



Fire Prevention Division

**TOWNSHIP OF MILLBURN**

**Fire Department**  
459 Essex Street  
Millburn, NJ 07041

Phone: (973) 564-7036  
Fax: (973) 564-7047

January 10, 2019

OWNER

RE: Solar Panel Installation Registration

Dear Sir/Madam:

I am writing to inform you that New Jersey requires all solar panel installations to be registered with the local fire department. The law requires the local fire chief to keep certain information on file. When the installation is complete, the Fire Chief asks that the following required information be forwarded to him on our enclosed registration form:

1. The address of the property and the name and contact information of the occupant(s) upon which the solar photovoltaic system has been installed.
2. The name, address and contact information of the property owner(s) of said property (if different than the occupant) and any adjacent structures to which the solar photovoltaic system serves.
3. The year the solar photovoltaic system was installed.
4. The total number of solar photovoltaic system arrays.
5. The total number of panels.
6. The location of the solar photovoltaic system disconnect(s).
7. The name, address and contact information of the installer and/or company responsible for servicing the solar photovoltaic system.

For your convenience, a copy of the Millburn Fire Department solar panel registration has been included with this letter.

Please contact me with any questions. Thank you for your cooperation.

Sincerely,

Battalion Chief Thomas P. Pizzano, II, Fire Marshal  
Millburn Fire Department  
(973) 564-7759  
tpizzano@millburntp.org



**THE TOWNSHIP OF MILLBURN**

**Fire Department**

459 Essex Street

Millburn, N.J. 07041

Solar Registration Form

(973) 564-7043

Fax: (973) 376-6412

Please return this form to the Millburn Fire Department at the above address. You can also email the form to [fireprevention@millburntwp.org](mailto:fireprevention@millburntwp.org).

1. Name of Homeowner \_\_\_\_\_

2. Homeowner's Address \_\_\_\_\_

3. Homeowner's Emergency Contact # \_\_\_\_\_

4. Total number of panels \_\_\_\_\_

5. Total number of arrays \_\_\_\_\_

6. Location of Shutoff/Disconnect for panels \_\_\_\_\_

\_\_\_\_\_

7. Name & Contact Information for installer or service company \_\_\_\_\_

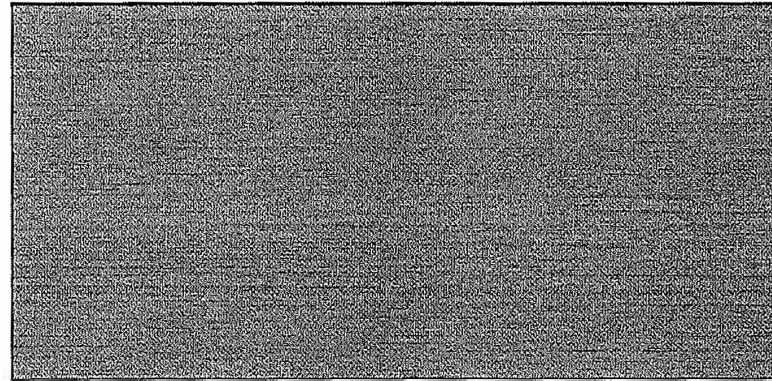
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On drawing attached please draw the following items:

1. Where the driveway for your home is located.
2. Place an "X" where the disconnect is located on outside of building.
3. If panels are on a building other than your main dwelling, draw where that building is located.

"C" Side of House

"B" Side of House



"D" Side of House

"A" Side of House

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Street

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