

The meeting was called to order at 9:04 AM held via Zoom, by Jesse Moehlman, Assistant Business Administrator. Advisory Board Members Present: Dianne Thall-Eglow, Deputy Mayor, Township Committee; Brian Gilfedder, Police Chief, Millburn Police; Mara Epstein, PTOC Safety Committee Co-Chair; Tom Lauton, Director of Transportation for Millburn Schools; Christine Bugel, Assistant Township Engineer; James Feins, Resident; Jermey Sokop, Resident

Also Present: Peter Smeraldo, Sgt., Millburn Police Traffic Bureau; Farah Kassim, Administrative Assistant

Absent: Alexander McDonald, Chairman; Dr. Christine Burton, Millburn School Superintendent.

Mr. Moehlman started the meeting and advised that he would be chairing the meeting in Mr. McDonald's absence.

Board business:

**a. Review Brightview Engineering Analyses**

Brightview (On-Call Traffic Consultant) analyzed three (3) locations in the Poets Section, Browning Road and Thackeray Drive; Wordsworth Road and Thackeray Drive; Addison Drive and Bryon Road; upon evaluation, their suggestion is to only add additional signage due to the low volumes at the intersections, it does not warrant a 4-way stop at the moment. Ms. Epstein asked if additional signage will have to be approved by the Township Committee, to which Ms. Bugel responded that approval by Township Committee was not needed for additional signage. Sgt. Smeraldo added there are currently stop signs at those intersections.

**b. Short Hills Train Station**

Ms. Bugel presented Brightview's Concept Plan for Proposed Pedestrian and Circulation Improvements at the Short Hills Train Station. A discussion followed about the proposed changes from Brightview, which included reducing pavement area, putting in some type of circulation to separate particularly the drop-off traffic; improving the parking area on the right side of the train station, reconstructing the curb and sidewalk; and adding lighting to the area. Improvements are estimated at \$380,000. The next step is for Brightview to refine the plan into a plan for construction. Mr. Moehlman suggested that PSAB make a recommendation and bring it back to Township Committee as new business.

**c. Ridgewood Road and Locust Intersection**

Following up on Brightview's proposed recommendations at the intersection of Ridgewood Road and Locust, Ms. Bugel shared feedback from the group with Brightview and they recommended the third option for the group to review, which resulted in a discussion. Ms. Bugel will give feedback to Brightview, and recommend getting updated volume counts, adding stop signs, or possibly making the intersection an all-way stop.

Next meeting scheduled for November 16, 2022, at 9:00 am

Mr. Moehlman reported that there is a conflict with the next meeting date, which is scheduled for November 16, 2022, and asked the group to select an alternative date. The group decided on Thursday, November 10, 2022, at 9:00 am via zoom.

## Approve June 15, 2022, PSAB Minutes

A motion was made by Ms. Thall-Eglow to approve the June 15, 2022 meeting minutes, seconded by Mr. Feins.

Vote: All Ayes

## Old Business:

### Reports:

**Committee Member - Deputy Mayor Diane Thall-Eglow** inquired if Sgt. Smeraldo was able to get an update on Main Street parking lots, particularly in front of the cleaners, after some discussion, it was decided to add a 'No Parking' from 4-6 pm restriction on said lots which would be consistent with parking on Main Street. Mr. Moehlman will add as new business for the next Township Committee Meeting. Ms. Thall-Eglow asked for an update on adding signage: Monday - Friday to 'No right on Red' at the intersection of Main Street and Ridgewood Road, Sgt. Smeraldo advised that can be done once it's adopted in the Ordinance.

**Police Chief - Brian Gilfedder** invited Sgt. Smeraldo to report. Sgt. Smeraldo reported on Crossing Guards, the beginning of the school year - all posts are filled. Sgt. Smeraldo will be meeting with the Hartshorn Elementary Principal about an issue with the left turn at Hartshorn Drive and Falmouth Street, which seems to be with parents not adhering to the rules. Sgt. Smeraldo also stated that the Police Department completed sign improvements at Hartshorn over the summer along with new crosswalk signs, and reflect posts, and they also replaced some missing arrows. All-Way Stops were also put up at Myrtle and Elm by Wyoming School.

### **Ms. Christine Bugel:**

a. [CHECK THE PSAB SPREADSHEET FOR NEW ENTRIES](#)

b. The Short Hills Avenue paving project was awarded to AJM Contractors. The project includes new ADA curb ramps, sanitary sewer pipe repairs, pavement resurfacing, and new traffic striping. They are scheduled to start work on the curb ramps next week.

c. The Essex County Community Development project for this year is currently out to bid. The project includes the replacement of 19 curb ramps in the Glenwood Section, along Baltusrol Way and Woodland Road. Bids are due back on 9/27 and construction has to be completed by the end of the year.

d. The Township received a grant for \$2K to help with the cost of improvements to the crosswalk on Brookside Drive for the Paper Mill Playhouse. The grant will be used to purchase upgraded lighted pedestrian signs and an additional warning sign near the curve on southbound Brookside Drive. The work will be done with in-house staff from the Traffic Bureau sign shop and the Department of Public Works.

e. The Township received an award notice for the safe routes to schools grant. The grant amount is just under 600K and will include the construction of a sidewalk along the east side of Old Short Hills Road from South Orange Avenue to Talbot Court.

f. Construction of the traffic signal at White Oak Ridge Road and Hobart Avenue began this summer. The contractor installed the underground conduits and signal foundations and completed the roadway widening. The signal will include a left turn lane from southbound White Oak Ridge Road onto Hobart Avenue. The plan also includes the construction of one striped crosswalk with two curb ramps and pedestrian signals to cross White Oak Ridge Road. The crosswalk will provide a connection between the existing sidewalk on the north side of Hobart Avenue.

Ms. Thall-Eglow inquired about the status of curb ramps and crosswalk at Ivy and Ridgewood Road, Ms. Bugel that it will be added to another larger project separate from the grant as the grant only allows work on specific locations.

### **PTOC Report**

Ms. Epstein asked if there was a date of completion for work to be done at White Oak to which Ms. Bugel responded that her estimation will be May 2023. Alignment of the crosswalk at Cypress Street and Glen Avenue has been reported that there is a blind stop for people coming from Maplewood that may need to be repainted or realigned.

Ms. Epstein inquired about a timeline for the project for Deerfield/Safe Routes to School grant, Ms. Bugel explained that a requirement of the grant is for staff to be trained and certified to manage the federal grant, she is currently working with Rutgers to schedule the course. Taking that into consideration, her estimation of construction is to begin by the Summer of 2023 or later.

Ms. Epstein asked for Mr. Moehlman to take a look at the memo she submitted and confirm if items regarding Glenwood Drive can be closed-out. Ms. Epstein will forward the memo to Mr. Moehlman as he did not receive it prior.

Ms. Epstein inquired if there was an estimated date of completion for the bridge project by the Middle School, Sgt. Smeraldo responded that he estimates another three (3) weeks for completion.

Ms. Epstein announced that Walk to School day is October 12, 2022, and the entire month of October is Walk to School. Ms. Epstein asked if there were any plans for safety outreach to let her know. Mr. Moehlman will speak with Mr. McDonald and the Public Information Officer.

### **Resident's Report**

Mr. Sokop thanked the Police Department for sending me the Pedestrian crash accident reports, they were keyed into a spreadsheet. From the data provided, there seem to be no patterns/conclusions.

### **New Business**

No new business.

Public Comments:

**Ms. Rachael Lerner** asked Sgt. Smeraldo if the re-count will include counts based on volume or speed, Sgt. Smeraldo responded that the speed boxes they have will capture both counts and speed. Ms. Lerner asked Ms. Bugel if they could take a look at the crosswalks between Locust and Ridgewood Road, Ms. Bugel responded that she will take a look at the Ridgewood area to see what is missing and will bring back findings to the group for further discussion.

Ms. Lerner inquired about the cost of walking flags, Sgt. Smeraldo suggested that Ms. Lerner can reach out to the groups she mentioned to find out the costs and such, and also to reach out to the Eagle Scouts team leader.

**Ms. Jennifer Duckworth** thanked Mr. Moehlman, Sgt. Smeraldo and DPW Staff for their help at Tour de Millburn, which was held on September 18, 2022.

Ms. Duckworth voiced a recommendation to publish stories without using names of the pedestrian strikes that occurred for the year to raise awareness for other drivers. Mr. Sokop suggested he could share the spreadsheet of data from pedestrian crash reports with the group for review.

Mr. Moehlman asked for a motion to adjourn the meeting, and Ms. Epstein motioned, the motion was seconded by Ms. Thall-Eglow.

Next meeting: December 8, 2022, at 9:00 am