

## Renewal Information

Dear Permit Holder:

In 2021, the Township will tighten the requirements and implement restrictions for purchasing off-street parking permits. See enclosed notification.

**In order to obtain a permit, please submit the following with application:**

- ◆ A copy of the vehicle registration and insurance card.
- ◆ A copy of your current lease agreement and most recent utility bill.
- ◆ Additional proof of residency information and notarized certifications will be required for any exceptions to the above requirements.

**Parking permit fees for 2020 are as follows:**

<u>Type</u>	<u>First Vehicle</u>	<u>Each Additional Vehicle</u>
24-Hour Annual permit	\$620.00	\$680.00
24-Hour Semi-Annual permit	\$455.00	\$505.00
Overnight Annual permit	\$225.00	

- ◆ All applications must include copies of the documents noted above.
- ◆ Incomplete applications will not be accepted or processed and will be returned to sender
- ◆ Make checks payable to "Township of Millburn"
- ◆ Enclose a self-addressed stamped envelope
- ◆ **Mail** completed applications to: Tax Collector, 375 Millburn Avenue, Millburn, NJ 07041 or place in Drop Box located outside of Millburn Town Hall.

**Renewal permits may be picked up at Town Hall. First time applicants will be issued permit in person. THERE ARE NO REFUNDS.**

**The grace period for 2020 permit holders will expire on January 15, 2021. Vehicles parked with a 2020 parking permit after January 15, 2021 will be in violation and subject to summons. Grace period WILL NOT BE EXTENDED.**

If you have any questions or require additional information concerning the requirements for purchasing a parking permit, please feel free to contact our office. The Tax Collector's Office can be reached at (973) 564-7084.

Office of the Tax Collector  
Millburn Township

**APPLICATION ON REVERSE SIDE**

# 24-HOUR PARKING PERMIT APPLICATION

Please Print Clearly

LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_

MAKE OF CAR \_\_\_\_\_ YEAR \_\_\_\_\_

LICENSE PLATE NO. \_\_\_\_\_ COLOR OF CAR \_\_\_\_\_ CELL PHONE # \_\_\_\_\_

WORK PHONE \_\_\_\_\_

CURRENT PERMIT NO. \_\_\_\_\_ E-MAIL: \_\_\_\_\_

## TYPE OF PERMIT (CHECK ONE)

24-HOUR ANNUAL PERMIT MILLBURN \_\_\_\_\_ SHORT HILLS \_\_\_\_\_

24-HOUR SEMI-ANNUAL PERMIT MILLBURN \_\_\_\_\_ SHORT HILLS \_\_\_\_\_

OVERNIGHT PERMIT MILLBURN \_\_\_\_\_ SHORT HILLS \_\_\_\_\_

**In order to obtain a 24-hour or overnight parking permit, please submit the following with application:**

- ◆ A copy of the vehicle registration and insurance card
- ◆ A copy of current lease and a recent utility bill
- ◆ Incomplete applications will be returned
- ◆ Make checks payable to "Township of Millburn"-Credit Cards not accepted.
- ◆ Enclose a self-addressed stamped return envelope
- ◆ Mail completed applications to: Tax Collector, 375 Millburn Avenue, Millburn, NJ 07041 or place in Drop Box located outside of Millburn Town Hall. **THERE ARE NO REFUNDS.**

- I hereby apply for a permit to park the above-designated car, owned by me, in permit-only areas of Municipal parking lots subject to the time, limitations and other regulations applicable to each particular lot.
- I hereby certify that the above information is true and correct under the penalty of law and that the permit will be used only for the car described above.

**Permits may be picked up in person. First time applicants will be issued a permit in person.**

**\*\*\*If vehicle is sold, traded on a new car, or license plate number changes, the unexpired sticker must be transferred. The sticker must be removed from the car and returned to our office before new stickers will be issued.**

## SIGNATURE OF APPLICANT

\_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE.**

**PROOF OF RESIDENCY SHOWN:**

DATE ISSUED \_\_\_\_\_

VEHICLE REGISTRATION \_\_\_\_\_

ISSUED BY \_\_\_\_\_

INSURANCE CARD \_\_\_\_\_

FEE PAID \_\_\_\_\_

DRIVER'S LICENSE \_\_\_\_\_

PERMIT NO. \_\_\_\_\_

LEASE/UTILITY BILL \_\_\_\_\_

**SEE INFORMATION ON REVERSE SIDE**