safety infographics that was created by an Intern working at the Township over the summer. Mr. McDonald added that these graphics will be used on various platforms to promote Pedestrian Safety.

Old Business:

Reports:

Township Committee Report - Deputy Mayor Sanjeev Vinayak

Mr. Vinayak followed up on Clive Hill and White Oak Ridge Road intersection. Mr. Vinayak informed the Board that since there were accidents after the County closed the case he spoke with Ms. Bugel who will contact the County to open the case again. Mr. Vinayak also inquired if there were any follow-ups on Parsonage and Long Hill Drive. Lastly, Mr. Vinayak thanked the Township and PSAB for putting up road crossing signs at Hawthorne School. Mr. McDonald responded that Lt. Smeraldo would touch on that in his report.

Business Administrator Report - Alexander McDonald

Mr. McDonald reported that the focus currently is to highlight Pedestrian Safety especially since it is back-to-school also school bus reminders to ensure drivers are stopping. Mr. McDonald informed the group that they are looking at the procedure of getting additional pedestrian-safety-activated signals and speed-indicating signs throughout the township with a focus on the Lackawanna train trestle and putting additional signage in front of the trestle to indicate to drivers that there is a pedestrian crossing.

Lt. Peter Smeraldo reported that they ordered more pedestrian-activated signs and are waiting for them to come so that they can be scheduled to be installed, the locations are as follows:

- Millburn Avenue & Campbell Road
- Millburn Avenue & Short Hills Circle
- Parsonage Hill Road & Long Hill Road
- Talbot Court
- Pine Terrace East

Lt. Smeraldo reported on the 'Drive Sober Get Pulled Over' grant that is ongoing and there are extra patrols at night for DUI.

Millburn School Superintendent - Dr. Burton informed the group that they have painted various crosswalks and that Mike Panza is working with the Department of Public Works who will be assisting with thermoplastic paint as it is reflective at night. Mr. McDonald added that the Main Street closure is scheduled to be opened back up. Next Main Street closure will be for Rocktober Fest which will be on a Saturday and will not affect the school schedule.

Christine Bugel - Engineer's Report

Striping improvements at Ridgewood and Locust are complete.

1. Brookside Drive crosswalk at the Papermill is complete.
2. Lot 14 Improvements – have been postponed until next year.
3. The consultant's proposal for design services is under review for the Safe Routes to Schools project.
4. Last meeting we spoke about safety concerns at the intersection of Ridgewood and Cypress and Old Short Hills Road and Hillside. Bright View prepared a traffic study for the intersection of Ridgewood and Cypress and recommended an all-way stop. At the intersection of Old Short Hills Road and Hillside, they determined that the line of sight at the intersection should be improved. The Township's Code Enforcement Officer has been working with the property owners on Hillside to cut back vegetation at the intersection.
5. PSE&G has been working on service lines and main replacements in the Washington School neighborhood. They plan to continue to work on Church Street, Blaine Street, Taylor Street, Rector Street, and Spring Street through the Fall. They also have a main on Main Street to replace that will be included with that work. Their goal is to complete the work by the end of this year. We are still discussing the details of their schedule and would like them to postpone work on Spring Street until next summer.
6. The Township requested to install rectangular rapid flashing beacons at the crosswalks on: Millburn Avenue at Short Hills Circle by the High School; Millburn Avenue at Campbell Road; and Old Short Hills Road at Talbot Court. The traffic report was sent to the County for approval.

PTOC Report - Ms. Epstein followed up on the following items:

1. Pedestrian Activated signs - It was mentioned in a previous meeting that there was enough budgeted for 9 pedestrian-activated signs, is that still the plan? Mr. McDonald answered that there will be 5 pedestrian-activated signs and the remainder will be speed-indicating signs.

2. Lt. Smeraldo indicated that there would be some curb painting near the crosswalks over the summer and wanted to confirm where those were being done. Lt. Smeraldo responded that the plan is just to refresh them with white paint but curb painting will be done by the post office. Ms. Epstein inquired if they will be painting curbs at the school near the crosswalks, Lt. Smeraldo said they could revisit Wyoming to see if there is a need but after completing a detail there it seems to not be an issue.
3. Ms. Epstein inquired about a curb cut that was installed at Deerfield School near Silver Spring and Troy and wanted to clarify if that was supposed to be part of a later project, Ms. Bugel responded that it was not the Township, Ms. Epstein will send a picture of the curb ramp to Ms. Bugel. Mr. McDonald added that they will also check with DPW.
4. Ms. Epstein asked Lt. Smeraldo to confirm if PTOC can post a lower speed limit for the private road without going through the Township for approval, Lt. Smeraldo said the same procedure would apply as with a public road, he mentioned that there might be a way for it to go under 'slower zones' however it would have to fit the criteria. Lt. Smeraldo also suggested the use of pedestrian signs instead.
5. Ms. Epstein inquired if an evaluation of Great Oak and Hobart was done by Brightside Engineering, Ms. Bugel responded that they did not include Great Oak and Hobart when they evaluated Hillside and Old Short Hills Road.
6. Ms. Epstein announced to the group that Tour de Millburn is scheduled for September 24, 2023, and volunteers are needed if anyone is interested.

Mr. McDonald informed the group that the Crossing Guard contract was renewed on August 15 and All City Management will continue to manage the crossing guards for schools with 39 posts throughout the Township.

Mr. Sobleman asked for updates on crash data, and Mr. McDonald responded that there are not many problematic areas except for County Roads but will send them out to the group to take a look.

Mr. Sokop inquired if there is any plan for a crosswalk to be put in across Ridgewood and one on Mountainview near the school, Ms. Bugel said the application for Community Development opens in October, and Ridgewood and Ivy was identified for a crosswalk. Ms. Bugel said she will take a look at Mountainview.

Mr. McDonald spoke about the popularity of e-bikes and e-scooters and that we may need to continue to educate children about the importance of wearing a helmet to prevent injuries. Ms. Epstein added that Avenues in Motion has free educational programs that they can provide to schools and will talk to representatives to contact the school to set that up if they are interested.

Mr. McDonald announced to the group that in light of Lt. Smeraldo's promotion, Sgt. Barbosa will be taking over on his behalf going forward.

Next meeting: October 10, 2023