

The meeting was called to order at 1:03 PM held via Zoom, by Alexander McDonald, Business Administrator.

Advisory Board Members Present: Sanjeev Vinayak, Deputy Mayor, Township Committee; Alexander McDonald, Business Administrator; Brian Gilfedder, Police Chief, Millburn Police; Mara Epstein, PTOC Safety Committee Co-Chair; Nancy Dries, (On behalf of Millburn School Superintendent); Christine Bugel, Assistant Township Engineer; James Feins, Resident; Brian Sobelman, Resident; Jeremy Sokop, Resident.

Also Present: Peter Smeraldo, Sgt., Millburn Police Traffic Bureau; Farah Kassim, Administrative Assistant

Board business:

1. Approve August 29, 2023, PSAB Minutes

Ms. Epstein motioned to approve the August 29, 2023 meeting minutes, and Chief Gilfedder seconded the motion.

Vote: All Ayes

2. December Meeting Date

The group decided on December 12, 2023, at 9:00 AM via Zoom.

3. Annual Report 2023

Ms. Epstein and Mr. Sokop will assist Mr. McDonald in preparing the Annual Report, once approved by the PSAB, Mr. McDonald will forward it to the Township Committee.

Public Comments:

1. Daniela Quintanilla - Resident and Commuter who spoke about the crosswalk on Millburn Avenue by the Post Office near Holmes Avenue. Ms. Quintanilla experienced a near crash while trying to cross and asked the board to look into better signage for that crosswalk. Ms. Quintanilla also mentioned Chatman Road and Short Hills Avenue where there is a stop sign but noticed that drivers yield instead of stopping. Mr. McDonald responded that the Traffic Bureau could take a further look at the crosswalk by the Post Office and determine whether to add it to the list to be considered for a Pedestrian Activated signal and the other may be a visibility issue.

Old Business:

Reports:

**Business Administrator Report - Alexander McDonald**

Mr. McDonald reported that there have been safety concerns that were raised about the Library Lot for the use of pick-up and drop-off for the Middle School. Mr. McDonald explained that safety around the lot is what is most important and the Township is not endorsing nor prohibiting the

ability to pick up or drop off once people are abiding by the rules of traffic. Sgt. Barbosa added that the Middle School is not endorsing the use Library lot as a pickup or drop-off location.

### **Police Chief - Brian Gilfedder**

Chief Gilfedder reported that Stop Signs were put in at Cypress, and spoke about Ms. Epstein's report about the traffic congestion at Hawthorne, Mr. McDonald added it might be helpful to have a separate meeting at some point to explore ways for alleviating traffic congestion around town.

Lt. Smeraldo updated the group on the Pedestrian Activated signs that installation is scheduled for after Thanksgiving. Lt. Smeraldo also mentioned that a field visit was done by Lackawanna at the bridge and they received a quote setting up a Pedestrian-activated light with a warning similar to the one at Brookside.

**Millburn School Superintendent - Nancy Dries (On behalf of Dr. Burton)** talked about the street lights at Wyoming School that Ms. Epstein inquired about. Ms. Dries reported that after speaking with Building and Grounds they will instead put a spotlight from the school and a solar LED at that crossing point.

### **Christine Bugel - Engineer's Report**

1. The Township Committee has authorized Engineering to apply for the County's CDBG grant to replace curb ramps. The project is being developed but should include the intersections of Hobart with Coniston and Ridgewood with Ivy since these locations have been discussed in the past as areas in need of improvement. The grant is typically \$34,000 but we may be approved for more. The scope of the project will include as many locations as can be replaced within the value of the grant that may be received.
2. Work has begun to dredge Taylor Pond. The contractor has begun to install construction fencing and will mobilize equipment this week. Please respect the construction limits and do not walk through the work zone. The Bauer Center is accessible from the south side door, but the front door will not be accessible.
3. The Myrtle Avenue Road Improvements are tentatively scheduled to begin at the end of this week or early next week. The contractor expects to begin curb replacement work at the border with Maplewood and work towards Glen Avenue.

### **PTOC Report - Ms. Epstein** followed up on the following items:

1. Ms. Epstein reported that Walk to School Day was successful and thanked the Township for its communications.
2. Hawthorne - Ms. Epstein asked for someone to look at the faded no-parking signs around the school that may need replacing. Sgt. Barbosa said they will take a further look.
3. Ms. Epstein asked if there were any updates on the Deerfield Grant Project (Safe Routes to School) Ms. Bugel responded that they are awaiting approval from NJDOT.
4. Ms. Epstein asked Ms. Bugel about work being done on South Orange Avenue at Deerfield and putting in curb ramps, Ms. Bugel responded that the County is doing an improvement project to mill and resurface South Orange Avenue, and work is expected to continue for the next couple of weeks for completion of the curb ramps.
5. MMS - suggestion to add additional signage for the 'no turn on red', Sgt. Barbosa said they will reach out to the County.
6. MHS - DPW thermoplastic on the crosswalk, Mr. McDonald suggested Building and Grounds speak to DPW.

**Mr. Feins** inquired about the Lead Pedestrian interval at Millburn and Wyoming, Lt. Smeraldo reported that he reached out to the County multiple times to no avail.

**Mr. Sokop** spoke on various matters and expressed concerns regarding pedestrian safety.

**Township Committee Report - Deputy Mayor Sanjeev Vinayak**

Mr. Vinayak followed up on Clive and White Oak Ridge Road, Sgt. Barbosa is looking into the data for car crashes and Ms. Bugel added that she will take a look at the State website to see if the current data is uploaded.

Mr. McDonald called for a motion to adjourn the meeting, and Ms. Epstein made a motion, seconded by Mr. Feins.

Vote: All Ayes

Next meeting: December 12, 2023 at 9:00 AM via Zoom